

LLANELLI RURAL COUNCIL
Vauxhall Buildings, Vauxhall, Llanelli. SA15 3BD
Tel: 01554 774103

RECREATION AND WELFARE COMMITTEE
To be held at the Council Chamber on Tuesday, 17 January, 2017, at 4.45 p.m.



CLERK to the COUNCIL

11 January, 2017.

AGENDA

1. To receive apologies for absence.
2. To receive Members' Declarations of Interest in respect of the business to be transacted.
3. Community Facilities – Maintenance Works - to note for information, a progress report from the Cemetery Manager on work undertaken.
4. To note for information, a Progress Report from the Community Development Officer.
5. Pwll Pavilion – Budget Provision – to consider a report from the Cemetery Manager, and to agree the Council's response.
6. Storage Facility – Felinfoel Recreation Ground – to consider correspondence from the Secretary, Felinfoel RFC, requesting formal permission to site a storage container on Felinfoel Recreation Ground, and to agree the Council's response.
7. Signpost – Felinfoel Resource Centre – to consider correspondence from Trustees, Felinfoel Executive Committee, and to agree the Council's response.
8. Public Bodies (Admission to Meetings) Act, 1960 – to consider excluding members of the public during consideration of the following matters owing to the confidential nature of the business to be transacted.
9. Transfer of Assets – Pontyates Play Area – to receive the report of the Cemetery Manager on the quotations received for the play area.
10. Astro Turf, Dafen Park – to consider and note correspondence received from the Managing Director of Astroport Ltd, on the condition of the astro turf pitch at Dafen Park.
11. Pontyates Welfare Association – to receive Statements of Accounts to 31 March, 2016, and to consider providing financial assistance for Pontyates Community Hall.

Members of the Committee:

Cllrs. A. G. Morgan (Chairman of Committee), M. L. Evans (Vice-Chairman of Committee),
S. M. Donoghue (Chairman of Council), L. A. Beer, L. J. Butler, S. L. Davies, H. J. Evans,
T. J. Jones, S. N. Lewis, J. S. Phillips, C. A. Rees and G. H. Wooldridge

CYNGOR GWLEDIG LLANELLI
Adeiladau Vauxhall, Vauxhall, Llanelli, SA15 3BD
Ffôn: 01554 774103

PWYLLGOR LLES A HAMDDEN

A gynhelir yn Siambr y Cyngor dydd Mawrth, 17 Ionawr, 2017, am 4.45 y.p.



CLERC y CYNGOR

11 Ionawr, 2017.

AGENDA

1. Derbyn ymddiheuriadau am absenoldeb.
2. Derbyn Datganiadau o Fudd Personol gan Aelodau o ran y materion sydd i'w trafod.
3. Cyfleusterau Cymunedol – Gwaith Cynnal A Chadw - nodi er gwybodaeth, adroddiad cynnydd gan y Rheolwr y Fynwent ar waith sydd wedi ei wneud.
4. Nodi er gwybodaeth Adroddiad Cynnydd gan y Swyddog Datblygu Cymunedol.
5. Paviliwn Pwll – Darpariaeth yn y gyllideb – i ystyried adroddiad gan y Rheolwr y Fynwent, ac y gytuno ar ymateb y Cyngor.
6. Cyfleuster Storio – Maes Hamdden Felinfoel – i ystyried gohebiaeth oddi wrth y Ysgrifennydd, yn gofyn am ganiatâd ffurfiol i leoli cynhwysydd storio ar faes Hamdden Felinfoel, ac y gytuno ar ymateb y Cyngor.
7. Arwyddbost – Canolfan Adnoddau Felinfoel – i ystyried gohebiaeth oddi wrth y Ymddiriedolwyr, Pwyllgor Gweithredol Felinfoel, ac y gytuno ar ymateb y Cyngor.
8. Deddf Cyrff Cyhoeddus (Mynediad i Gyfarfodydd), 1960 – ystyried eithrio aelodau'r cyhoedd pan ystyrir y materion canlynol oherwydd natur gyfrinachol y busnes a drafodir.
9. Rhaglen Trosglwyddo Asedau – Ardal Chwarae Pointiets – i dderbyn adroddiad y Rheolwr y Fynwent ar y dyfynbrisiau a dderbyniwyd ar gyfer yr ardal chwarae.
10. Turff Astro, Parc Dafen – i ystyried a nodi gohebiaeth a dderbyniwyd gan Gyfarwyddwr Rheoli Astroport LTD, yn ddibynnol ar gylfwr cae turff astro Parc Dafen.
11. Derbyn y Cyfriflenni ac ystriad darparu cymorth ariannol ar Neuadd Gymuned Pontyates – Mawrth 31, 2016.

Aelodau'r Pwyllgor:

Cyng. A. G. Morgan (Chairman of Committee), M. L. Evans (Vice-Chairman of Committee), S. M. Donoghue (Chairman of Council), L. A. Beer, L. J. Butler, S. L. Davies, H. J. Evans, T. J. Jones, S. N. Lewis, J. S. Phillips, C. A. Rees and G. H. Wooldridge

**To the Chairman and Members of the
Recreation and Welfare Committee:**

Date of meeting: 17 January, 2017

Dear Councillor,

COMMUNITY FACILITIES – MAINTENANCE WORKS

1. PURPOSE OF REPORT

- 1.1 To provide Members with an information report on work undertaken by the Council's workforce during the last month.

2. WORK ACTIVITIES

The following work activities have been performed:

- (1) Vauxhall Buildings
 - re-set central heating boiler times;
 - weed and clear car park.

- (3) Dafen Community Hall
 - clean gutters and gulley's;
 - weed and clear around community hall.

- (4) Felinfoel Resource Centre
 - purge showers and disinfect;
 - empty bins and litter pick;
 - investigate noise in heating system;
 - erect tool room shelving and bench.

- (5) Five Roads Community Hall
 - clean gutters and gulley's;
 - litter pick;

- (6) Furnace Community Hall
 - raised gulley covers;
 - clean gutters.

- (7) Ponthenri Community Hall
 - empty bins and litter pick;
 - raised gulley covers;

- (8) Ponthenri Changing Rooms
 - empty bins and litter pick;
 - purge showers and disinfect;
 - clean gutters and gulley's;
 - rebuild manhole and replace cover.

- (9) Pwll Pavilion
 - empty bins and litter pick;
 - install and monitor de humidifiers in changing rooms;
 - replace glass blocks.

- (10) Sandy and Stradey Community Hall
- clean gutters and gulley's;
- litter pick;
- investigate fly tipping.
- (11) Saron Community Hall
- empty bins and litter pick;
- clean gutters and gulley's;
- (12) Swiss Valley Community Hall
- litter pick, empty bins;
- clean gutters and gulley's;
- attend boiler fault.
- (13) Trallwm Community Hall
- purge showers and disinfect;
- empty bins and litter pick;
- clean gutters and gulley's.
- (14) White Lion Depot
- cleared scrap metal;
- dismantle tool room shelving and benching, moved to Felinfoel
- (15) Porterage Services
- Chairman's car to Dafen garage for repair;
- van to Gravells for MOT;
- hire of Stihl Saw, Parker Plant;
- off-hire blow torch, Parker Plant;
- utility meter readings at Felinfoel Community Resource Centre;
- chairs to/from Five Roads, Trallwm, Ponthenri, Furnace.
- (16) Machinery
- equipment maintenance, pre use checks and general adjustments;
- attended demonstrations of new tractors;
- repairs to line marking equipment;
- replace tines and slitter knives on Aercore machine;
- general maintenance on mowers.
- (17) Maintenance works to play areas and recreation grounds
- litter pick parks, halls and empty waste bins;
- repairs to basket swing Swiss Valley;
- pencil tine Ponthenri and Pontyates pitches;
- grass cutting football and rugby pitches;
- mark out football and rugby pitches;
- grass cutting halls and parks;
- litter pick Swiss Valley shops area;
- hedgerows and boundaries cut back at Trallwm, Tirynon, Felinfoel, Swiss Valley, Ponthenri, Five Roads;
- Cynhydre, empty slot drain;
- monthly playground inspections at Swiss Valley, Pwll, Bryngolau, MUGA, Trallwm, Berwick and Tir Einon.

Local Democracy								
Partnership Working	PW2, PW6	✓			✓	✓		✓
Communication								
Health and Safety	HS1, HS4, HS5	✓		✓		✓		✓
Resources	R2, R3	✓	✓					✓
Management and Control	MC2, MC4, MC5, MC6	✓	✓		✓		✓	✓

5. PUBLIC INVOLVEMENT

- 5.1 There are no public involvement opportunities to be identified in preparing this report. However, the Council will examine public involvement in this area of activity as part of plans to promote volunteering initiatives and opportunities in the wider community.

6. COLLABORATION OPPORTUNITIES

- 6.1 The council works in collaboration with Carmarthenshire County Council on certain tasks such as footpath maintenance during the summer period.

7. PREVENTATIVE MEASURES/CONSIDERATIONS

- 7.1 The work activities undertaken by the workforce are essential to support the Council's preventative maintenance programme in order to maintain community facilities and assets and to keep them in good safe working order. It is important to carry forward appropriate budget provision to support the Council's area of responsibilities and its general programme of works. This will ensure the Council is contributing to a safe and healthy environment, removing the risk of harm to members of the public when using Council/community facilities.

8. RECOMMENDATION

- 8.1 That Members note this information report.

Yours sincerely

CEMETERY MANAGER

10 January, 2017

**To the Chairman and Members of the
Recreation and Welfare Committee:**

Date of meeting – 17 January, 2017

Dear Councillor,

COMMUNITY DEVELOPMENT UPDATE

1. PURPOSE OF REPORT

- 1.1 To provide Members with an information report on work undertaken by the Community Development Officer between October and December 2016.

2. WORK ACTIVITIES

The following work activities have been performed:

(1) Marketing

- Twitter page updated regularly; Total number of tweets: 382 (54 new tweets); Total number of followers: 291 (33 new followers). Please follow @LrcCommunity;
- Facebook activity; Number of page likes: 257 (17 new page likes); Please encourage others to like the page at www.facebook.com/LrcCommunity;
- E-mails sent to database regarding events, funding, time credits, training and other community relevant news;
- Posters / flyers designed and distributed for Ponthenri, Swiss Valley and Trallwm litter picks;
- Media release for the official opening of the new children's play area in Pwll held on 2 November;
- Data entry for the new Council website.

(2) Community groups / projects supported:

- Brynsierfel & Bynea mothers & toddlers group;
- Bynea & Llwynhendy Heritage Society;
- Clos Llanfihangel Residents Committee;
- Dafen Forum;
- Dafen Young at Heart;
- Dafen Welfare Crusaders Bowls;
- Egnida;
- Family Foundation;
- Llanelli RFC Scarlets Former Players Association;
- Llanelli Tenants Network;
- Llanelli Wanderers RFC new girls teams (U15 & U18);
- Ponthenri FC;
- Ponthenri Ti a Fi;
- Pwll Community Centre;
- Pwll Play Area;
- Pwll Recreation Ground Committee;

- Ramps Skate Park;
- Syria Sir Gar;
- Women's Cooperative Guild.

(3) Partnership working

- Big Lottery Wales;
- Building Communities Trust / Invest Local Llwynhendy;
- Carmarthen Town Council;
- Carmarthenshire Communities First;
- Carmarthenshire Communities First 'Fusion' project;
- Carmarthenshire County Council Community Bureau;
- Carmarthenshire County Council Pride in your Patch;
- Cwmaman Town Council;
- Cynnal Cymru Sustain Wales;
- Furnace Primary School;
- Keep Wales Tidy Carmarthenshire;
- Llanelli Community Emergency Planning Group;
- Llanelli Community Partnership;
- Llanelli Development Officers Network;
- Llanelli Herald;
- Llanelli Star;
- Llanelli Town Council;
- Llannon Community Council;
- Llwynhendy PCSOs;
- Menter Cwm Gwendraeth Elli;
- Pontyates School;
- Spice Time Banking;
- Welsh Rugby Union;
- Ysgol Y Felin, Felinfoel.

(4) Attended the following training / seminars / events:

- Cynnal Cymru Sustain Wales Awards 2016;
- Cynnal Cymru Awards Shortlist Round Table Network;
- New children's play area consultation for community and potential play providers at Felinfoel and Pontyates School;
- Invest Local Llwynhendy cuppa and chat at Brynteg School and Trallwm Community Hall;
- Pwll Play Area launch.

(5) Community Halls:

- Meetings held with:
 - o Felinfoel Community Resource Centre Committee;
 - o Dafen Welfare Hall Committee;
 - o Ponthenri Community Hall Committee;
 - o Sandy and Stradey Community Hall Committee;
 - o Trallwm Hall Committee.
- Information of regular bookings and photos collated for the new website.

(2) Social Inclusion	QL3 QL4	✓		✓	✓	✓		✓
(3) Safe and Healthy Places	QL5			✓	✓	✓		
Sports, Leisure and Cultural Activities	SLC1 SLC2 SLC3 SLC4			✓	✓	✓	✓	✓
The Local Economy	LE3	✓				✓	✓	✓
Local Democracy	LD1 LD3				✓	✓		✓
Partnership Working	PW1 PW2 PW5 PW6	✓			✓	✓		✓
Communication	C1 C2 C4 C5 C6 C8 C9	✓	✓	✓	✓	✓	✓	✓
Health & Safety	HS2 HS5			✓		✓		✓
Resources	R2		✓					✓
Management and Control	MC3 MC6		✓				✓	✓

5. PUBLIC INVOLVEMENT

- 5.1 The majority of the work undertaken by the Community Development Officer is for the benefit of the community. The interventions from the Whole Place Plan are derived from the consultation done within our communities. The public will be asked for their views at various intervals throughout the delivery of the Plan.

6. COLLABORATION OPPORTUNITIES

- 6.1 Various collaborative working approaches are being considered in order to provide the Council and end user with cost effective solutions.
- 6.2 See “Partnership working” under section 2 of this report for examples of collaborative working.

7. PREVENTATIVE MEASURES/CONSIDERATIONS

- 7.1 Any matters for concern will be raised for Council Members to consider on a case for case basis. Potential opportunities will likewise be raised for the Members attention.

8. CONCLUSION

- 8.1 That Members note this information report.

Yours sincerely

COMMUNITY DEVELOPMENT OFFICER

9 January 2017

**To the Chairman and Members of the
Recreation and Welfare Committee:**

Date of meeting - 17 January, 2017.

Dear Councillor,

PWLL PAVILION – BUDGET PROVISION

1. PURPOSE OF REPORT

- 1.1 To seek Members' approval to make funds available from General Reserves for the installation of insulation and isolator valves to water circuits in Pwll Pavilion.

2. BACKGROUND

- 2.1 On 1 December, 2016, a cold water pipe burst in the ceiling space of the changing rooms at Pwll Pavilion causing significant damage to several ceilings and a number of electrical fixtures and fittings.
- 2.2 Several factors combined to cause the burst pipe:
- The temperatures at that time were below freezing for several days.
 - It has become practise of the football club not to run the heating in the changing rooms.
 - The pipework in the ceiling spaces of the building is not insulated.
 - Radiator controls were switched off so frost protection systems were ineffective.
- 2.3 The Council's insurers have been informed and estimates have been received from local contractors to carry out the necessary repairs. Repair costs are estimated at £13,500. The insurance company has selected the contractor to undertake the works.

3. PROPOSAL

- 3.1 According to building regulation requirements pipework in unheated areas should be insulated against freezing as per BS5422. The plumbing system at Pwll Pavilion does not satisfy this standard.
- 3.2 To protect the building from a repeat of this situation, insulation to satisfy BS5422 needs to be installed to the pipework throughout the building. It is suggested that the insulation be installed during the repair works, therefore taking advantage of the access created whilst the damaged ceilings are removed
- 3.3 The café and changing rooms share common water supply circuits. It would be wise to install valves to the plumbing systems at this time so the changing rooms and the café areas can be isolated from each other to minimise disruption if future works are required.
- 3.4 The cost for this work is quoted at £1,860. It is proposed that funds be made available from general reserves to pay for the installation of the valves and the insulation.

4. LONG TERM IMPLICATIONS

- 4.1 Installing new insulation will help protect the building from risk of flooding from frozen pipes.
- 4.2 Separating the water systems in the café and the changing rooms will minimise disruption if plumbing works are required in the future.

5. SUSTAINABILITY AND WELL-BEING CONSIDERATIONS

- 5.1 Maintaining the Councils community facilities meet the following aims, core values and well-being goals:

Strategic Aim	Core Value	National Well-Being Goal						
		1	2	3	4	5	6	7
Community Development	CD1 CD2 CD3 CD4, CD5 CD7 CD8 CD10	✓	✓	✓	✓	✓	✓	✓
Serving the Public	STP1 STP2 STP3 STP4 STP5 STP6	✓	✓		✓	✓	✓	✓
Acting as a Local Voice	LV1 LV2 LV3 LV4 LV5			✓	✓	✓	✓	✓
Quality of Life								
(1) Environment	QL1 QL3	✓	✓	✓		✓		✓
(2) Social Inclusion	QL2 QL4				✓	✓		✓
(3) Safe and Healthy Places	QL5			✓	✓	✓		
Sports, Leisure and Cultural Activities	SLC1 SLC2			✓	✓		✓	
The Local Economy	LE3 LE4	✓				✓	✓	✓
Local Democracy	LD3				✓			✓
Partnership Working	PW1 PW2 PW5 PW6	✓			✓	✓		✓
Communication	C2 C3	✓	✓		✓	✓	✓	✓
Health and Safety	HS1 HS2 HS3	✓		✓	✓	✓		✓
Resources	R1 R2 R3	✓	✓					✓
Management and Control	MC2 MC4 MC5 MC6	✓	✓		✓		✓	✓

6. PUBLIC INVOLVEMENT

- 6.1 There are no public involvement opportunities arising from the proposed improvements to the plumbing systems at Pwll Pavilion.

7. COLLABORATION OPPORTUNITIES

- 7.1 There are no collaboration opportunities arising from the proposed works.

8. PREVENTATIVE MEASURES/CONSIDERATIONS

- 8.1 Agreeing to fund the provision of insulation and valves will protect the building from the possibility of suffering similar damage in the future and will also assist ongoing maintenance issues.

9. RECOMMENDATION

- 9.1 The appointed contractor has started repair works. It would be prudent to take advantage of the access created whilst the ceilings are removed to install the new pipe insulation and isolator valves.
- 9.2 It is recommended that an amount of £1,860 be made available from General Reserves to enable the installation of insulation and isolator valves to proceed.

I await Members' comments.

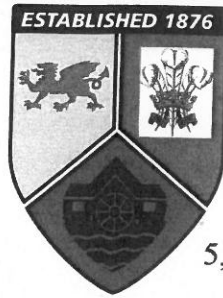
Yours sincerely,

CEMETERY MANAGER

9 January, 2017.

FELINFOEL RUGBY FOOTBALL CLUB

Affiliated to the:
Welsh Rugby Union
West Wales Rugby Union
Llanelli & District Youth Rugby Union
Llanelli & District Junior Rugby Union
Llanelli & District Rugby Union



President: P BENNETT Esq O.B.E
Patron: H. OWEN Esq
Patron: I. OWEN Esq
Patron: R FOURACRE Esq

ITEM No. 6

HEADQUARTERS:
The Club, Felinfoel, Penygaer
Dafen Road, Felinfoel
Telephone: 01554 772707

5, Heol-Westfa,
Felinfoel,
Llanelli,
Carms.
SA14 8AU.

Date: 18th December 2016.

Dear Members

I am writing to you on behalf of Felinfoel R.F.C. with regards help and support we are asking the Rural Council for in storing a hospitality trailer. Felinfoel R.F.C. have a Hospitality Trailer which we are to use in supporting our Senior XV, juniors and minis.

Our intention is to graphic the trailer with advertisements and Felinfoel R.F.C. logos etc., this will be done by a recognised professional company, we would also be happy to put on the trailer our support from Llanelli Rural Council. We hope to be able to hire the trailer out for events, use it ourselves on 1st XV Match Days and utilise it with our juniors and Minis in various rugby tournaments and social events.

What we need is a suitable, secure storage area within the playing fields. Our request is if we can store the trailer in the fenced secure area on the Felinfoel Resources Centre. We think the area next to the fence directly opposite the end wall of the Centre.

What we are asking is that you as a committee give consent for Felinfoel R.F.C. to store the trailer, subject to any issues, discussions the committee feel necessary. If you require any other information please contact me either by e-mail or telephone.

Yours Sincerely

Secretary Felinfoel R.F.C.

LLANELLI RURAL COMMUNITY COUNCIL	
DATE	- 5 JAN 2017
FILE REF.	
PASSED TO	RTW.

Chairman
Neil Evans
1 Clos Penllwyngwyn
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M: 07528 229 227

Secretary
Clive Richards
5 Heol Westfa
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Treasurer
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Swiss Valley
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Fixture Secretary
Geraint Havard
Hengoed Fach Farm
Felinfoel
Llanelli
M: 07974 382 153

Felinfoel Executive Committee Ltd

5, Heol-Westfa,

Felinfoel,

Llanelli,

Carms.

SA14 8AU.

Date : 19th December 2016.

Dear Members

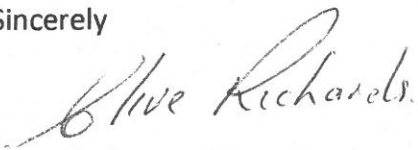
As trustees of Felinfoel Resources Centre, we are always looking at ways to improve and promote the Centre, with the view to increase the use of the Centre and income generated.

A point that is raised regularly to us from individuals is that they don't know the Centre is there, or where it is situated, we feel that it needs more passing exposure to attract more people.

What we are asking is if Llanelli Rural Council are able to provide and install a Sign Post outside the park visible from the roads from both sides showing and pointing towards Felinfoel Resources Centre.

This we feel would have a huge advantage in promoting the Centre.

Yours Sincerely



For and on behalf Trustees Felinfoel Resources Centre

LLANELLI RURAL COMMUNITY COUNCIL	
DATE	- 5 JAN 2017
FILE REF.	
PASSED TO	R.W.

