

14 June, 2016

LLANELLI RURAL COUNCIL

Minute Nos: 81 – 89

At a **COUNCIL** Meeting of the Llanelli Rural Council held at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli, on Tuesday, 14 June, 2016, at 6.00 p.m.

Present: Cllr. S. M. Donoghue (Chairman)

Cllrs.

F. Akhtar	M. L. Evans
S. M. Caiach	R. E. Evans
D. M. Cundy	S. N. Lewis
M. V. Davies	A. G. Morgan
S. L. Davies	J. S. Phillips
T. Devichand	A. J. Rogers

Absent: L. J. Butler

81. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. L. A. Beer, T. Bowen, H. J. Evans, T. J. Jones, C. A. Rees, W. V. Thomas and G. H. Wooldridge.

82. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

83. CONFIRMATION OF MINUTES

RESOLVED that the following Minutes (copies of which had been previously circulated to Members) be confirmed and signed as a true record of proceedings:

Annual Meeting	10 May, 2016
Adjourned Annual Meeting	12 May, 2016
Finance and General Purposes Committee	12 May, 2016
Recreation and Welfare Committee	12 May, 2016
Planning and Liaison Committee	12 May, 2016
Policy and Resources Committee	12 May, 2016
Civic and Ceremonial Committee	12 May, 2016
Community Development Grants Panel	12 May, 2016
Learning and Development Consultative Committee	12 May, 2016
Council	12 May, 2016

14 June, 2016

Planning and Liaison Committee	16 May, 2016
Recreation and Welfare Committee	17 May, 2016
Policy and Resources Committee	18 May, 2016
Finance and General Purposes Committee	25 May, 2016
Planning and Liaison Committee	6 June, 2016

84. APPOINTMENT OF STANDING COMMITTEES

Further to Minute No. 13, the Clerk informed Members that there would be a change in the nominations of Councillors to serve on the Planning and Liaison Committee and Finance and General Purposes Committee.

Cllr. L. A. Beer's seat on the Planning and Liaison Committee would be swapped with Cllr. F. Akhtar's seat on the Finance and General Purposes Committee. The change would take immediate effect.

RESOLVED that the information be noted.

**85. REPRESENTATION ON OUTSIDE BODIES
(1) GOVERNING BODIES - ST. MARY'S CATHOLIC SCHOOL**

Further to Minute No. 14, Cllr. A. J. Rogers referred to his governor appointment on St. Mary's Catholic School. Cllr. Rogers stated he had been informed that he was classed as a 'sleeping governor' by the school and that he had never been invited to attend any governors meetings.

Following discussion, it was

RESOLVED that:

1. Enquiries be made with St. Mary's Catholic School and the Local Education Department, Carmarthenshire County Council to clarify the status of Cllr. Rogers' governors appointment.
2. Cllr. Rogers also agrees to make enquires direct with St Mary's Catholic School.

(2) LLANELLI COMMUNITY CONSULTATIVE COMMITTEE

Further to Minute No. 14, Members considered correspondence from the Public Affairs Advisor, Dyfed Powys Police & Crime Commissioner's Office informing that the Llanelli Community Consultative Committee ceased to exist when the Authority itself ceased in November, 2012. Its function to liaise with the community on policing priorities was now handled by the Police and Crime Commissioner.

RESOLVED that:

1. The information be noted;
2. An invitation be sent to the new Police and Crime Commissioner, Dafydd Llywelyn, Dyfed Powys Police to attend a future Council meeting to address Members.
3. The Committee shall be deleted from the Council's list of outside body appointments with immediate effect.

14 June, 2016

Arising out of discussion of the above, Members were informed that enquiries were being made with the representatives of all outside bodies regarding the status of their meetings and responses would be forwarded to Members.

86. LLANELLI JOINT BURIAL AUTHORITY

Members received the following Minutes of a meeting of the Llanelli Joint Burial Authority held on 13 April, 2016:

“At the Meeting of the Llanelli Joint Burial Authority held at Vauxhall Buildings, Vauxhall, Llanelli, on Wednesday, 13 April, 2016 at 4:00 pm.

Present: Cllr. M. J. P. Burns (Chairman)

Cllrs.

M. V. Davies

R. E. Evans

L. J. Stedman

73. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. T. Bowen, R. M. Davies, P. J. Edmunds and C. J. Reed, MBE.

74. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

75. CONFIRMATION OF MINUTES

RESOLVED that the following minutes (copies of which had been previously circulated) be confirmed and signed as a true record of proceedings:

Ordinary Meeting - 9 March 2016

**76. MATTERS ARISING
CEMETERY LAND ENCROACHMENT**

Further to Minute No. 70, Members were provided with a brief update report which confirmed the individual had all but removed the fencing erected laying claim to the cemetery land except for a very small section which adjoined the individual's property and the boundaries of both the cemetery land and the adjacent road.

The Cemetery Manager stated he intended to erect an access gate at this location in place of the fencing but initial attempts to contact the individual to discuss the proposal had been unsuccessful.

14 June, 2016

RESOLVED that the information be noted.

77. INCOME AND EXPENDITURE REPORTS

RESOLVED that the income and expenditure report for February 2016, and the provisional report for March 2016 be noted.

78. SCHEDULE OF PAYMENTS

Consideration was given to the schedule of payments for March 2016, which revealed expenditure for the month amounted to £35,659.43

RESOLVED that the information be noted.

79. BURIAL SERVICE COLLABORATION OPPORTUNITIES WITH NEIGHBOURING AUTHORITIES

Further to Minute No. 49(1), the Cemetery Manager presented Members with a progress report on collaboration opportunities following a recent meeting with the sub-committee of Pembrey and Burry Port Town Council. The sub-committee was overseeing the task of determining the future management of its burial administration service.

Members were reminded the town council was presented with a report setting out four options for working in collaboration and it wanted to formally consider options three and four in more detail with a view of selecting one of the options to take forward. The options entailed:

- Option Three - The Burial Authority could produce as a one off exercise new policies and procedural documentation on behalf of the town council and also provide staff training and mentoring roles prior to implementation of the new policies and procedures.
- Option Four – The Burial Authority could provide the town council with a complete service to manage and operate the cemetery administration service such as: creation and maintenance of electronic registers; managing the issue and transfer of exclusive rights of burial; manage the funeral diary and authority to bury; liaising with local funeral directors and memorial masons; meeting bereaved families and counselling where necessary; issue digging orders and managing the memorial permit system.

In order to move progress, it was agreed the Cemetery Manager would provide a cost appraisal for the supply of various activities and functions together with other related information including copies of the Burial Authority's policy documents and general rules and procedures. It was envisaged the town council would then confirm how it intended to work in collaboration with the Burial Authority and it was

RESOLVED that all the relevant requested information be passed to Pembrey and Burry Port Council and to await further developments.

14 June, 2016

80. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

81. CEMETERY LAND TO THE REAR OF BRYNSIRIOL, DAFEN

Further to Minute No. 71, Members considered e-mail correspondence received from a local resident concerning the valuation request in connection with the potential purchase of a small parcel of cemetery land. After a short discussion it was

RESOLVED that the local resident shall be notified that the Burial Authority will not contemplate the potential sale of the land unless there is an agreement in place to obtain a professional valuation, the cost of which is to be met in full by the local resident irrespective of whether or not the Burial Authority is ultimately minded to sell the land.

.....
The meeting concluded at 4:45 pm”
.....

RESOLVED that the Minutes be noted.

87. LETTERS OF APPRECIATION

RESOLVED that the letters of appreciation for the Council’s assistance received from the following, be noted with pleasure:

- (1) Cylch Meithrin Ponthenri;
- (2) Tabernacl Llwynhendy.

88. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted, the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

89. STAFFING MATTERS

Further to Minute No. 69, Members considered a verbal report from the Clerk regarding the ongoing staffing matters originally reported to the Policy and Resources Committee on 18 May, 2016. In revisiting the staffing report the Clerk also provided an update on the progress surrounding the transition arrangements, elements of which were commercially sensitive and so it was not in the public interest to disclose information to the press and public at this point in time.

14 June, 2016

Following a lengthy discussion, it was

RESOLVED that the report be accepted.

During discussion of the above, Cllr. F. Akhtar left the meeting.

.....

The Meeting concluded at 6.55 p.m.

.....

The afore-mentioned Minutes were declared to be a true record of the proceedings and signed by the Chairman presiding thereat and were, on 12 July, 2016, adopted by the Council.