

14 September 2016

LLANELLI JOINT BURIAL AUTHORITY

Minute Nos. 25 - 31

At the **Meeting** of the **Llanelli Joint Burial Authority** held at Vauxhall Buildings, Vauxhall, Llanelli, on Wednesday, 14 September 2016 at 4:00 pm.

Present: Cllr. C. J. Reed, MBE (Vice Chairman (in the Chair))

Cllrs.

M. J. P. Burns
M. V. Davies

S. M. Donoghue
J. S. Phillips

L. J. Stedman

25. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. P. J. Edmunds, R. E. Evans and R. F. Price.

26. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

27. LLANELLI CREMATORIUM

(1) GENERAL MATTERS

The Chairman welcomed Mr Richard Evans, Managing Director, Westerleigh Group Ltd and Mr Kevin Davies, Manager, Llanelli Crematorium who had been invited to the meeting to introduce themselves and to give a presentation on their future development plans for the crematorium. Mr Evans gave a brief overview of the Westerleigh Group as a whole and then proceeded to present Members with the company's plans for a new floral tribute canopy/rain shelter at the rear of the crematorium building together with new public toilets.

Members were very appreciative of the improvements planned at the crematorium and thanked Mr Evans and Mr Davies for attending the meeting.

RESOLVED that the information be noted and that the planned improvements be supported.

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(2) REASSIGNMENT OF LEASE

Members considered correspondence from Evans, Powell & Co, about the reassignment of the lease from Llanelli Crematorium Ltd to Crematoria Management Ltd. The Cemetery Manager confirmed that both Llanelli Rural and Llanelli Town Councils had now signed the lease indicating their support for the reassignment.

RESOLVED that the information be noted.

28. CONFIRMATION OF MINUTES

RESOLVED that the following minutes (copies of which had been previously circulated) be confirmed and signed as a true record of proceedings.

Ordinary Meeting - 13 July 2016

29. INCOME AND EXPENDITURE REPORTS

RESOLVED that the income and expenditure reports for June and July 2016 and the provisional report for August 2016 be noted.

30. SCHEDULE OF PAYMENTS

Consideration was given to the schedules of payments for July and August 2016, which revealed expenditure for the months amounted to £30,186.57 and £15,547.80 respectively.

RESOLVED that the information be noted.

31. AUDIT OF ACCOUNTS FOR THE YEAR ENDING 31 MARCH 2016

Members received correspondence from Grant Thornton, enclosing the Burial Authority's certified Annual Return together with a copy of the Notice of Conclusion of Audit. The notice was required to be kept on public display for at least 14 days. The notice was dated 7 September 2016. Members were informed that all audit work had now been completed.

The Cemetery Manager informed Members that the Wales Audit Office had moved away from charging a fixed fee for the audit work and now the fee was based on the time spent on each audit which had resulted in a saving to the Burial Authority of £419.00.

RESOLVED that the information be noted.

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The meeting concluded at 4:20 pm
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