

25 July, 2013.

LLANELLI RURAL COUNCIL

Minute Nos: 156 – 160

At a Meeting of the **LEARNING AND DEVELOPMENT CONSULTATIVE COMMITTEE** of the Llanelli Rural Council held at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli, on Thursday, 25 July, 2013 at 4.45 p.m.

Present: Cllr. C. A. Rees (Chairman)

Cllrs.

D. M. Cundy M. V. Davies

156. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. S. M. Donoghue, T. J. Jones and A. G. Morgan.

157. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

158. SELF ASSESSMENT REPORT

Members considered the Training Department's Self Assessment Report for April 2013 and it was

RESOLVED that the report be accepted.

159. QUALITY ASSURANCE (EXTERNAL VERIFICATION) REPORTS

Members considered the Cambridge Technicals Moderating by Visit Report and Quality Assurance Report which were undertaken by Oxford, Cambridge and RSA Examinations (OCR). The Cambridge Technicals Moderating by Visit Report focused on centre practices in Health and Social Care.

The Quality Assurance Report review was based on the Training Department's capacity to reach and maintain a good standard of delivery in the National Vocational Qualification (NVQ) Certificate in Customer Care and the NVQ Certificate in Business and Administration.

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The evidence presented to the Verifier met the requirement of the specification. The centre had a rigorous internal standardisation system in place for both qualifications.

RESOLVED that the reports be noted.

160. WORK BASED LEARNING CONTRACT 2013/14

Members considered the report of the Deputy Clerk (Training) regarding the department's Work-Based Learning Contract for 2013/14.

The Deputy Clerk (Training) informed Members that the Steps Programme that formed part of the Worked Based Learning Contract 2013/14 would cease to exist by 31 December, 2013. From 1 August, 2013, it would be replaced by a new 16 hour programme called Learning for Work for unemployed adults until March 2014/15. Both programmes would attract separate contract values which had yet to be agreed by Skills Academy Wales. There would be an increased focus on future apprenticeship and youth traineeship programmes. The management team were working on proposals and undertaking a staff review which would be presented to the Policy and Resources Committee in due course.

It was the intention of the department to tender for Worked Based Learning provision from the European Social Fund PS4 pot when the opportunity was procurable. Information would be available after the pre-tendering event on 26 September, 2013.

RESOLVED that the report of the Deputy Clerk's (Training) be noted and to await further developments.

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The Meeting concluded at 5.15 p.m.

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The afore-mentioned Minutes were declared to be a true record of the proceedings and signed by the Chairman presiding thereat and were, on 10 September, 2013, adopted by the Council.