

CYNGOR GWLEDIG LLANELLI
Adeiladau Vauxhall, Vauxhall, Llanelli, SA15 3BD
Ffôn: 01554 774103

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**PWYLLGOR POLISI AC ADNODDAU**  
A gynhelir yn Siambr y Cyngor, ddydd Mercher, 24 Mai, 2017, am 4.45 y.p.  
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CLERC y CYNGOR

18 Mai, 2017.

AGENDA

1. Derbyn ymddiheuriadau am absenoldeb.
2. Derbyn Datganiad o Fuddiannau gan Aelodau mewn perthynas â'r busnes i'w drafod.
3. Penodi Is-bwyllgor:
 - 3.1 Adbidday Dynol
 - 3.2 Apel
4. Penodi Gweithgorau:
 - 4.1 Adran hyfforddi
 - 4.2 Panel Grantiau Datblygu Cymunedol
5. Y Cynllun Strategol – derbyn y cynllun strategol ac ystyried y diwygiaday angenrheidiol.
6. ISO 9001:2008 – Ardystiad System - nodi er gwybodaeth adroddiad archwiliad yr ailardystiad a gafwyd gan SGS.
7. Deddf Cyrff Cyhoeddus (Mynediad i Gyfarfodydd), 1960 – ystyried eithrio aelodau'r cyhoedd pan ystyrir y materion canlynol oherwydd natur gyfrinachol y busnes a drafodir.
8. Tocyn Tymor – Parc Y Scarlets – mater i'w gynnwys ar yr agenda ar gais y Cynghorydd S. M. Donoghue.

Penodir yr Aelodau i'r Pwyllgor hwn yn y Cyfarfod Blynyddol Gohiriedig sydd i'w gynnal ar 18 Mai, 2017. Byddwch gystal â nodi a ydych chi wedi cael eich penodi a chadw'r Agenda hon ar gyfer y cyfarfod ddydd Mercher.

LLANELLI RURAL COUNCIL
Vauxhall Buildings, Vauxhall, Llanelli. SA15 3BD
Tel: 01554 774103

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**POLICY AND RESOURCES COMMITTEE**  
To be held at the Council Chamber on Wednesday, 24 May, 2017, at 4.45 pm  
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CLERK to the COUNCIL

18 May, 2017.

AGENDA

1. To receive apologies for absence.
2. To receive Members Declarations of Interest in respect of the business to be transacted.
3. Appointment of Sub-Committee:
 - 3.1 Human Resources
 - 3.2 Appeals
4. Appointment of Working Groups:
 - 4.1 Training Department
 - 4.2 Community Development Grants Panel
5. Strategic Plan – to receive the Strategic Plan and consider necessary revisions.
6. ISO 9001:2008 – System Certification - to note for information recertification audit report received from SGS.
7. Public Bodies (Admission to Meetings) Act, 1960 – to consider excluding members of the public during consideration of the following matter owing to the confidential nature of the business to be transacted.
8. Season Ticket – Parc Y Scarlets – matter requested for inclusion on the agenda by Cllr. S. M. Donoghue.

Members serving on this Committee will be appointed at the Adjourned Annual Meeting to be held on 18 May, 2017. Please note whether you are appointed and retain this Agenda for Wednesday's meeting.

Llanelli Rural Council



STRATEGIC PLAN

LLANELLI RURAL COUNCIL

STRATEGIC PLAN

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STRATEGIC PLAN

1. INTRODUCTION

- 1.1 This document sets out the Council's strategic aims based on a clear statement of purpose and its core values. The Strategic Plan is intended to provide an overall framework to focus the Council's activities, investment and spending priorities. These are set out in more detail in annual Service Plans, incorporating service objectives, key tasks, performance measures, and related targets.
- 1.2 The Strategic Plan's aim is to improve the quality of life (well-being) for people today and for future generations. The Plan will be used as a tool, to ensure the Council works for and with the communities it represents. The Plan will guide the Council in meeting people's needs and respecting their rights; and will help us deliver better customer services.
- 1.3 Service Plans provide the basis for on-going performance review, to ensure the provision of high quality services, which meet the needs of our customers. In so doing, it will focus the activities of Councillors and staff on clear organisational goals and outputs.
- 1.4 The formulation of the Service Plans will form an integral part of the annual budget process.

2. STATEMENT OF PURPOSE

"The Council is committed to encouraging community development and delivering better customer service while acting as a local voice for the communities it represents".

To achieve this, the Council has identified a number of values and aims within which priorities are set. These are explained in section five of the Plan.

3. AMBITION AND GENERAL VALUES

3.1 AMBITION

The Council has the following ambitions:

- To be recognised as an excellent organisation;
- To be an organisation that people are proud to work for and be associated with.

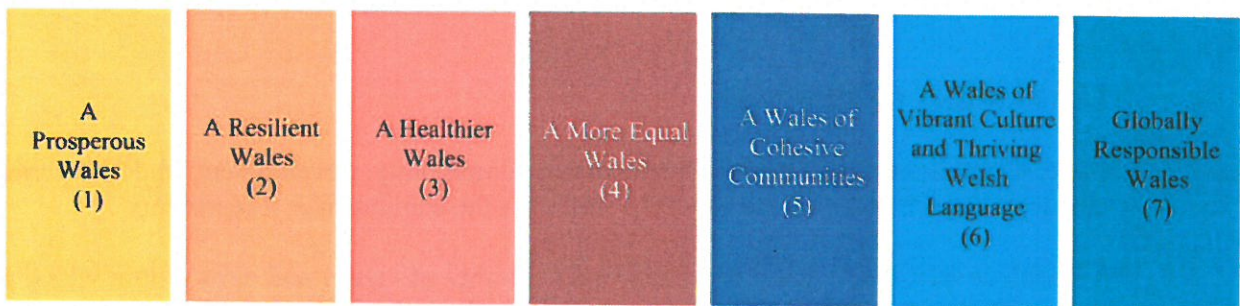
3.2 GENERAL VALUES

The Council aims to be:

- Caring and supportive;
- Fair and equitable;
- Inclusive;
- Developmental and Innovative;
- Empowering, Enthusiastic and Encouraging.

4. WELL-BEING

- 4.1 This Well-Being Statement sets out Llanelli Rural Council's commitment to the principle of sustainable development to ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs.
- 4.2 The Well-Being of Future Generations (Wales) Act 2015, 'the Act', defines sustainable development as the process of improving the economic, social, environmental and cultural well-being of Wales by taking action, in accordance with the sustainable development principle, aimed at achieving the well-being goals. In this regard the Council recognises the role it has to play. Therefore, it will promote sustainable development in how it goes about meeting its duty under the Act and when working for and with the communities that make up its area.
- 4.3 The Act puts in place seven well-being goals. These well-being goals are indivisible from each other and explain what is meant by the well-being of Wales. The Council embraces these well-being goals and will place them at the heart of its forward planning and decision making arrangements to improve the general quality of life (well-being) within its administrative area. The Act provides a more detailed definition for each of the seven well-being goals. However, for the purposes of this statement the seven goals are:



- 4.4 When applying these well-being goals to the functions, activities and services provided by the Council; the Act requires the Council to think more about the long term, to work better with people and communities and also other public bodies, to look to prevent problems and to take a more joined up approach.

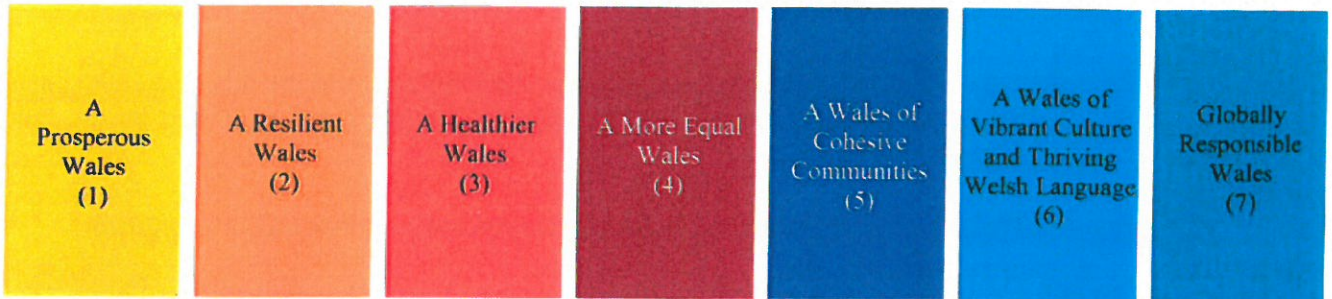
4.5 COMMITMENTS

The Council will:

- Look to the long term so that its actions or lack of action does not compromise the ability of future generations to meet their own needs.
- Take an integrated approach to applying the seven well-being goals when deciding upon priorities.
- Involve the diversity of the population in the decisions affecting them, when and where it is applicable to do so.
- Work with others in a collaborative way to find shared sustainable solutions.
- Understand the root causes of issues to prevent them from occurring.

5. CORE VALUES AND STRATEGIC AIMS

5.1 The core values and strategic aims listed in 5.2 to 5.13 below have been realigned to correlate to the seven national well-being goals introduced to Wales under the Well-Being of Future Generations (Wales) Act 2015. The core values and aims demonstrate how the Council is contributing to improving the general quality of life (well-being) of residents in the Llanelli Rural area.



5.2 COMMUNITY DEVELOPMENT

The Council is committed to encouraging community development. It will:

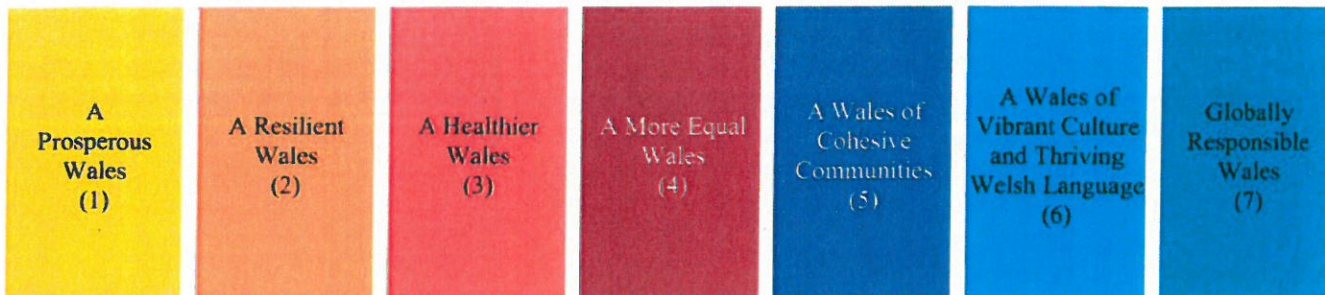
	1	2	3	4	5	6	7
CD1 Identify and help meet local needs.							
CD2 Work with Carmarthenshire County Council and other agencies as part of the community planning forum to help bring about change at all levels.							
CD3 Help deliver the aspirations of its local communities and be guided by Carmarthenshire County Council's Community Strategy as revised from time to time.							
CD4 Understand the diverse needs of the communities it represents.							
CD5 Actively encourage community development by supporting the endeavours of community groups and associations, voluntary organisations and other agencies.							
CD6 Encourage and promote lifelong learning through the provision of training services.							
CD7 Maximise opportunities for access to a full range of community facilities and identify and remove barriers preventing access.							
CD8 Support and develop community participation in what the Council does							
CD9 Actively promote the use of the Welsh Language according to Council policy.							
CD10 Encourage the development of civic pride throughout the communities the Council represents.							

- Take all reasonable steps towards meeting the local objectives in the local well-being plan that has affect in its area. In this regard and when the Public Services Board publishes its local well-being plan, the Council will consider and review the local objectives contained in the plan alongside its own objectives for the year ahead.
- Form its own judgement of what steps it would be reasonable for it to take towards meeting the local objectives in its area, on the basis of its own knowledge and consideration of the circumstances and characteristics of its area.
- Report annually for each relevant financial year, detailing the progress it has made in meeting the objectives contained in the local well-being plan prepared and published by the Public Services Board.
- Support Welsh Government's Sustainable Development Charter as a Charter signatory.

4.6 ACTIONS

The Council commits to the following set of actions:

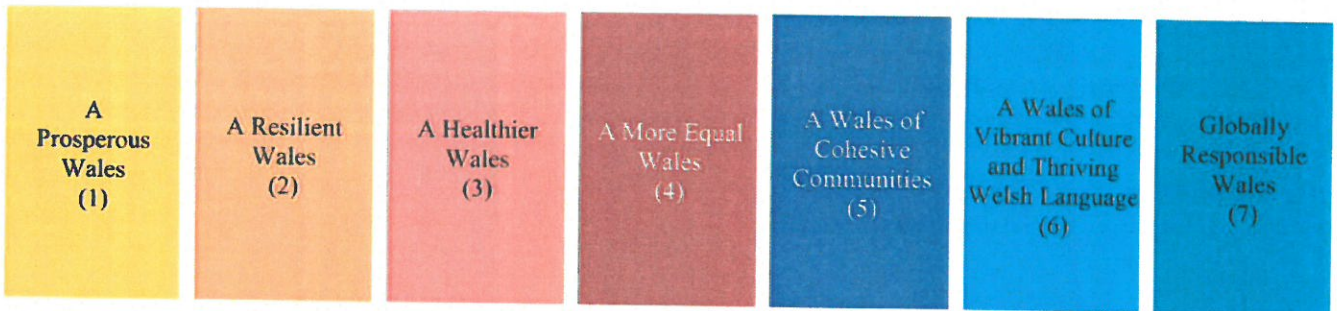
- Publishing this well-being statement on its website.
- Incorporating this well-being statement into this Strategic Plan.
- Incorporating the seven national well-being goals into this Strategic Plan by cross-referencing the well-being goals so that the Council's core aims and values are realigned to correlate directly to the well-being goals.
- Work to deliver the wide ranging interventions identified in the Llanelli Rural Area Whole Place Plan, over the life cycle of the plan: 2015 to 2030. The plan sets out the Rural Area's contribution to the national well-being goals for securing sustainable development.
- Continue to extend its influence and reach into the community to help sustain general well-being in the communities that make up its area. It will do this by dedicating resources to promote community development through the Council's work programme; its dedicated Community Development Officer who will act as an important interface with the communities in the Council's area and through other community initiatives such as the Council's Community Development Fund grants policy and its other forms of grant support.
- To support the Sustainable Development Charter Network by participating in the Charter's Annual Challenge programme.



5.3 SERVING THE PUBLIC

The Council is committed to providing the public with the best possible service, whilst at the same time ensuring quality, relevance and value for money. It will:

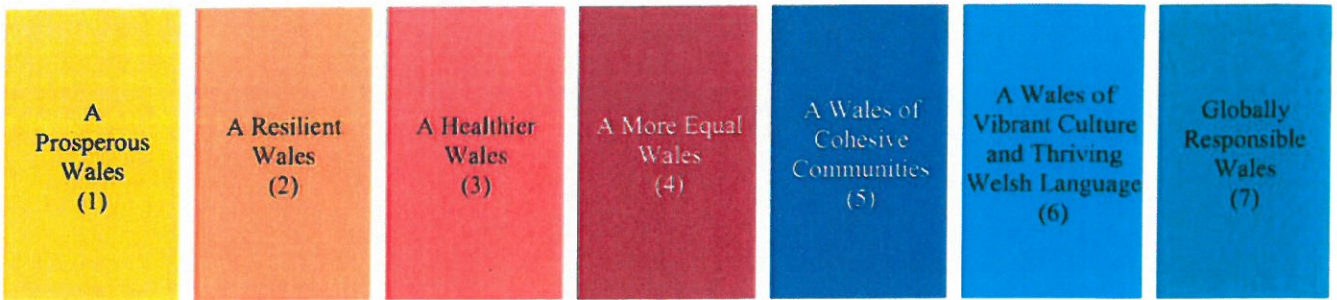
	1	2	3	4	5	6	7
STP1 Place the public at the heart of everything it does.							
STP2 Treat people fairly and as individuals.							
STP3 Develop excellent standards of customer care.							
STP4 Make access to Council services as easy as possible for everybody and provide choice in how people access our services.							
STP5 Consult and listen to the public in designing and improving our services.							
STP6 Promote a culture of continuous improvement in service quality throughout the Council.							
STP7 Publish clear targets and service standards where appropriate.							
STP8 Maintain its Quality Management System ISO 9001 International Standard to improve service delivery.							
STP9 Investigate other formal systems and processes as a means of delivering better services.							
STP10 Value staff, encourage responsibility and accountability, and support personal development including the setting of formal objectives for training and development actions.							
STP11 Work with Welsh Ministers to achieve an accreditation of quality in community government (if necessary) and embrace all legislative measures to promote the role and function and future potential of the Town and Community Council Sector.							
STP12 Handle complaints expeditiously using the Council's complaints procedure as a means of proper redress for people.							
STP13 Act as a gateway to other services provided by Carmarthenshire County Council and other public sector agencies.							



5.4 ACTING AS A LOCAL VOICE

Community and town councils are the most local level of government in Wales and play an important role in the life of Welsh communities. Representing local interests is a crucial part of the Council's work. It will:

		1	2	3	4	5	6	7
LV1	Be a strong local voice and will act on behalf of its communities and work with others to ensure provision of appropriate services.							
LV2	Look to safeguard local amenities and fully represent both the views of residents and the communities it serves.							
LV3	Support local issues in Llanelli which are of general importance to the District in order to safeguard key services and protect employment.							
LV4	Diligently perform its consultative role in the following areas:-							
	• Education and Learning							
	• Environment							
	• Health and Social Care							
	• Housing							
	• Highways and Transportation							
	• Planning							
	• Public Protection							
• Recreation and Leisure								
LV5	Continue to develop its consultative role, particularly with Carmarthenshire County Council and other public sector bodies; ensuring that contributions are effective, relevant, timely and reflect the communities it represents.							



5.5 QUALITY OF LIFE

The Council is committed to doing all it can to improve the quality of life (well-being) of all residents living within its area.

5.5.1 ENVIRONMENT

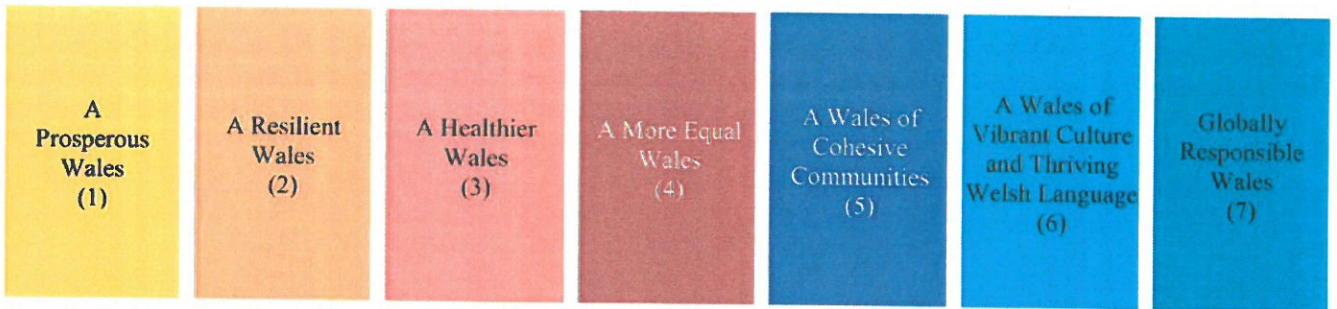
The Council cares for the environment. It will:-

	1	2	3	4	5	6	7
QL1	Continually review its services and management systems to ensure good environmental practice and compliance with regulatory requirements.						
	Yellow	Orange	Red	Dark Red	Dark Blue	Light Blue	Medium Blue

5.5.2 SOCIAL INCLUSION

The Council recognises the special needs of those members of the community who face discrimination or are otherwise disadvantaged. The Council will play its part in helping to improve their situation. It will:

	1	2	3	4	5	6	7
QL2	Promote its equal opportunities policy.						
QL3	Work with Carmarthenshire County Council and other agencies in helping support all sections of the communities it represents.						
QL4	Promote general policies and initiatives to provide assistance against poverty, inequality or disadvantage.						
	Yellow	Orange	Red	Dark Red	Dark Blue	Light Blue	Medium Blue



5.5.3 SAFE AND HEALTHY PLACES

The Council believes all residents have a right to live in a safe and healthy place without fear of crime and persecution. It will:

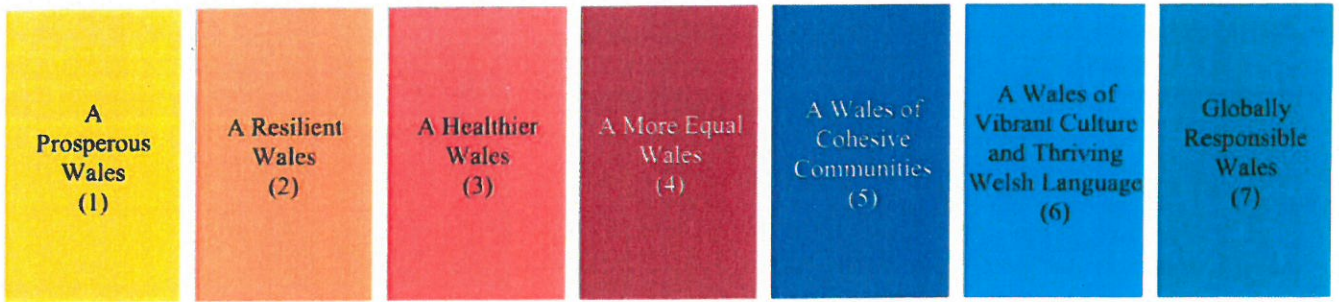
	1	2	3	4	5	6	7
QL5							

Seek to work more closely with Carmarthenshire County Council, the Police, the Health and Fire Service and other agencies and local communities to create a safer and healthier environment.

5.6 SPORTS, LEISURE AND CULTURAL ACTIVITIES

The Council recognises the importance of encouraging people to take part in sport, leisure and cultural activities to improve their well-being. It will:

Proposed National Well-being Indicators		1	2	3	4	5	6	7
SLC1	Aim to offer and promote a wide range of sport and leisure opportunities both by direct provision and through working with Carmarthenshire County Council and community groups and agencies.							
SLC2	Enhance leisure and sporting facilities in line with identified need.							
SLC3	Support and encourage organisations promoting the arts and cultural activities.							
SLC4	Encourage the retention and enhancement of heritage and culture in the Llanelli District.							



5.7 THE LOCAL ECONOMY

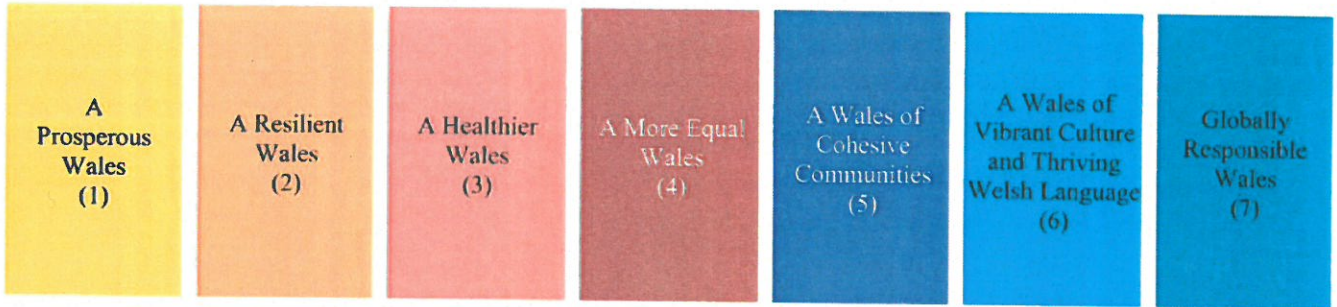
The Council is committed to supporting the local economy. It will:

	1	2	3	4	5	6	7
LE1 Introduce and support measures which will improve access to secure employment for all sections of the community and provide training opportunities for further personal development.	Yellow			Dark Red			
LE2 Continue to deliver work based training programmes and customised training tailored to meet local employers and individual needs.	Yellow			Dark Red			
LE3 Promote and market Llanelli and District and enhance its image.	Yellow				Dark Blue	Medium Blue	Light Blue
LE4 Support the local economy by purchasing goods and services from local businesses where appropriate.	Yellow						Light Blue

5.8 LOCAL DEMOCRACY

The Council is a democratically elected body and believes in the principles of local democracy. It will:

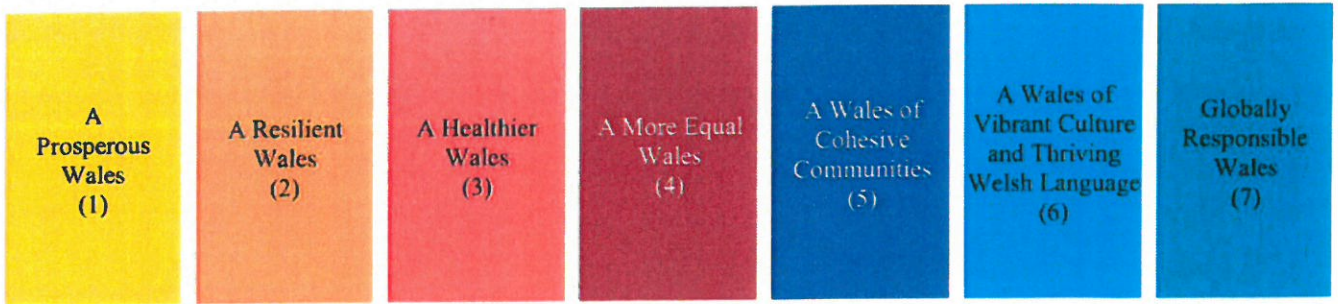
	1	2	3	4	5	6	7
LD1 Provide support to elected Members to enhance and develop their representative role.				Dark Red	Dark Blue		
LD2 Encourage participation in the democratic process.				Dark Red			Light Blue
LD3 Be open in conducting its activities and listen to the views of local people.				Dark Red			Light Blue



5.9 PARTNERSHIP WORKING

Partnership working is a key theme of modern local government. The Council believes in the spirit of partnership working, in order to deliver the best possible service to the public. It will:

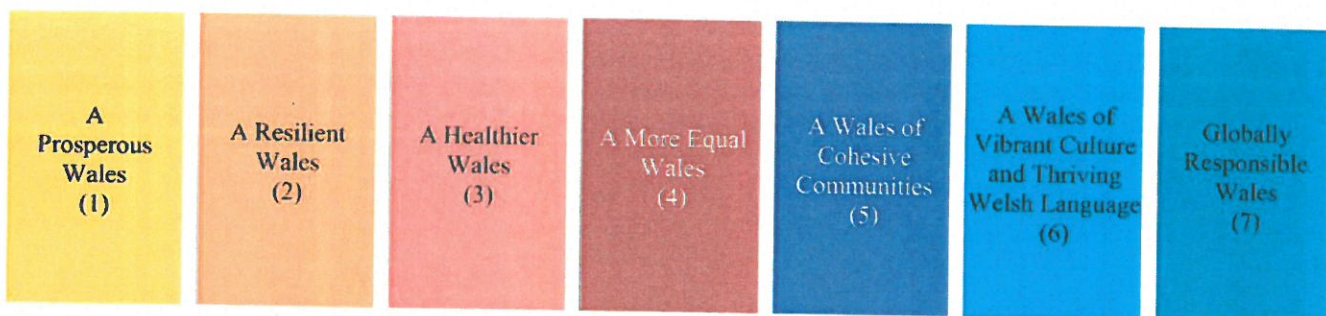
		1	2	3	4	5	6	7
PW1	Recognise the importance of partnership working in order to fulfil the needs of the communities it serves.	Yellow			Red			Blue
PW2	Work in partnership with community groups and organisations to enhance the communities it represents.	Yellow			Red	Blue		
PW3	Continue to support and develop its joint venture project with Llanelli Town Council, namely: <ul style="list-style-type: none"> Llanelli District Cemetery 	Yellow				Blue		Blue
PW4	Continue to support the partnership agreement between the Council, Carmarthenshire County Council and Llanelli Town Council for the provision of the Llanelli Christmas Carnival and Christmas Lights.	Yellow				Blue	Blue	
PW5	Continue to strengthen its relationship with Carmarthenshire County Council to work together to deliver better services in the future.	Yellow			Red			Blue
PW6	Work in partnership with the Voluntary and Private Sectors, when opportunities arise.	Yellow			Red	Blue		Blue



5.10 COMMUNICATION

Internal and external communication and the provision of information is fundamental to providing customer focused services. The Council will:

	1	2	3	4	5	6	7
C1					■	■	
C2		■		■	■	■	■
C3	■				■		■
C4	■			■		■	■
C5	■			■		■	■
C6	■		■	■	■	■	■
C7					■	■	
C8						■	■
C9					■	■	
C10				■	■	■	■
C11	■				■		■



5.11 HEALTH AND SAFETY

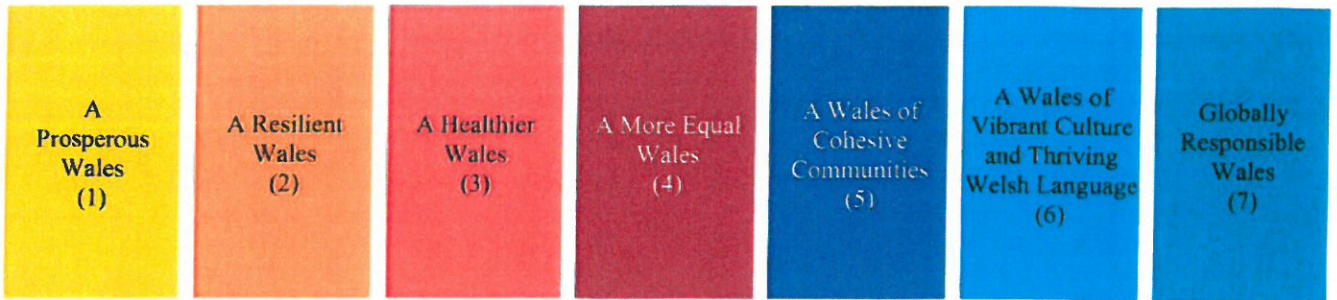
The Council takes its health and safety responsibilities very seriously. The Authority's safety performance is regarded by the Council as equal to quality and productivity. It will:

	1	2	3	4	5	6	7
HS1	Provide an on-going commitment to its health and safety policy, and budgets will include adequate provision for addressing health, welfare and safety requirements.						
HS2	Whenever applicable, adopt any relevant British Standard, Code of Practice or established good practice.						
HS3	Maintain adequate insurance in accordance with the Employers' Liability (Compulsory Insurance) Act 1969 /Employers Liability Regulations 1998.						
HS4	Provide and maintain safe and healthy working conditions, equipment and systems of work for all its employees and provide as much information, training and supervision as they need for this purpose.						
HS5	Accept its responsibility for the health and safety of other people who may be affected by our activities.						

5.12 RESOURCES

The Council believes that efficient, effective and sustainable resourcing is fundamental to achieving its strategic aims. It will:

	1	2	3	4	5	6	7
R1	Seek to maximise its revenue income and pursue all appropriate sources of external financial support.						
R2	Promote principles of sustainability in all Council activities.						
R3	Promote a waste minimisation programme to ensure efficient and effective use of all resources.						



5.13 MANAGEMENT AND CONTROL

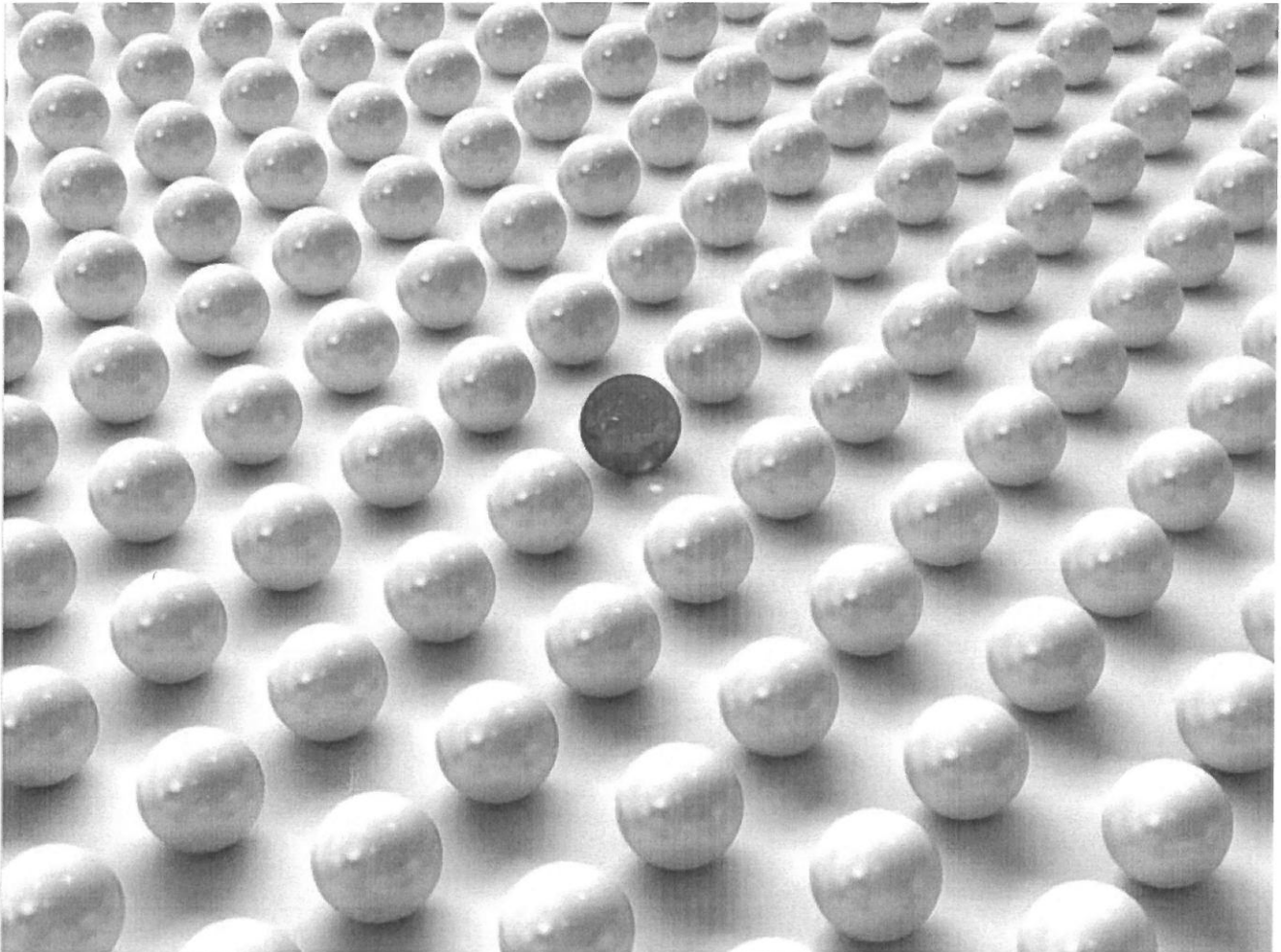
The Council believes that effective management and control is central to achieving its strategic aims. It will:

		1	2	3	4	5	6	7
MC1	Annually review service plans, key tasks, related targets and performance as an integral part of the annual budget process.	Yellow						
MC2	Prepare a forward looking capital programme in addition to the annual revenue budget.	Yellow					Blue	
MC3	Seek to ensure economy and restraint and thereby achieve value for money.	Yellow						Blue
MC4	Operate strict controls on revenue spending in order to be able to undertake new initiatives and to generate resources which can be used for approved projects.	Yellow						Blue
MC5	Continually monitor policies, services, budgets and processes in order to better meet identified needs and aspirations.	Yellow			Dark Red			Blue
MC6	Promote, protect and enhance the diverse character, culture and local identity of the Council's area.		Orange				Blue	Blue

6. REVIEW

The Strategic Plan is a working document and may be reviewed from time to time in line with legislative changes or major policy development. It is important that the Strategic Plan represents the aims and ambitions of the Council. Therefore a review of the Plan will be undertaken in line with the Council's ordinary election cycle. This will ensure that it remains relevant and reflects the views of the Members/controlling political group, as the case maybe.

**MARK GALBRAITH
CLERK TO THE COUNCIL**



Audit Report for: Llanelli Rural Council

Visit Number: 1 Recertification Audit

For training on this management system and for all your training needs, please visit the SGS Academy at www.sgs.co.uk/trainingbrochure

To subscribe to the SGS newsletter please visit www.sgs.co.uk/en-GB/Our-Company/E-Subscriptions.aspx

LLANELLI RURAL COMMUNITY COUNCIL	
DATE	- 8 MAY 2017
FILE REF.	
PASSED TO	PBR

Management System Certification – Client Report

Organisation:	Llanelli Rural Council		
Address:	Vauxhall Buildings Vauxhall Llanelli Carmarthenshire SA15 3BD		
Site(s) audited:	As above	Date(s) of audits(s):	05/05/2017
Visit Number:	1	Observer(s):	N/A
Representative:	Wendy Evans	Additional member(s):	Nick Johnson
Lead auditor:	Ceri Morgan		

This report is confidential and distribution is limited to the audit team, client representative and the SGS office.

System type:	Single
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Standard	Accreditation Body	Scope of Certification
ISO 9001:2008	UKAS	Services to the local community including leisure pursuits, voicing the needs of the electorate and government funded training programmes.

The objectives of this audit were: <ul style="list-style-type: none"> - ability to ensure applicable statutory, regulatory and contractual requirements are met, - effectiveness to ensure the client can reasonably expect to achieve specified objectives, and - to identify as applicable areas for potential improvement.
--

Is the organisation management system meeting the stated objectives of the audit?	Yes
Have all unresolved findings from the previous audit been satisfactorily addressed?	Yes
Non-conformance Identified?	Major: 0 Minor: 0
Therefore the audit team recommends that, based on the results of this audit and the system's demonstrated state of development and maturity, management system certification be:	Continued

Changes	
Level of Integration?	N/A
Key/Significant Organisational changes? (e.g key personnel, client activities, management system)	No
Key/Significant System changes?	No
Sample Reviewed:	
Since the last audit, no significant organisation or system changes have occurred. Minor changes have been made to procedures.	

Executive Summary
<p>There has been No Corrective Actions identified during this Re-Certification visit.</p> <p>The Company is therefore recommended for continuing certification to ISO9001:2008.</p> <p>The general picture is of a good and effective control, with well managed processes.</p> <p>The observations noted below, should be applied as improvement points.</p> <p>The date of the next visit is 10th May 2018 (0900hrs). Refer to the Planned Itinerary.</p> <p>We would like to thank the team at Llanelli Rural Council for their help and hospitality extended during this Audit.</p>

Observations and Improvement Opportunities
<p>It may be beneficial to update depot equipment list.</p> <p>It may be beneficial to include asset/serial numbers on defect notification forms.</p> <p>Consideration could be given to removing reference to 7.6 within QAP4.</p> <p>It would be beneficial to update procedure QAP6 to remove reference regarding document register as all updated changes being captured on documentation revision index.</p>

Opening & Closing Meeting Attendees			
Name	Position	Opening Meeting	Closing Meeting
Dawn Jones	Administrative Officer	Yes	Yes

Any other comments

Notes to the client and what happens next

This audit report will be processed and an invoice will be dispatched to you.

Disclaimer – the audit is based on a sampling process of the available information. Audit recommendations where issuance of a certificate is required are subject to an independent review prior to a final decision concerning the awarding the certificate.

Non-conformance - what you must do

Corrective Actions to address identified minor non conformities including a root cause analysis, which shall be documented on an action plan. Where actions are deemed to be satisfactory and, they will be followed up at the next scheduled visit.

Failure to address a major non-conformance within the timescales will result in certification being withheld or suspended.

Failure to address a minor non-conformance within the timescale can result in escalation of the non-conformance to major at the subsequent visit.

For major non-conformance -

Corrective action (including a cause analysis) to take place immediately. SGS will perform an appropriate follow up visit within 90 days confirming that actions have been effective. The certification decision shall be made based on the outcome of the follow up visit.

The client must notify SGS of the root cause & proposed actions within 30 days of this visit	<input type="checkbox"/>
The client must send SGS records with supporting evidence	<input type="checkbox"/>
Major non-conformance follow-up to take place on:	

For minor non-conformance -

Corrective Actions to address identified minor non conformities including a cause analysis shall be documented on an action plan. Where actions are deemed to be satisfactory, they will be followed up at the next scheduled visit.

The client shall send SGS its action plan within 90 days to determine if the proposed actions will be satisfactory.	<input type="checkbox"/>
The client has reviewed the non-conformance to satisfaction of the auditor and defined an appropriate action plan. Note:- Initial, Re-certification and Extension audits – recommendation for certification cannot be made unless this check box is completed. For re-certification audits the time scales indicated may need to be reduced in order to ensure re-certification prior to expiry of current certification.	<input type="checkbox"/>
The client has taken appropriate immediate action in response to non-conformance(s) required.	<input type="checkbox"/>

Nonconformity	N° _ of _	Major or Minor (<i>amend as necessary</i>)	
Standard		Clause	
Nonconformity Statement			

Evidence	
Actions Proposed	

Audit Plan – Next Visit

Site(s) to be visited:	As above		
Audit Language:	English	Visit Number:	V2
Visit Due by Date:	26/05/2018	Planned Visit Date(s):	10/05/2018
Lead Auditor:	Ceri Morgan	Team Member(s):	N/A

Audit objectives: To confirm that the management system has been established and implemented in accordance with the requirements of the audit standard.

Date	Time	Auditor	Site / Area / Department / Process / Function	Contact
10 05 18	09:00	CM	Opening Meeting, Review of Last Report & Changes	Wendy Evans
	09:30		Management Review	
	10:00		Internal Audits	
	10:45		Customer Feedback/Satisfaction	
	11:15		Objectives/Legislation	
	11:45		Non Conformance, Corrective/Preventive Action, Continual Improvement	
	12:30		Lunch	
	13:00		Training Department - Contracting	
	13:30		Council & Committees: review of Electoral Require'ts	
	14:15		Staff Competency, Training and Work Environment	
	15:00		Archive and Data Processes	
	15:30		Auditor Review/Report Writing	

Notes to Client:

- Times are approximate and will be confirmed at the opening meeting prior to commencement of the audit.
- SGS auditors reserve the right to change or add to the elements listed before or during the audit depending on the results of on-site investigation.
- A private place for preparation, review and conferencing is requested for the auditor's use.
- Please provide a light working lunch on-site each audit day.
- Your contract with SGS is an integral part of this audit plan and details confidentiality arrangements, audit scope, information on follow up activities and any special reporting requirements.

1 - See page 2 for the management system scope of certification

Audit Report: Llanelli Rural Council

Visit Number: 1

The management system of

Llanelli Rural Council

Vauxhall Buildings, Vauxhall, Llanelli, Carmarthenshire, SA15 3BD, UK

has been assessed and certified as meeting the requirements of

ISO 9001:2008

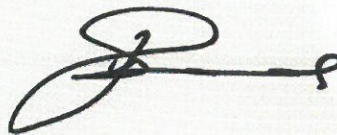
For the following activities

Services to the local community including leisure pursuits, voicing the needs of the electorate and government funded training programmes.

Further clarifications regarding the scope of this certificate and the applicability of ISO 9001:2008 requirements may be obtained by consulting the organisation

This certificate is valid from 26 May 2017 until 15 September 2018 and remains valid subject to satisfactory surveillance audits.
Re certification audit due before 15 September 2018
Issue 10. Certified since 20 February 1998

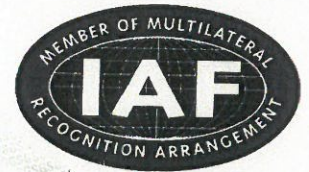
Authorised by



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