

**8 April, 2014.**

**LLANELLI RURAL COUNCIL**

**Minute Nos: 512 – 523**

At a **COUNCIL** Meeting of the Llanelli Rural Council held at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli, on Tuesday, 8 April, 2014, at 6.00 p.m.

**Present:** Cllr. T. J. Jones (Chairman)

**Cllrs.**

F. Akhtar	G. N. R. Edwards
T. Bowen	H. J. Evans
L. J. Butler	M. L. Evans
S. M. Caiach	R. E. Evans
D. M. Cundy	S. N. Lewis
S. L. Davies	C. A. Rees
T. Devichand	W. V. Thomas

**512. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs. L. A. Beer, M. V. Davies, S. M. Donoghue, A. G. Morgan and A. J. Rogers.

**513. MEMBERS' DECLARATIONS OF INTEREST**

Cllr. S. L. Davies declared a personal interest in Minute No. 516, as she had an involvement in the matter in her capacity as a County Councillor.

**514. CONFIRMATION OF MINUTES**

**RESOLVED** that the following Minutes (copies of which had been previously circulated to Members) be confirmed and signed as a true record of proceedings:

Council	11 March, 2014
Planning and Liaison Committee	17 March, 2014
Recreation and Welfare Committee	18 March, 2014
Policy and Resources Committee	19 March, 2014
Special Council	25 March, 2014
Finance and General Purposes Committee	26 March, 2014
Planning and Liaison Committee	7 April, 2014

**8 April, 2014.**

**515. MATTERS ARISING**

**(1) CARMARTHENSHIRE COMMUNITIES FIRST CLUSTER  
LLANELLI COMMUNITY PARTNERSHIP**

Further to Minute No. 469(1), the Clerk informed Members that there was no further progress to report and he had not heard back from the Secretary of the Llanelli Community Partnership about the offer made to use the Council Chamber for its periodic executive board meetings.

**RESOLVED** that the information be noted.

**(2) PARKS, PLAY AREAS AND OTHER  
COMMUNITY ASSETS**

Further to Minute No. 469(2), the Clerk informed Members about the problems experienced when applying for grant aid in respect of Swiss Valley Play Area. It was important to avoid a repeat experience when looking to secure other assets under Carmarthenshire County Council's Community Asset Transfer Programme, particularly where grant aid was being used to support future transfers. In view of this the Clerk indicated he would be seeking a meeting with the County Council's Leader of Council. Members referred to a local meeting held in Calsonic, Felinfoel attended by County Council representatives and local sport groups and individuals. A lot of emphasis was given to encouraging local communities including town and community councils to apply for grant aid to support asset transfers.

During discussion Members of this Council attending the above meeting stated that applying for grant aid was not to be perceived as a panacea for the asset transfer programme. There was no guarantee that transfers would receive funding and furthermore, grant aid might not always be available going forward.

In support of the Clerk's comments, the Chairman of Council, Cllr. T. J. Jones suggested that both he and Cllr. Devichand would also raise the matter for discussion at the County Council's Executive Board Meeting scheduled for 14 April, 2014.

**RESOLVED** that the information be noted.

**(3) YOUR HEALTH YOUR FUTURE – PRINCE  
PHILIP HOSPITAL**

Further to Minute No. 499, Members reiterated their concerns over the important role of the Ambulance Service in the reconfiguration of the A&E Service, and it was

**RESOLVED** that

- (1) a further letter be sent to the Ambulance Service repeating the Council's request that representatives attend a future Council meeting to speak about the front of house project, Prince Philip Hospital and the implications for the Ambulance Service; and
- (2) a copy of the letter shall be sent to the Health Minister highlighting the lack of response and the length of time that has elapsed since sending previous meeting invitations.

**8 April, 2014.**

**516. DRAINAGE EASEMENT – TIR EINON PARK**

*Cllr. S. L. Davies declared a personal interest in the following item, as she had an involvement in the matter in her capacity as a County Councillor.*

Pursuant to Minute No. 484, it was

**RESOLVED** that the following recommendation of the Recreation and Welfare Committee be accepted:-

The Council approves the easement agreement with it being executed as a deed and formally sealed.

**517. YOUR HEALTH YOUR FUTURE – PRINCE PHILIP HOSPITAL  
PROGRESS REPORT**

Further to Minute No. 499, Members considered nominating a Council representative to serve on Hywel Dda University Health Board's 'Front of House Project Board'. The project board had been set up to oversee work in reconfiguring the A&E service at Prince Philip Hospital (PPH).

The Clerk revealed that the Council had been invited to send a representative to the project board's next meeting, scheduled for 2.15pm on 7 May, 2014, at PPH. Members were informed that meetings were held quarterly throughout the year.

During discussion, the question of who would be most suited to attend meetings was debated, especially in having to attend early afternoon meetings of the board. Moreover, continuity in the role was an important factor as the programme of work was likely to roll over for a further two to three years. Furthermore, it was felt that the Council's nominee needed to be fully aware of all the issues surrounding the reconfiguration plans for the emergency care model for the hospital. In view of these considerations the Clerk was put forward for nomination. Further debate then ensued during which the importance of having a senior member (namely, the Leader of Council) to represent the Council on such an important outside body was raised and ultimately it was

**RESOLVED** that the Clerk shall enquire in writing whether the Health Board would consider granting an additional seat on the project board to the Council so that the Clerk and Leader of Council could attend meetings going forward.

Councillors D. M. Cundy, S. L. Davies, T. Devichand, G. N. R. Edwards, H. J. Evans, S.N. Lewis and W. V. Thomas requested that their names be recorded in the Minutes as voting against the above resolution, in preference to the substantive motion of nominating the Clerk as the sole representative and moreover to the subsequent amendment that when enquiring with the Health Board over the possibility of being granted an additional seat, that the Clerk be nominated in the first instance with the Leader being nominated for the second seat provided the Health Board was prepared to allow the Council to nominate two representatives to serve on the project board.

**8 April, 2014.**

**518. MINOR AUTHORITY REPRESENTATION ON SCHOOL GOVERNING BODIES**

Members received a letter from the Director, Department for Education and Children, Carmarthenshire County Council, stating that the Councils representative on the Governing Body of Carway, Gwynfryn and Ponthenri Primary Schools Federation, had failed to attend any of the Governing Body meetings for a period of six months.

Governing Bodies could not initiate the removal process for an additional co-opted governor unless the nominating body had asked them to do so.

**RESOLVED** that the information be noted and the matter be deferred to the Council's Adjourned Annual Meeting, scheduled for 15 May, 2014, so that it can be more fully considered alongside other appointments made to outside bodies.

*Cllr. S. N. Lewis left the meeting.*

**519. DYFED POWYS POLICE**

Members received a letter from PCSO Tom Edwards stating that he would be retiring from the Dyfed Powys Police Service on 5 April, 2014.

**RESOLVED** that the information be noted and a letter be sent to PCSO Tom Edwards extending the Council's best wishes upon his retirement.

**520. MATTERS REPORTED**

**RESOLVED** that the schedule of matters reported be noted.

**521. LLANELLI JOINT BURIAL AUTHORITY**

Members received the following Minutes of a meeting of the Llanelli Joint Burial Authority held on 12 February, 2014:

“At the Meeting of the Llanelli Joint Burial Authority held at Vauxhall Buildings, Vauxhall, Llanelli, on Wednesday, 12 February 2014 at 4:00 pm.

Present: P. J. Edmunds (Chairman)

Cllrs.

F. Akhtar	L. J. Butler
T. Bowen	M. V. Davies
M. J. P. Burns	V. J. Johns
C. J. Reed MBE	

**8 April, 2014.**

74. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs R. M. Davies and T. J. Jones.

75. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

76. CONFIRMATION OF MINUTES

RESOLVED that the following minutes (copies of which had been previously circulated) be confirmed and signed as a true record of proceedings.

Ordinary Meeting - 8 January 2014  
Special Meeting - 22 January 2014

77. INCOME AND EXPENDITURE REPORTS

RESOLVED that the income and expenditure report for December 2013 and the provisional report for January 2014 be noted.

78. SCHEDULE OF PAYMENTS

Consideration was given to the schedule of payments for January 2014, which revealed expenditure for the month amounted to £29,137.69.

RESOLVED that the information be noted.

79. REVISION OF STANDING ORDERS AND FINANCIAL REGULATIONS

RESOLVED that in accordance with Standing Order No.30.2, this matter be adjourned without further discussion, to the next ordinary meeting of the Burial Authority, scheduled for 12 March 2014.

80. MANAGEMENT OF RISK

The Secretary provided Members with a detailed report on the management of risk, covering 12 areas and functions requiring risk evaluation. Following discussion it was

RESOLVED that the report be accepted.

**8 April, 2014.**

**81. CEMETERY SERVICE WEBSITE**

The Cemetery Manager provided Members with a demonstration of the new cemetery service website highlighting the design, structure and content. The Secretary confirmed all the main pages within the website would be bilingual (English and Welsh). Following discussion it was

RESOLVED that the new website be approved.

**82. LLANELLI COMMUNITY HERITAGE - CEMETERY  
INTERPRETIVE PANELS**

Further to Minute No.38 (12 October 2011) Members considered correspondence received from the Secretary, Llanelli Community Heritage regarding a suitable date for the official unveiling ceremony. After a brief discussion it was

RESOLVED that the Cemetery Manager shall liaise with the Secretary of Llanelli Community Heritage to inform the organisation that Cllr. P.J. Edmunds, Chairman of the Burial Authority shall perform the unveiling ceremony with the event taking place around the Easter period, with the date being subject to mutual agreement.

**83. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960**

RESOLVED that in view of the confidential nature of the business to be transacted the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

**84. BABY BURIAL AREA**

Members considered the Cemetery Manager's report regarding the provision of a new burial area in Section 7 of the cemetery for Non Viable Foetus and babies. Following discussion of the anticipated high demand for the service and the ramifications for the development of additional burial space for baby graves elsewhere in the cemetery it was

RESOLVED that the report be accepted with the following proposals being introduced:

- (1) The dimensions and measurements for baby grave plots in Section 7 shall be accepted as specified in the report;
- (2) interments in section 7 shall be subject to extant burial fees and charges catering for traditional burial or cremated remains;
- (3) following an interment, a two foot square pre-cast concrete pad shall be placed on top of the grave space. The pad shall be supplied by the Burial Authority;
- (4) permanent plot identification labels shall be attached to the concrete pads;

**8 April, 2014.**

- (5) a maximum memorial size of 21” (high) x 12” (wide) shall be permitted to be erected on the concrete pad, placed directly on top of the grave and fitted with a ground anchor to secure everything in place; and
- (6) the plans for the creation of the new baby burial area in Section 10 shall be suspended to permit further analysis of the level of demand for the service using the new area in Section 7 as a pilot scheme.

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The Meeting concluded at 5.05 pm”  
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**RESOLVED** that the Minutes be accepted.

**522. LETTERS OF APPRECIATION**

**RESOLVED** that the letters of appreciation for the Council’s assistance received from the following, be noted with pleasure:

- (1) Carmarthenshire National Eisteddfod;
- (2) Dafen Welfare Crusaders Bowls Club;
- (3) Eglwys Libanus;
- (4) Furnace W.I.;
- (5) Holy Trinity Felinfoel Church Hall Committee;
- (6) Pwll Action Committee;
- (7) Sandy Water Park Residents Association;
- (8) Stradey Tenants & Residents Association;
- (9) Swiss Valley Community & Residents Association;
- (10) Swiss Valley C P School.

**523. MEMBERS FELICITATIONS**

Members extended their thanks and appreciation to the Chairman of Council, Cllr. T. J. Jones for chairing Council meetings over the past 12 months. By way of response Cllr. Jones extended his thanks to all present.

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The Meeting concluded at 6.50 p.m.  
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The afore-mentioned Minutes were declared to be a true record of the proceedings and signed by the Chairman presiding thereat and were, on 13 May, 2014, adopted by the Council.