

**11 June 2014**

**LLANELLI JOINT BURIAL AUTHORITY**

**Minute Nos. 1 – 13**

At the **Annual Meeting** of the **Llanelli Joint Burial Authority** held at Vauxhall Buildings, Vauxhall, Llanelli, on Wednesday, 11 June 2014 at 4:00 pm.

**Present:** P. J. Edmunds (Chairman)

**Cllrs.**

F. Akhtar  
T. Bowen  
L. J. Butler

M. J. P. Burns  
M.V. Davies  
C. J. Reed MBE

**1. APPOINTMENT OF CHAIRMAN**

Members proceeded to appoint a Chairman and following the motion of Cllr. L. J. Butler, seconded by Cllr. T. Bowen, it was

**RESOLVED** that Cllr. M. V. Davies be appointed Chairman.

**2. CHAIRMAN'S ANNOUNCEMENT**

Cllr. M. V. Davies thanked Members for appointing him as Chairman for the ensuing year.

**3. APPOINTMENT OF VICE CHAIRMAN**

Following the motion of Cllr. P. J. Edmunds, seconded by Cllr. C. J. Reed MBE, it was

**RESOLVED** that Cllr. M. J. P. Burns be appointed Vice Chairman.

**4. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs. R. M. Davies and V. J. Johns.

**5. MEMBERS' DECLARATIONS OF INTEREST**

No declarations of interest were made.

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**6. CONFIRMATION OF MINUTES**

**RESOLVED** that the following minutes (copies of which had been previously circulated) be confirmed and signed as a true record of proceedings.

Ordinary Meeting - 14 May 2014

**7. INCOME AND EXPENDITURE REPORTS**

**RESOLVED** that the income and expenditure report for April 2014 and the provisional report for May 2014 be noted.

**8. SCHEDULE OF PAYMENTS**

Consideration was given to the schedule of payments for May 2014, which revealed expenditure for the month, amounted to £21,365.40.

**RESOLVED** that the information be noted.

**9. AUDIT ANNUAL RETURN FOR THE YEAR ENDING 31 MARCH 2014**

Members considered the Audit Annual Return document for the financial year ending 31 March 2014 and it was

**RESOLVED** that the general preparation of the document which included a summary of the Statement of Accounts in Section 1 and the Annual Governance Statement provided in Section 2 be approved accordingly.

**10. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960**

**RESOLVED** that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

**11. LOCAL GOVERNMENT PENSION SCHEME REGULATIONS 2013**

Members were circulated with a draft policy in respect of the Local Government Pension Scheme Regulations 2013, which introduced the Career Average Revalued Earnings (CARE) scheme which commenced on 1 April 2014. Following discussion it was

**RESOLVED** that the draft policy be approved and adopted.

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**12. WORKSHOP DOORS**

Members considered the Cemetery Manager's report which provided three quotations for replacing the cemetery workshop doors. The existing door frame had deteriorated beyond the state of economic repair and so it was necessary to have a new frame and doors fitted made from galvanised steel. Members were informed no budget provision had been identified in the current budget and so the cost of funding the work would have to be met from general reserve balances if the work was approved. Following discussion it was

**RESOLVED** that the Cemetery Manager's report be accepted and the cheapest quotation received from Burry Port Forge, Unit 1.1, Dyfatty Business Park, Burry Port, in the sum of £3000 (exclusive of VAT) be approved and met from general reserves.

**13. FREEHOLD INTEREST – LAND AT LLANELLI CREMATORIUM**

Further to Minute No. 51(2) (13 November 2013) Members considered a valuation report received from Lambert Smith Hampton. The Secretary guided Members through the valuation report and following which it was

**RESOLVED** that the valuation report be accepted and forwarded to Llanelli Crematorium Ltd for its attention together with an invoice in the sum of £750 (exclusive of VAT) being the recharge fee for producing the report.

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The meeting concluded at 4:50 pm  
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