

14 May, 2015

**LLANELLI RURAL COUNCIL**

**Minute Nos: 35 – 42**

At a **COUNCIL** Meeting of the Llanelli Rural Council held at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli, on Thursday, 14 May, 2015, at 6.20 p.m.

**Present:** Cllr. M. V. Davies (Chairman)

**Cllrs.**

L. A. Beer	R. E. Evans
T. Bowen	T. J. Jones
L. J. Butler	S. N. Lewis
S. M. Caiach	A. G. Morgan
S. M. Donoghue	J. S. Phillips
H. J. Evans	C. A. Rees
M. L. Evans	A. J. Rogers
W. V. Thomas	

**35. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs. F. Akhtar, D. M. Cundy, S. L. Davies, T. Devichand and G. H. Wooldridge.

**36. MEMBERS' DECLARATIONS OF INTEREST**

No declarations of interest were made.

**37. CONFIRMATION OF MINUTES**

**RESOLVED** that the following Minutes (copies of which had been previously circulated to Members) be confirmed and signed as a true record of proceedings:

Council	14 April, 2015
Policy and Resources Committee	15 April, 2015
Recreation and Welfare Committee	21 April, 2015
Finance and General Purposes Committee	29 April, 2015
Special Council	30 April, 2015

14 May, 2015

**38. MATTERS ARISING**

**(1) MID AND WEST WALES FIRE AND RESCUE AUTHORITY**

Further to Minute No. 427 and in response to a question on progress, the Clerk informed Members the office was still trying to organise the Fire Brigade Union and Retained Fire Fighters Union's attendance at the ordinary Council meeting on 9 June, 2015. The Retained Fire Fighters Union had confirmed its availability but a response from the Fire Brigade Union was still awaited.

**RESOLVED** that the information be noted.

**(2) CODE OF CONDUCT TRAINING**

Further to Minute No. 505 (30 April, 2015), the Clerk informed Members that the Acting Deputy Monitoring Officer, Carmarthenshire County Council had agreed to hold a bespoke training session on the Code of Conduct at the Rural Council offices. The cost for this service was £75.00 per hour with the training lasting no more than two hours duration.

The Clerk confirmed that thus far no Members had elected to participate in the planned training event in Carmarthen on 4 June, so organising a training session at the Council offices would work out to be a far more effective arrangement. The Clerk suggested that he could use his delegated powers to make the necessary arrangements. He also suggested that a Special Council meeting be convened to accommodate the training thereby Members would have an obligation to attend and it was

**RESOLVED** that the Clerk be authorised to make the necessary arrangements and that a Special Council meeting be convened to accommodate the Code of Conduct training session.

**39. MEMBERS' CODE OF CONDUCT**

Members received correspondence from the Ombudsman which included revised Guidance on the Code of Conduct for Members. Following a brief discussion it was

**RESOLVED** that:

1. The revised guidance be circulated to all Members for their attention.
2. The revised guidance shall be incorporated into the Council constitution following a planned review of the constitution later in the year.

**40. GWENDRAETH VALLEY GROUP OF COMMUNITY COUNCILS**

Members received a letter from the Chief Executive, Menter Cwm Gwendraeth Elli.

In light of public service reform and other developments including recent legislative changes, the Chief Executive thought it was an opportune time to resurrect the Gwendraeth Group of

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Community Councils and also to consider extending the invitation to the Town and Community Councils serving the Llanelli area.

Following discussion, it was

**RESOLVED** that:

1. The Glyn Ward Members shall be authorised to attend at any planned future meetings of the group.
2. The Clerk and the newly appointed Community Development Officer shall meet with the Chief Executive of Menter Cwm Gwendraeth Elli to discuss the matter further.
3. Notwithstanding the Clerk's meeting, the Council shall continue to support local collaboration by continuing to support the endeavours of the Llanelli Area Town and Community Council's Forum.

**41. LLANELLI JOINT BURIAL AUTHORITY**

Members received the following Minutes of a meeting of the Llanelli Joint Burial Authority held on 11 March, 2015:

“At the Meeting of the Llanelli Joint Burial Authority held at Vauxhall Buildings, Vauxhall, Llanelli, on Wednesday, 11 March 2015 at 4:00 pm.

Present: M. V. Davies (Chairman)

**Cllrs.**

F. Akhtar

M. J. P. Burns

T. Bowen

P. J. Edmunds

C. J. Reed, MBE

**90. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs. L. J. Butler and V. J. Johns.

**91. MEMBERS' DECLARATIONS OF INTEREST**

No declarations of interest were made.

**92. CONFIRMATION OF MINUTES**

**RESOLVED** that the following minutes (copies of which had been previously circulated) be confirmed and signed as a true record of proceedings:

Ordinary Meeting

-

11 February 2015

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93. INCOME AND EXPENDITURE REPORTS

RESOLVED that the income and expenditure report for January 2015 and the provisional report for February 2015 be noted.

94. SCHEDULE OF PAYMENTS

Consideration was given to the schedule of payments for February 2015, which revealed expenditure for the month amounted to £16,625.52.

RESOLVED that the information be noted.

95. STANDING ORDERS AND FINANCIAL REGULATIONS

Further to Minute No. 86 the Secretary presented Members with a covering report regarding the review of the Burial Authority's Standing Orders and Financial Regulations. The following areas had been examined namely: Standing Orders; Roles and Duties of Chairman; Secretary's Scheme of Delegated Powers and Financial Regulations.

The Secretary reported that no significant changes were deemed necessary at this time. However, a minor amendment was required to paragraph 4.1 of the Financial Regulations. The Accounts and Audit (Wales) Regulations 2014 had superseded the 2005 Regulations which had been revoked and it was

RESOLVED that the Secretary's report be accepted subject to the suggested minor amendment. Furthermore, the dates referred to in the opening sentences of both the Standing Orders and Financial Regulations shall read "These Standing Orders ... and these Financial Regulations were reviewed and adopted by the Llanelli Joint Burial Authority at its meeting held on 11 March 2015".

FURTHER RESOLVED that amended copies of the Standing Orders and Financial Regulations shall be issued to all committee members.

96. EXTERNAL AUDITOR

The Secretary presented Members with correspondence received from Mazars LLP informing that responsibility for the Burial Authority's Annual Returns had been transferred to its Durham branch office with immediate effect. This would not affect the service provided by the company.

RESOLVED that the information be noted.

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97. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

98. MEMORIAL MASON

Members considered an application from Abbey Memorials Ltd to be added to the Burial Authority's list of approved memorial masons.

RESOLVED that the application be approved and that Abbey Memorials Ltd be added to the approved list of Memorial Masons

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The meeting concluded at 4:20 pm”

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**RESOLVED** that the Minutes be noted.

**42. LETTERS OF APPRECIATION**

**RESOLVED** that the letters of appreciation for the Council's assistance received from the following, be noted with pleasure:

- (1) Bynea Primary School;
- (2) Capel Rehoboth;
- (3) Clwb Criced Pum Heol;
- (4) Cylch Meithrin Felinfoel;
- (5) Cylch Meithrin Ponthenri;
- (6) Eglwys Libanus;
- (7) Llanelli Woodturning Club;
- (8) Pwll Action Committee;
- (9) Pwll Primary School;
- (10) Sandy Water Park Residents' Association;
- (11) Stradey Tenants & Residents Association;
- (12) Soar Church;
- (13) Swiss Valley Primary School

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The Meeting concluded at 6.25 p.m.

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The afore-mentioned Minutes were declared to be a true record of the proceedings and signed by the Chairman presiding thereat and were, on 9 June, 2015, adopted by the Council.