

13 July 2016

**LLANELLI JOINT BURIAL AUTHORITY**

**Minute Nos. 16 - 24**

At the **Meeting** of the **Llanelli Joint Burial Authority** held at Vauxhall Buildings, Vauxhall, Llanelli, on Wednesday, 13 July 2016 at 4:00 pm.

**Present:** Cllr. R. E. Evans (Chairman)

**Cllrs.**

M. J. P. Burns  
L. J. Butler

M. V. Davies  
S. M. Donoghue

**16. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs. P. J. Edmunds, J. S. Phillips, R. F. Price, C. J. Reed MBE and L. J. Stedman.

**17. MEMBERS' DECLARATIONS OF INTEREST**

No declarations of interest were made.

**18. CONFIRMATION OF MINUTES**

**RESOLVED** that the following minutes (copies of which had been previously circulated) be confirmed and signed as a true record of proceedings.

Annual Meeting - 8 June 2016

**19. MATTERS ARISING  
BURIAL SERVICE COLLABORATION OPPORTUNITIES WITH  
NEIGHBOURING AUTHORITIES**

Further to Minute No. 14, the Secretary informed Members that no formal response had been received from Pembrey and Burry Port Town Council.

**RESOLVED** that the information be noted.

13 July 2016

**20. INCOME AND EXPENDITURE REPORTS**

**RESOLVED** that the income and expenditure report for May 2016 and the provisional report for June 2016 be noted.

**21. SCHEDULE OF PAYMENTS**

Consideration was given to the schedule of payments for June 2016, which revealed expenditure for the month, amounted to £26,668.08.

**RESOLVED** that the information be noted.

**22. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960**

**RESOLVED** that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

**23. COLUMBARIA VAULT AND CHAPEL PLAQUE FEES**

Members considered the Cemetery Manager’s report in respect of the repurchase of Exclusive Rights of Burial for the Columbaria Vaults after the initial 30 year period had expired and the pricing structure for the new Chapel Memorial Plaques. After a lengthy discussion, it was

**RESOLVED** that the report be accepted and the following charges be added to the Burial Authority’s Scale of Fees.

- 1. Cremated Remains Vault – Repurchase of 30 year Exclusive Rights of Burial - £325.00.
- 2. Chapel Memorial Plaque - £50.
- 3. Chapel Memorial Plaque Reservation Fee - £20 and £30 inscription charge at time of use

Arising out of the discussion on general cemetery services it was

**RESOLVED** that the Cemetery Manager write to the Chief Executive of Hywel Dda University Health Board to invite a health board representative to attend a future meeting to discuss baby and child burials in the Llanelli catchment area and the limited choices available to Llanelli families.

**24. STAFFING MATTER**

Consideration was given to the Secretary’s report on a staffing matter and it was

**RESOLVED** that the report be accepted.

.....  
The meeting concluded at 5:00 pm  
.....