

11 February 2015

LLANELLI JOINT BURIAL AUTHORITY

Minute Nos. 80 - 89

At the **Meeting** of the **Llanelli Joint Burial Authority** held at Vauxhall Buildings, Vauxhall, Llanelli, on Wednesday, 11 February 2015 at 4:00 pm.

Present: M. V. Davies (Chairman)

Cllrs.

F. Akhtar
T. Bowen
L. J. Butler

M. J. P. Burns
V. J. Johns
C. J. Reed, MBE

80. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. P. J. Edmunds and A. G. Morgan.

81. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

82. CONFIRMATION OF MINUTES

RESOLVED that the following minutes (copies of which had been previously circulated) be confirmed and signed as a true record of proceedings:

Ordinary Meeting - 14 January 2015
Special Meeting - 27 January 2015

83. INCOME AND EXPENDITURE REPORTS

RESOLVED that the income and expenditure report for December 2014 and the provisional report for January 2015 be noted.

84. SCHEDULE OF PAYMENTS

Consideration was given to the schedule of payments for January 2015, which revealed expenditure for the month amounted to £34,154.60.

RESOLVED that the information be noted.

11 February 2015

85. MANAGEMENT OF RISK

The Secretary provided Members with a detailed report on the management of risk, covering 15 areas and functions requiring risk evaluation. Following discussion it was

RESOLVED that the report be accepted.

86. REVISION OF STANDING ORDERS AND FINANCIAL REGULATIONS

RESOLVED that in accordance with Standing Order No.30.2, this matter be adjourned without further discussion, to the next ordinary meeting of the Burial Authority, scheduled for 11 March 2015.

87. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

88. SCATTERING GARDENS

Members received a verbal report from the Cemetery Manager on the available options and pricing structure of the new scattering gardens. Following discussion it was

RESOLVED that the report be accepted with the following pricing structure being introduced:

Scattering of cremated remains	£35	(VAT Exempt)
Garden wall memorial plaque (square)	£144	15 year lease
Garden wall memorial Plaque (square)	£228	30 year lease
Garden wall memorial plaque (oval)	£175	15 year lease
Garden wall memorial Plaque (oval)	£258	30 year lease
Plaque lease renewal fee	£84	15 year lease
Plaque lease renewal fee	£168	30 year lease
Plaque space reservation	£35	15 year period (VAT Exempt)
Second inscription fee	£48	
Ceramic photo-plaque 5cmx7cm	£72	
Ceramic photo-plaque 8cmx10cm	£84	
Single Walkway memorial	£384	15 year lease
Single Walkway memorial	£504	30 year lease
Double Walkway memorial	£486	15 year lease
Double Walkway memorial	£606	30 year lease
Leaf vault	£947	30 year Exclusive Burial Rights (VAT Exempt)

Scenic, Posy and Children's plaques *from* £190

These were bespoke designed plaques, available for 15 or 30 year lease periods and shall be individually priced on application. These plaques will be available for mounting on the Pergola, garden walls or amongst flower borders.

All prices are inclusive of VAT at standard rate except where exempt.

11 February 2015

89. MEMORIAL MASON

Members considered an application from Mr J. W. to be added to the Burial Authority's list of approved memorial masons.

RESOLVED that the application be approved and that Mr J. W's company be added to the approved list of Memorial Masons

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The meeting concluded at 4:25 pm

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