

11 March 2015

LLANELLI JOINT BURIAL AUTHORITY

Minute Nos. 90 - 98

At the **Meeting** of the **Llanelli Joint Burial Authority** held at Vauxhall Buildings, Vauxhall, Llanelli, on Wednesday, 11 March 2015 at 4:00 pm.

Present: M. V. Davies (Chairman)

Cllrs.

F. Akhtar
T. Bowen

M. J. P. Burns
P. J. Edmunds

C. J. Reed, MBE

90. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. L. J. Butler and V. J. Johns.

91. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

92. CONFIRMATION OF MINUTES

RESOLVED that the following minutes (copies of which had been previously circulated) be confirmed and signed as a true record of proceedings:

Ordinary Meeting - 11 February 2015

93. INCOME AND EXPENDITURE REPORTS

RESOLVED that the income and expenditure report for January 2015 and the provisional report for February 2015 be noted.

94. SCHEDULE OF PAYMENTS

Consideration was given to the schedule of payments for February 2015, which revealed expenditure for the month amounted to £16,625.52.

RESOLVED that the information be noted.

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95. STANDING ORDERS AND FINANCIAL REGULATIONS

Further to Minute No. 86 the Secretary presented Members with a covering report regarding the review of the Burial Authority's Standing Orders and Financial Regulations. The following areas had been examined namely: Standing Orders; Roles and Duties of Chairman; Secretary's Scheme of Delegated Powers and Financial Regulations.

The Secretary reported that no significant changes were deemed necessary at this time. However, a minor amendment was required to paragraph 4.1 of the Financial Regulations. The Accounts and Audit (Wales) Regulations 2014 had superseded the 2005 Regulations which had been revoked and it was

RESOLVED that the Secretary's report be accepted subject to the suggested minor amendment. Furthermore, the dates referred to in the opening sentences of both the Standing Orders and Financial Regulations shall read "These Standing Orders ... and these Financial Regulations were reviewed and adopted by the Llanelli Joint Burial Authority at its meeting held on 11 March 2015".

FURTHER RESOLVED that amended copies of the Standing Orders and Financial Regulations shall be issued to all committee members.

96. EXTERNAL AUDITOR

The Secretary presented Members with correspondence received from Mazars LLP informing that responsibility for the Burial Authority's Annual Returns had been transferred to its Durham branch office with immediate effect. This would not affect the service provided by the company.

RESOLVED that the information be noted.

97. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

98. MEMORIAL MASON

Members considered an application from Abbey Memorials Ltd to be added to the Burial Authority's list of approved memorial masons.

RESOLVED that the application be approved and that Abbey Memorials Ltd be added to the approved list of Memorial Masons

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The meeting concluded at 4:20 pm
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