

13 March 2013

LLANELLI JOINT BURIAL AUTHORITY

Minute Nos. 90 – 98

At the **Meeting** of the **Llanelli Joint Burial Authority** held at Vauxhall Buildings, Vauxhall, Llanelli, on Wednesday, 13 March 2013 at 4:00 pm.

Present: P. J. Edmunds (Vice Chairman (in the Chair))

Cllrs.

F. Akhtar

R. M. Davies

T. Bowen

S. N. Lewis

M. J. P. Burns

C. Reed

90. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. L. A. Beer and S. L. Davies.

91. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

92. CONFIRMATION OF MINUTES

RESOLVED that the following minutes (copies of which had been previously circulated) be confirmed and signed as a true record of proceedings.

Ordinary Meeting - 13 February 2013

93. INCOME AND EXPENDITURE REPORTS

RESOLVED that the income and expenditure report for January 2013 and the provisional report for February 2013 be noted.

94. SCHEDULE OF PAYMENTS

Consideration was given to the schedule of payments for February 2013, which revealed expenditure for the month, amounted to £76,505.80.

RESOLVED that the information be noted.

13 March 2013

95. STANDING ORDERS AND FINANCIAL REGULATIONS

Further to Minute No. 85 the Secretary informed Members that a review of the Burial Authority’s Standing Orders and Financial Regulations had been completed. The following areas had been examined namely: Standing Orders; Roles and Duties of Chairman; Secretary’s Scheme of Delegated Powers and Financial Regulations. Following the review it was deemed that no changes were warranted apart from amending the dates in the opening sentences of both the Standing Orders and Financial Regulations to read “These Standing Orders ... and these Financial Regulations were reviewed and adopted by the Llanelli Joint Burial Authority at its meeting held on 13 March 2013”.

RESOLVED that the Secretary’s report be accepted and that the dates be duly amended.

96. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

97. MEMORIAL MASON

Members considered an application from Mr J. H. to be added to the Burial Authority’s list of approved memorial masons.

RESOLVED that the application be approved in principle subject to Mr J. H. providing the Burial Authority with proof of his company’s employer’s liability insurance cover so as to comply with cemetery rules and regulations and that Mr J. H’s company be added to the approved list upon production of proof of same by supplying the cemetery office with a copy of the insurance schedule.

98. STAFFING MATTER

Members received a report from the Secretary on a staffing matter and it was

RESOLVED that the information be noted.

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The meeting concluded at 4:25 pm
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