

29 June, 2017

LLANELLI RURAL COUNCIL

Minute Nos: 109 – 114

At a **SPECIAL COUNCIL** Meeting of the Llanelli Rural Council held at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli, on Thursday, 29 June, 2017, at 6.00 p.m.

Present: Cllr. H. J. Evans (Chairman)

Cllrs.

F. Akhtar	S. N. Lewis
S. M. Caiach	A. G. Morgan
M. V. Davies	J. S. Phillips
S. L. Davies	C. A. Rees
T. Devichand	A. J. Rogers
I. G. Wooldridge	

109. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. S. M. Donoghue, T. M. Donoghue, P. M. Edwards, J. P. Hart, T. J. Jones, R. L. Najmi, J. S. Randall, E. Simmons and W. V. Thomas.

110. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

111. STATEMENTS OF ACCOUNTS 2016/17

- (1) ADMINISTRATION**
- (2) TRAINING**
- (3) CONSOLIDATED**
- (4) ANNUAL RETURN**
- (5) ANNUAL REPORT ON COUNCIL ACTIVITIES**
- (6) INTERNAL AUDIT REPORT - FINAL**

Members were guided through the statements of accounts during which the Deputy Clerk stated that the accounts had been prepared in accordance with the accounting policies of the Financial Reporting Standard for Smaller Entities (effective from April 2008) (FRSSE).

The Clerk referred Members to the Accounts and Audit (Wales) Regulations 2014 which categorised the council as a 'smaller relevant body' as its gross income or expenditure had been less than £2.5 million in previous years of account. However, this year due to the consolidation of the Llanelli Joint Burial Authority accounts, the council's gross income or expenditure had exceeded the £2.5 million audit threshold (known as the qualifying condition) and if this trend continued then a full audit would be required in future years because the council was likely to

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be regarded as a larger relevant body. In this instance, the council would revert back to a more rigorous external audit process whereby auditors would be appointed to visit the council offices whereas currently the financial transactions of the council were subject to preparing an Annual Return for review and certification by the external auditors, Grant Thornton UK LLP.

RESOLVED that the following be received and adopted:

1. Statements of Accounts for Administration, Training and consolidated for the financial year 2016/17;
2. Annual Return for the year ended 31 March, 2017;
3. Annual Report on Council Activities for the financial year 2016/17;
4. Internal Audit Report to 31 March, 2017.

It was

FURTHER RESOLVED that the earmarked reserves as at 31 March 2017, be noted as follows:-

	<u>Balance at</u> <u>01/04/2016</u> £	<u>Contribution</u> <u>to reserve</u> £	<u>Contribution</u> <u>from reserve</u> £	<u>Balance at</u> <u>31/3/2017</u> £
<u>Llanelli Joint Burial Committee</u> <u>(Llanelli Rural Council share)</u>				
General Fund	51,752	3,000		54,752
Earmarked Funds	37,965	10,142		48,107
	<u>89,717</u>	<u>13,142</u>	<u>0</u>	<u>102,859</u>
<u>Asset Replacement Reserves</u>				
None				0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>Other Earmarked Reserves</u>				
Training Department Restructuring	110,000		110,000	0
Furnace Hall	10,000		10,000	
Felinfoel Community Resources Centre	0			0
MUGA Maintenance		10,000		10,000
Committed Grants	27,844	20,614	27,844	20,614
Capital Schemes	237,390	60,440	142,110	155,720
Pwll Pavilion Car Park	1,890		1,890	0
Play Areas	80,000	75,300	80,000	75,300
Vauxhall Buildings	69,860	67,140	62,190	1,890
Resources	34,730	154,780	168,150	21,360
Miscellaneous Projects	131,680	56,040	112,240	75,480
	<u>703,394</u>	<u>444,314</u>	<u>714,424</u>	<u>433,284</u>

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112. CORPORATE RISK MANAGEMENT

The Deputy Clerk presented the Corporate Risk Management Action Plan for 2016/17 which identified activities completed and on-going at 31 March, 2017. The Corporate Risk Assessment for 2017/18 was also presented.

RESOLVED that the Action Plan for 2016/17 and the Corporate Risk Assessment for 2017/18 be received and adopted.

113. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted, the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings Act, 1960) be exercised.

**114. ESTIMATES OF INCOME AND EXPENDITURE 2017/18
TRAINING DEPARTMENT**

Members were presented with a report on the Estimates of Income and Expenditure for 2017/18.

The budget had been calculated with the contract value anticipated to be awarded by the Welsh Government for the academic year 1 August, 2017 to 31 March, 2018. The allocation process would refer to this year's performance, the total contract and the performance of other partners within Skills Academy Wales.

Income was also received through delivering The Prince's Trust programme and managing the Future Works sub-contract.

Following discussion, it was

RESOLVED that the Estimates of Income and Expenditure 2017/18 be accepted.

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The Meeting concluded at 6.35 p.m.

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The afore-mentioned Minutes were declared to be a true record of the proceedings and signed by the Chairman presiding thereat and were, on 11 July, 2017, adopted by the Council.