

8 June 2011

LLANELLI JOINT BURIAL AUTHORITY

Minute Nos. 1 – 13

At the **Annual Meeting** of the **Llanelli Joint Burial Authority** held at Vauxhall Buildings, Vauxhall, Llanelli, on Wednesday, 8 June 2011 at 4:00 pm.

Present: A.G. Morgan (Chairman)

Cllrs.

M. J. P. Burns	W. J. Lemon
L. J. Butler	K. D. Rees
M. V. Davies	J. Williams

1. APPOINTMENT OF CHAIRMAN

Prior to appointing a Chairman, Cllr. A. G. Morgan thanked fellow members for their support over the last two years whilst acting in his capacity as both Chairman and Vice Chairman of the Burial Authority. Members thereupon proceeded to appoint a Chairman and following the motion of Cllr. W. J. Lemon, seconded by Cllr. M. J. P. Burns, it was

RESOLVED that Cllr. J. Williams be appointed Chairman.

2. CHAIRMAN'S ANNOUNCEMENT

Cllr. J. Williams extended her appreciation to Cllr. A. G. Morgan the outgoing Chairman and thanked Members for appointing her as Chairman for the ensuing year.

3. APPOINTMENT OF VICE CHAIRMAN

Following the motion of Cllr. A. G. Morgan, seconded by Cllr. M. J. P Burns, it was

RESOLVED that Cllr. L. J. Butler be appointed Vice Chairman.

4. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs S. M. Donoghue and C. A. Rees.

5. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

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6. CONFIRMATION OF MINUTES

RESOLVED that the following minutes (copies of which had been previously circulated) be confirmed and signed as a true record of proceedings.

Ordinary Meeting - 11 May 2011

7. MATTERS ARISING

CEMETERY LAND

Further to Minute No. 116 (11 May 2011), Members were informed that the Cemetery Manager had met with AJW and reaffirmed the Burial Authority's decision. However AJW's property had yet to be removed from cemetery land. Members were informed that the situation would be monitored and if there was no satisfactory progress, the matter would be formally escalated.

RESOLVED that the information be noted.

8. INCOME AND EXPENDITURE REPORTS

RESOLVED that the income and expenditure report for April 2011 and the provisional report for May 2011 be noted.

9. SCHEDULE OF PAYMENTS

Consideration was given to the schedule of payments for May 2011, which revealed expenditure for the month amounted to £19,363.69.

RESOLVED that the information be noted.

10. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

11. HAND ARM VIBRATION (HAVS)

The Cemetery Manager presented Members with a report regarding the various HAVS monitoring systems available. After a lengthy discussion it was

RESOLVED that the Reactec Havmeter be approved for purchase at a cost of £3,398.00 and the funds be vired from general reserves.

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12. 1911 RAILWAY STRIKE RIOTS – CENTENARY CELEBRATIONS

Further to Minute No. 33 Resolution 3 (8 September 2010), the Cemetery Manager presented Members with five quotations for the refurbishment work needed on the two memorial stones in connection with the planned centenary celebrations. After a brief discussion it was

RESOLVED that the quotation provided by Mr Mike Matthews, Monumental Mason of Cwm Yard, Cockett, Swansea for the sum of £645 plus VAT be accepted and the money be vired from ear marked reserves code 328 (Repairs to Monuments).

13. CEMETERY BOUNDARY

Members considered a letter from RT regarding the refurbishment of the cemetery boundary in connection with an overgrown hedgerow which had been removed. Members referred to the recent site visit to the cemetery and noted that the hedgerow had been cut back to facilitate the on-going maintenance programme and that it was always intended to re-plant a new section of hedgerow in its place. To aid health and safety a section of climb proof fencing had been positioned in front of the exposed embankment until the new hedgerow had grown back.

The Cemetery Manager informed Members of the numerous attempts to contact RT about what was planned but to date he had been unsuccessful in making contact with the individual and it was

RESOLVED that the Cemetery Manager's actions be noted and that plans to replace the hedgerow be actioned as soon as possible.

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The meeting concluded at 4:35 pm
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