

9 November 2016

LLANELLI JOINT BURIAL AUTHORITY

Minute Nos. 38 - 46

At the **Meeting** of the **Llanelli Joint Burial Authority** held at Vauxhall Buildings, Vauxhall, Llanelli, on Wednesday, 9 November 2016 at 4:00 pm.

Present: Cllr. R. E. Evans (Chairman)

Cllrs.

M. J. P. Burns
S. M. Donoghue

J. S. Phillips
L.J. Steadman

38. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. M. V. Davies, P.J. Edmunds, R.F. Price and C.J. Reed, MBE.

39. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

40. CONFIRMATION OF MINUTES

RESOLVED that the following minutes (copies of which had been previously circulated) be confirmed and signed as a true record of proceedings.

Ordinary Meeting - 12 October 2016

41. INCOME AND EXPENDITURE REPORTS

RESOLVED that the income and expenditure reports for September 2016 and the provisional report for October 2016 be noted.

42. SCHEDULE OF PAYMENTS

Consideration was given to the schedule of payments for October 2016, which revealed expenditure for the month, amounted to £33,233.06.

RESOLVED that the information be noted.

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43. CHRISTMAS HOLIDAY ARRANGEMENTS

RESOLVED that in accordance with Minute No.45 (10 December 2003), this year’s Christmas holiday arrangements for the cemetery workforce be confirmed as detailed below, with two days annual leave being added to employees’ annual leave entitlement for 2016/2017.

Friday	23 December 2016 -	Normal working Day
Saturday	24 December 2016 -	Christmas Eve
Sunday	25 December 2016 -	Christmas Day
Monday	26 December 2016 -	Boxing Day
Tuesday	27 December 2016 -	Bank Holiday (In Lieu of Christmas Day)
Wednesday	28 December 2016 -	Locally Agreed Holiday
Thursday	29 December 2016 -	Normal Working Day
Friday	30 December 2016 -	Normal Working Day
Saturday	31 December 2016 -	Non-Working day
Sunday	1 January 2017 -	New Year’s day
Monday	2 January 2017 -	Bank Holiday (In Lieu of New year’s Day)

44. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

45. LLANELLI CREMATORIUM – ANNUAL RENT REVIEW

Members considered the Secretary’s report informing of the impending annual rent review and which confirmed the amount of rent payable to the Burial Authority from Crematoria Management Ltd, with effect from 1 December 2016.

Following discussion, it was

RESOLVED that the rent for the ensuing year be confirmed as £30,606 and that Crematoria Management Ltd be notified accordingly.

46. GRANITE MEMORIAL BENCHES

Further to Minute No. 66 (8 December 2010), Members considered the Cemetery Manager’s report regarding the introduction of a new policy for the installation of benches in the cemetery grounds. The new policy would allow members of the public to purchase granite memorial benches directly from a memorial mason, and would be applied along similar lines as the Burial Authority’s memorial headstone installation policy. A detailed memorial bench policy and a revised set of cemetery regulations would be presented for approval at a future meeting.

RESOLVED that the report be accepted.

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The meeting concluded at 4:15 pm
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