

29 October, 2015

**LLANELLI RURAL COUNCIL**

**Minute Nos: 234 – 241**

At a Meeting of the **LEARNING AND DEVELOPMENT CONSULTATIVE COMMITTEE** of the Llanelli Rural Council held at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli, on Thursday, 29 October, 2015 at 4.15 p.m.

**Present:**

**Cllrs.**

L. A. Beer	T. J. Jones
D. M. Cundy	J. S. Phillips
M. V. Davies	C. A. Rees
A. J. Rogers	

**234. APPOINTMENT OF CHAIRMAN PRO TEMPORE**

**RESOLVED** that Cllr. C. A. Rees be appointed Chairman pro tempore.

**235. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr. S. M. Donoghue (Cllr. D. M. Cundy deputising).

**236. MEMBERS' DECLARATIONS OF INTEREST**

No declarations of interest were made.

**237. PERFORMANCE DATA 2014/15 AND 2015/16**

Members considered the Training Department's performance statistics for 2014/2015 and 2015/2016. The Training Department was congratulated on its hard work in obtaining very favourable results and following discussion it was

**RESOLVED** that the information be noted.

**238. QUALITY DEVELOPMENT PLAN 2015 – SEPTEMBER UPDATE**

Members considered the Training Department's Quality Development Plan. The plan focused on the success rate of learners and whether they progressed positively after leaving training. The plan also presented the quality of the work of the Training Department along with details about finance and statistics. It was hoped that all targets identified in the plan would be completed by the date of the next assessment.

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Following a brief discussion, it was

**RESOLVED** that the report and information be noted.

**239. SKILLS GATEWAY ENGAGEMENT**

Members were presented with information from the Welsh Government on the Skills Gateway Engagement which included details on employment rates, a skills map and some of the initiatives that are available to learners at the current time. The Training Manager was keen to point out the content of the Training Department’s delivery programme across the different employment routes set out in the skills map and it was

**RESOLVED** that the information be noted.

*Cllr. L. A. Beer joined the meeting.*

**240. LRC TRAINING – NEWS PACKS**

Information Packs containing samples of the different literature that the Training Department produces were circulated to Members. These contained various marketing leaflets that detailed the different courses that were available at LRC Training. They were used to attract employers and learners alike. Members commented on the professionalism of the documents and congratulated the department on producing material of such a high standard. It was

**RESOLVED** that the information be noted.

**241. TRAINING DEVELOPMENTS**

Members considered the Training Manager’s report which detailed information regarding potential developments in the training sector and how the Training Department was looking to extend its influence and reach with the various programmes currently on offer with Welsh Government and it was

**RESOLVED** that the report be accepted.

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The Meeting concluded at 4.45 p.m.

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The afore-mentioned Minutes were declared to be a true record of the proceedings and signed by the Chairman presiding thereat and were, on 10 November, 2015, adopted by the Council.