

10 June 2015

LLANELLI JOINT BURIAL AUTHORITY

Minute Nos. 1 – 11

At the **Annual Meeting** of the **Llanelli Joint Burial Authority** held at Vauxhall Buildings, Vauxhall, Llanelli, on Wednesday, 10 June 2015 at 4:00 pm.

Present: M. V. Davies (Chairman)

Cllrs.

T. Bowen

P. J. Edmunds

M. J. P. Burns

R. E. Evans

C. J. Reed MBE

1. APPOINTMENT OF CHAIRMAN

Members proceeded to appoint a Chairman and following the motion of Cllr. P. J. Edmunds, seconded by Cllr. C. J. Reed MBE, it was

RESOLVED that Cllr. M. J. P. Burns be appointed Chairman.

2. CHAIRMAN'S ANNOUNCEMENT

Cllr. M. J. P. Burns thanked Members for appointing him as Chairman for the ensuing year and also thanked Cllr. M. V. Davies the outgoing Chairman for his work during the last year.

3. APPOINTMENT OF VICE CHAIRMAN

Following the motion of Cllr. R. E. Evans, seconded by Cllr. M. V. Davies, it was

RESOLVED that Cllr. T. Bowen be appointed Vice Chairman.

4. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. L. J. Butler, T. J. Jones and L. J. Stedman.

5. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

10 June 2015

6. CONFIRMATION OF MINUTES

RESOLVED that the following minutes (copies of which had been previously circulated) be confirmed and signed as a true record of proceedings.

Ordinary Meeting - 13 May 2015

7. INCOME AND EXPENDITURE REPORTS

RESOLVED that the income and expenditure report for April 2015 and the provisional report for May 2015 be noted.

8. SCHEDULE OF PAYMENTS

Consideration was given to the schedule of payments for May 2015, which revealed expenditure for the month, amounted to £24,125.78.

RESOLVED that the information be noted.

9. AUDIT ANNUAL RETURN FOR THE YEAR ENDING 31 MARCH 2015

Members considered the Audit Annual Return document for the financial year ending 31 March 2015 and it was

RESOLVED that the general preparation of the document which included a summary of the Statement of Accounts in Section 1 and the Annual Governance Statement provided in Section 2 be approved accordingly.

10. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

11. REVIEW OF INTERNAL CONTROL AND INTERNAL AUDIT

Members considered the Secretary's report on internal control and internal audit services together with correspondence received from Auditing Solutions Ltd, dated 6 June 2015 outlining a three year strategic plan for the continued provision of internal audit services to the Burial Authority. Following discussion it was

RESOLVED that the Secretary's report be accepted and that Auditing Solutions Ltd's contract be renewed with immediate effect to cover the financial year periods 2015/16 to 2017/18 inclusive.

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The meeting concluded at 4:30 pm
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