

**31 October, 2013.**

**LLANELLI RURAL COUNCIL**

**Minute Nos: 278 – 282**

At a Meeting of the **LEARNING AND DEVELOPMENT CONSULTATIVE COMMITTEE** of the Llanelli Rural Council held at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli, on Thursday, 31 October, 2013 at 5.15 p.m.

**Present:**

**Cllrs.**

F. Akhtar	M. L. Evans
D. M. Cundy	R. E. Evans
S. M. Donoghue	T. J. Jones
A. G. Morgan	

**278. APPOINTMENT OF CHAIRMAN PRO TEMPORE**

**RESOLVED** that Cllr. T. J. Jones be appointed Chairman pro tempore.

**279. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs. M. V. Davies, (M. L. Evans deputising) and C. A. Rees, (R. E. Evans deputising).

**280. MEMBERS' DECLARATIONS OF INTEREST**

No declarations of interest were made.

**281. SKILLS ACADEMY WALES**

**(1) TRAINING DELIVERY PERFORMANCE**

Members received a PowerPoint presentation from the Training Manager on Skills Academy Wales' training delivery performance over the last 12 months and it was

**RESOLVED** that the report be noted.

**(2) QUALITY REVIEW REPORT – MAY 2013**

Members received the quality review report produced by Skills Academy Wales.

**RESOLVED** that the report be noted.

**31 October, 2013.**

**(3) QUALITY DEVELOPMENT PLAN – JUNE 2013**

Members received the latest quality development plan produced by Skills Academy Wales and it was

**RESOLVED** that the report be noted.

**(4) SERVICE LEVEL AGREEMENT 2013-14**

Members received the Service Level Agreement 2013-14 produced by Skills Academy Wales and it was

**RESOLVED** that the agreement be received and accepted.

**(5) STATEMENT OF ARRANGEMENTS 2013-14**

Members received the draft Statement of Arrangements report 2013-14 produced by Skills Academy Wales.

**RESOLVED** that the draft agreement be accepted and to await the receipt of the final version of the document.

**282. QUALITY DEVELOPMENT PLAN – OCTOBER 2013**

Members considered the Training Department’s Quality Development Plan (October 2013). The Training Manager informed Members that the identified deficiencies highlighted, namely quality, had been incorporated into the Quality Development Plan in order to create improvements and provide a progress update within the department. Following discussion of several key priorities highlighted in the plan it was

**RESOLVED** that the information be noted.

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The Meeting concluded at 5.45 p.m.

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The afore-mentioned Minutes were declared to be a true record of the proceedings and signed by the Chairman presiding thereat and were, on 12 November, 2013, adopted by the Council.