

26 June, 2013.

LLANELLI RURAL COUNCIL

Minute Nos: 117 – 127

At a Meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** of the Llanelli Rural Council held at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli, on Wednesday, 26 June, 2013, at 4.45 p.m.

Present:

Cllrs.

S. M. Caiach	H. J. Evans
T. Devichand	M. L. Evans
S. M. Donoghue	S. N. Lewis
G. N. R Edwards	A. G. Morgan
G. H. Wooldridge	

117. APPOINTMENT OF CHAIRMAN PRO TEMPORE

RESOLVED that Cllr. S. M. Donoghue be appointed Chairman pro tempore.

118. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. F. Akhtar (Cllr. M. L. Evans deputising), T. Bowen (Cllr. G. H. Wooldridge deputising), R. E. Evans, T J Jones and W. V. Thomas (Cllr H. J. Evans deputising).

119. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

120. STATEMENTS OF ACCOUNTS 2012/13

- (1) ADMINISTRATION**
- (2) TRAINING**
- (3) CONSOLIDATED**
- (4) ANNUAL REPORT ON COUNCIL ACTIVITIES**

During consideration of the above, the Deputy Clerk (Administration) informed Members that the accounts had been prepared in accordance with the accounting policies of the Financial Reporting Standard for Smaller Entities (effective from April 2008) (FRSSE).

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RESOLVED that the Administration, Training Departments' and Consolidated Statements of Accounts for the financial year 2012/13 be received and adopted together with the Annual Report on Council Activities.

It was

FURTHER RESOLVED that the earmarked reserves as at 31 March 2013, be noted as follows:-

	<u>Balance at</u> <u>01/04/2012</u> £	<u>Contribution</u> <u>to reserve</u> £	<u>Contribution</u> <u>from reserve</u> £	<u>Balance at</u> <u>31/3/2013</u> £
<u>Capital Project Reserves</u>				
None				0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>Asset Replacement Reserves</u>				
None				0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>Other Earmarked Reserves</u>				
Furnace Hall	10,000			10,000
Felinfoel Community Resources Centre	0	81,000		81,000
Tir Einon Play Area	1,000		1,000	0
Vauxhall Buildings	4,180	1,940		6,120
Resources	26,390		5,960	20,430
Capital Schemes	53,930	21,470	16,650	58,750
	<u>95,500</u>	<u>104,410</u>	<u>23,610</u>	<u>176,300</u>

121. CORPORATE RISK MANAGEMENT

The Deputy Clerk (Administration) presented the Corporate Risk Management Action Plan for 2012/13 which identified activities completed and on-going at 31 March, 2013. The Corporate Risk Assessment for 2013/14 was also presented.

RESOLVED that the Action Plan for 2012/13 and the Corporate Risk Assessment for 2013/14 be received and adopted.

122. FINANCIAL REPORTS

RESOLVED that the Committee Reports for the Administration and Training Departments to 31 May, 2013, be noted.

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123. SCHEDULES OF PAYMENTS

Consideration was given to the Schedules of Payments for the Administration and Training Departments for May 2013, (copies of which had been previously circulated) which revealed that the expenditure amounted to £86,723.36 and £93,623.45, respectively.

RESOLVED that the reports be noted.

**124. TRAINING DEPARTMENT
ADDITIONAL ACCOMMODATION**

Members considered the report of the Training Manager concerning the need for additional rooms to meet the demands of the number of learners on programme. The accommodation within the training centres at Vauxhall Buildings was limited and did not allow for increased learner numbers.

Following discussion, it was

RESOLVED that the proposal set out in the report to hire additional rooms at CBSA Centre, Stebonheath, be accepted at a cost of £800 month (£9,600 per annum) which included all services, utilities and business rates.

125. FINANCIAL ASSISTANCE

Consideration was given to an application received for financial assistance from White Knights Chess Club. Following a discussion, it was

RESOLVED that a contribution of £250 be made.

126. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted, the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 to be exercised.

127. BANK SERVICES

(1) BARCLAYS BANK

Members considered the report of the Deputy Clerk (Administration) requesting that a debit/credit card system be introduced for use by the Training Department to receive payment for booking private training courses. The fees for using the system was noted.

RESOLVED that the proposal be adopted.

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(2) NATWEST ONECARD

Members considered the report of the Deputy Clerk (Administration) concerning the requirement of new signatories on the mandate of the Natwest Onecard.

A request for the credit limit for the Training Department to be raised was put forward due to the volume of payments being made for internet booking of various courses.

RESOLVED that:

(1) two Members sign the appropriate documentation;

(2) the credit limit be increased to £6,000 with apportionment against the officers listed in the report.

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The Meeting concluded at 5.25 p.m.

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The afore-mentioned Minutes were declared to be a true record of the proceedings and signed by the Chairman presiding thereat and were, on 9 July, 2013, adopted by the Council.