


CYNGOR GWLEDIG LLANELLI
Adeiladau Vauxhall, Vauxhall, Llanelli, SA15 3BD
Ffôn: 01554 774103

PWYLLGOR LLES A HAMDDEN
A gynhelir yn Siambr y Cyngor dydd Mawrth, 20 Medi 2016, am 4.45 y.p.


CLERC y CYNGOR

14 Medi. 2016.

AGENDA

1. Derbyng ymddiheuriadau am absenoldeb.
2. Derbyng Datganiadau o Fudd Personol gan Aelodau o ran y materion sydd i'w trafod.
3. Cyfleusterau Cymunedol – Gwaith Cynnal A Chadw - nodi er gwybodaeth, adroddiad cynnydd gan y Rheolwr y Fynwent ar waith sydd wedi ei wneud.
4. Derbyng Adroddiadau ar Arolwg Diogelwch Man Chwarae gan RoSPA.
5. Cais Am Grant Llwybrau Diogel Mewn Cymunedau – i ystyried gohebiaeth oddi wrth y Cyllunydd Trafnidiaeth, Strategaeth A Seilwaith, Cyngor Sir Gâr ac ac i gytuno ar ymateb y Cyngor.
6. Cofeb Rhyfel Pwll – i ystyried adroddiad Rheolwr y Fynwent ar y gwaith cynnal a chadw a'r nawdd sydd ei angen yng Nghofeb Rhyfel Pwll ac i gytuno ar ymateb y Cyngor.
7. Llwynhendy MUGA – i ystyried adroddiad y Swyddog Datblygu Cymunedol ar waith arfaethedig.
8. Trosglwyddo Asedau – Grant Cynhaliath – nodi er gwybodaeth gohebiaeth gan Syrfewr Rheoli Asedau, Cyngor Sir Gâr.
9. Deddf Cyrff Cyhoeddus (Mynediad i Gyfarfodydd), 1960 – ystyried eithrio aelodau'r cyhoedd pan ystyrir y materion canlynol oherwydd natur gyfrinachol y busnes a drafodir.
10. Derbyng y Cyfriflenni ac ystyried darparu cymorth ariannol ar Neuadd Gymuned Dafen – Ebrill 30, 2016.
11. Ystyried cais cymorth ariannol a dderbyniwyd gan Clwb Groesgadwyr Pelen Llesiant Dafen.
12. Canolfan Adnoddau Cymunedol Felinfoel – Gofod Swyddfa – yn dilyn Cofnod Rhif 163, i ystyried gohebiaeth oddi wrth Rees Richards and Partners.

Aelodau'r Pwyllgor:

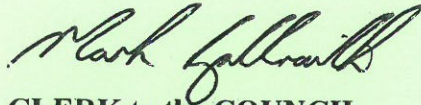
Cyng. A. G. Morgan (Chairman of Committee), M. L. Evans (Vice-Chairman of Committee),
S. M. Donoghue (Chairman of Council), L. A. Beer, L. J. Butler, S. L. Davies, H. J. Evans,
T. J. Jones, S. N. Lewis, J. S. Phillips, C. A. Rees and G. H. Wooldridge

LLANELLI RURAL COUNCIL

Vauxhall Buildings, Vauxhall, Llanelli. SA15 3BD
Tel: 01554 774103

RECREATION AND WELFARE COMMITTEE

To be held at the Council Chamber on Tuesday, 20 September, 2016, at 4.45 p.m.



CLERK to the COUNCIL

14 September, 2016.

AGENDA

1. To receive apologies for absence.
2. To receive Members' Declarations of Interest in respect of the business to be transacted.
3. Community Facilities – Maintenance Works - to note for information, a progress report from the Cemetery Manager on work undertaken.
4. To receive Play Area Safety Inspection Reports from RoSPA.
5. Application for Safe Routes in Communities Grant – to consider correspondence received from the Transport Planner, Strategy & Infrastructure, Carmarthenshire County Council and to agree the Council's response.
6. Pwll War Memorial – to consider the report of the Cemetery Manager on the maintenance works and form of sponsorship procured for Pwll War Memorial and to agree the Council's response.
7. Llwynhendy MUGA – to consider the report of the Community Development Officer on proposed works.
8. Asset Transfer – Maintenance Grant – to note for information correspondence received from the Asset Management Surveyor, Carmarthenshire County Council.
9. Public Bodies (Admission to Meetings) Act, 1960 – to consider excluding members of the public during consideration of the following matters owing to the confidential nature of the business to be transacted.
10. To receive the Statements of Accounts to 31 April, 2016, and to consider providing financial assistance for Dafen Community Hall.
11. To consider a request received for financial assistance from Dafen Welfare Crusaders Bowls Club.
12. Felinfoel Community Resource Centre – Office Accommodation – further to Minute No. 163, to consider correspondence from Rees Richards and Partners.

Members of the Committee:

Cllrs. A. G. Morgan (Chairman of Committee), M. L. Evans (Vice-Chairman of Committee),
S. M. Donoghue (Chairman of Council), L. A. Beer, L. J. Butler, S. L. Davies, H. J. Evans,
T. J. Jones, S. N. Lewis, J. S. Phillips, C. A. Rees and G. H. Wooldridge

**To the Chairman and Members of the
Recreation and Welfare Committee:**

Date of meeting: 20 September, 2016

Dear Councillor,

COMMUNITY FACILITIES – MAINTENANCE WORKS

1. PURPOSE OF REPORT

- 1.1 To provide Members with an information report on work undertaken by the Council's workforce during the last two months.

2. WORK ACTIVITIES

The following work activities have been performed:

- (1) Vauxhall Buildings
 - decorating works training room;
 - drilled out broken office door lock;
 - remove furniture window blinds and curtains for window replacements;
 - re-fitted window blinds, curtains and furniture;
 - replace combination door locks;
 - replace fluorescent light tubes;
 - repair leak in male toilet;
 - litter pick;
 - install desk risers;
 - repairs to desk drawers.
- (2) White Lion Depot
 - repairs to broken roof sheets.
- (3) Dafen Community Hall
 - replace fluorescent tubes and starter;
 - replace light bulb.
- (4) Furnace Community Hall
 - cut grass, litter pick.
- (5) Pwll Pavilion
 - painted exterior of pavilion;
 - respond to alarm fault;
 - repairs to broken paver.
- (6) Felinfoel Resource Centre
 - disinfect and purge showers;
 - check water temperatures;
 - new 'hold open' switch fitted to automatic door.
- (7) Swiss Valley Community Hall
 - litter pick and cut grass

- (8) Saron Community Hall
- re-fit kitchen window blinds;
 - replace taps in female toilets;
 - replace kitchen mixer tap.
- (9) Trallwm Community Hall
- disinfect and purge showers;
 - repairs to leaking shower;
 - remove broken keys from front door lock;
 - repairs to female toilet cubicle door;
 - repairs to rear fire exit door;
 - repairs to kitchen drawers.
- (10) Ponthenri Pavillion
- installed new washing machine pipework.
- (11) Brynmaen Community Hall
- repairs to entrance door boarding.
- (12) Porterage Services
- office moves at Vauxhall for lift works;
 - office moves LRCT Steboneath, Machynys, Trostre and Vauxhall;
 - fuel delivery to cemetery;
 - Land Rover to garage for service;
 - Fiat van to garage for service;
 - utility meter readings at Felinfoel Community Resource Centre;
 - water meter reading Vauxhall;
 - take scrap metal for re-cycling;
 - return tables Five Roads;
 - retrieve documents from storage Brynmaen for LRCT.
- (13) Machinery
- Allett cricket mower blades sharpened and replaced;
 - new groomer gears fitted to Allet cricket mower;
 - Kobota tractor repairs and serviced;
 - John Deere tractor serviced;
 - purchased new Trimax rotary mower;
 - disinfect van after litter picking.
- (14) Maintenance works to play areas and recreation grounds
- litter pick parks, halls and empty waste bins;
 - erected new fencing Tir Einon park;
 - dismantled and removed chain link fencing Pwll;
 - erected new play area fencing Pwll;
 - repairs to tennis court chain link fencing Pwll;
 - repairs to tennis court net tension cables and winder mechanism;
 - cricket works and white-lining wicket;
 - grass cutting football and rugby pitches;
 - mark out football and rugby pitches;
 - grass cutting halls and parks;
 - laid new play area bark Trallwm, Berwick, Five Roads and Cynhydre;
 - repairs to play area timber boundaries Trallwm and Berwick;
 - chain harrow pitches at Ponthenri, Pontyates and Felinfoel;
 - monthly playground inspections at Ponthenri, Cynhydre, Five Roads, Bryngolau, Swiss Valley, MUGA, Tir Eynon, Trallwm and Berwick;

- installed new gate at Trallwm;
- graffiti removal at Ponthenri;
- cut grass and litter pick Swiss Valley shop areas;
- repairs to rugby post lifter equipment;
- straightened rugby posts at Felinfoel;
- erected rugby posts Felinfoel;
- play ground inspections Pwll;
- cut down trees Pwll War memorial.

(15) Maintenance to footpaths in the following Wards

Bynea

Saron Road
 Berwick to Dyffryn
 Gerwyn Road to Bryn Martin
 Ina Bearings

Dafen

Dyfed Steel to Penprys
 Penprys to Crematorium
 Parc Gitto to Heol Hen

Hengoed

Dan y Banc to Parc Brynmawr
 Pumping Station

Llwynhendy

Afon to Penprys
 Penprys to Bryn
 White Lion to Smiths Arms

Swiss Valley

Pennant;
 Hilltop to Cribyn Farm;
 Oaklands.

3. LONG TERM IMPLICATIONS

- 3.1 The work programme is organised on a cyclical basis covering the summer and winter periods. In the summer period the majority of the time focusses on ground maintenance activities, whereas in the winter period the focus switches to buildings maintenance activities.

Porterage activities are performed throughout the year. The Council has put in place a preventative maintenance budget based on an annual list of priorities and to cater for day to day contingencies. By adopting a preventative approach this supports sustainable development principles. The cyclical annual maintenance programme ensures community assets are kept in good order, extending the life cycle of the assets over many years.

4. SUSTAINABILITY AND WELL-BEING CONSIDERATIONS

- 4.1 The Council's capital and revenue investment in the community facilities meets the following aims, core values and well-being goals.

| Strategic Aim | Core Value | National Well-Being Goal | | | | | | |
|---|------------------------------|--------------------------|---|---|---|---|---|---|
| | | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Community Development | CD7, CD8 | | | ✓ | ✓ | ✓ | | ✓ |
| Serving the Public | STP1, STP3, STP4, STP5, STP6 | ✓ | ✓ | | ✓ | ✓ | ✓ | ✓ |
| Acting as a Local Voice | LV1, LV2 | | | | ✓ | ✓ | ✓ | ✓ |
| Quality of Life | | | | | | | | |
| (1) Environment | QL1 | ✓ | ✓ | ✓ | | ✓ | | ✓ |
| (2) Social Inclusion | | | | | | | | |
| (3) Safe and Healthy Places | QL5 | | | ✓ | ✓ | ✓ | | |
| Sports, Leisure and Cultural Activities | SLC1 | | | ✓ | ✓ | | ✓ | |
| The Local Economy | | | | | | | | |
| Local Democracy | | | | | | | | |
| Partnership Working | PW2, PW6 | ✓ | | | ✓ | ✓ | | ✓ |
| Communication | | | | | | | | |
| Health and Safety | HS1, HS4, HS5 | ✓ | | ✓ | | ✓ | | ✓ |
| Resources | R2, R3 | ✓ | ✓ | | | | | ✓ |
| Management and Control | MC2, MC4, MC5, MC6 | ✓ | ✓ | | ✓ | | ✓ | ✓ |

5. PUBLIC INVOLVEMENT

- 5.1 There are no public involvement opportunities to be identified in preparing this report. However, the Council will examine public involvement in this area of activity as part of plans to promote volunteering initiatives and opportunities in the wider community.

6. COLLABORATION OPPORTUNITIES

- 6.1 The council works in collaboration with Carmarthenshire County Council on certain tasks such as footpath maintenance during the summer period. Moving forward this will continue and could be extended into other areas of grounds maintenance activities. No collaboration opportunities exist at the present time for tasks covered under the winter programme of work but this will be kept under ongoing review.

7. PREVENTATIVE MEASURES/CONSIDERATIONS

- 7.1 The work activities undertaken by the workforce are essential to support the Council's preventative maintenance programme in order to maintain community facilities and assets and to keep them in good safe working order. It is important to carry forward appropriate budget provision to support the Council's area of responsibilities and its general programme of works. This will ensure the Council is contributing to a safe and healthy environment, removing the risk of harm to members of the public when using Council/community facilities.

8. RECOMMENDATIONS

- 8.1 That Members note this information report.

Yours sincerely

TECHNICAL SERVICES OFFICER

14 September, 2016

PLAY AREA SAFETY INSPECTION REPORT

Llanelli Rural Council

10 June 2016



RoSPA inspections are an independent safety assessment of the playground and equipment and are produced for
RoSPA by

Playsafety Ltd
The Old Barn
Wicklesham Lodge
Faringdon
SN7 7PN

01367 244600
www.rospa.com/playsafety



PLAY AREA SAFETY INSPECTION REPORT

Site Owner : **Llanelli Rural Council**
Site Name : **Llanelli Rural Council - Heol Gwill MUGA**
Date of Inspection : **10 June 2016**
Inspected by : **Wayne Hock**



The present overall risk rating for the play space is **LOW**

If works and recommendations are undertaken the risk may be reduced.

PLAY AREA SAFETY INSPECTION REPORT

Llanelli Rural Council

13 June 2016



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PLAY AREA SAFETY INSPECTION REPORT

Site Owner : **Llanelli Rural Council**
Site Name : **Llanelli Rural Council - Parc Elin Mair**
Date of Inspection : **13 June 2016**
Inspected by : **Wayne Hock**



The present overall risk rating for the play space is **LOW**

If works and recommendations are undertaken the risk may be reduced.

PLAY AREA SAFETY INSPECTION REPORT

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13 June 2016



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PLAY AREA SAFETY INSPECTION REPORT

Site Owner : **Llanelli Rural Council**
Site Name : **Llanelli Rural Council - Cynheidre Play Area**
Date of Inspection : **13 June 2016**
Inspected by : **Wayne Hock**



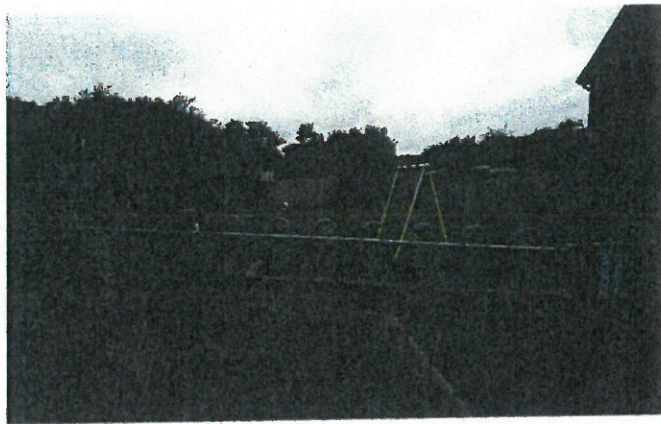
The present overall risk rating for the play space is **MEDIUM**

If works and recommendations are undertaken the risk may be reduced.

PLAY AREA SAFETY INSPECTION REPORT

Llanelli Rural Council

13 June 2016



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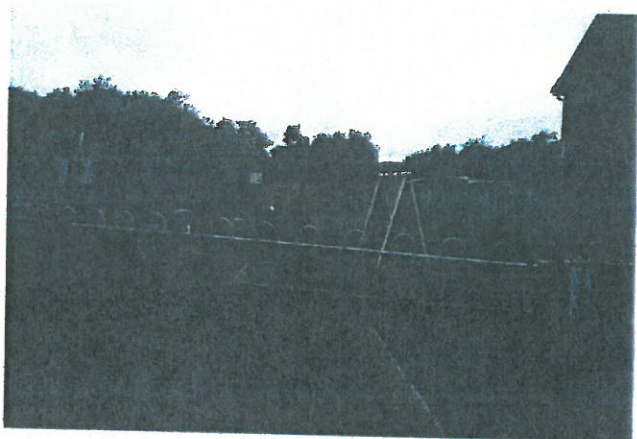
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PLAY AREA SAFETY INSPECTION REPORT

Site Owner : Llanelli Rural Council
Site Name : Llanelli Rural Council - Bryngolau Play Area
Date of Inspection : 13 June 2016
Inspected by : Wayne Hock



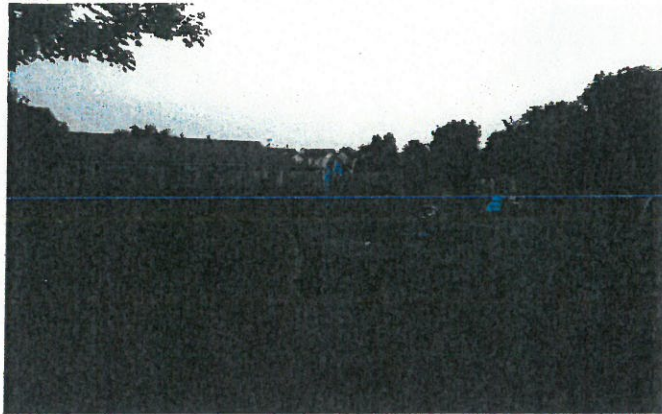
The present overall risk rating for the play space is **LOW**

If works and recommendations are undertaken the risk may be reduced.

PLAY AREA SAFETY INSPECTION REPORT

Llanelli Rural Council

10 June 2016



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PLAY AREA SAFETY INSPECTION REPORT

Site Owner : **Llanelli Rural Council**
Site Name : **Llanelli Rural Council - Berwick Park**
Date of Inspection : **10 June 2016**
Inspected by : **Wayne Hock**



The present overall risk rating for the play space is **MEDIUM**

If works and recommendations are undertaken the risk may be reduced.

PLAY AREA SAFETY INSPECTION REPORT

Llanelli Rural Council

10 June 2016



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PLAY AREA SAFETY INSPECTION REPORT

Site Owner : **Llanelli Rural Council**
Site Name : **Llanelli Rural Council - Trallwm Park**
Date of Inspection : **10 June 2016**
Inspected by : **Wayne Hock**



This play area requires extensive work to address the issues of insufficient safer surfacing . The multiplay has come to end of its economical life and until the surfacing is sorted, it is recommended that the swings are removed from the frame.

The present overall risk rating for the play space is **MEDIUM**

If works and recommendations are undertaken the risk may be reduced.

PLAY AREA SAFETY INSPECTION REPORT

Llanelli Rural Council

10 June 2016



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PLAY AREA SAFETY INSPECTION REPORT

Site Owner : **Llanelli Rural Council**
Site Name : **Llanelli Rural Council - Swiss Valley Play Area**
Date of Inspection : **10 June 2016**
Inspected by : **Wayne Hock**



The present overall risk rating for the play space is **LOW**

If works and recommendations are undertaken the risk may be reduced.

PLAY AREA SAFETY INSPECTION REPORT

Llanelli Rural Council

10 July 2016



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| | |
|-------------------------------------|------------|
| LLANELLI RURAL COMMUNITY COUNCIL | |
| DATE | 5 JUL 2016 |
| FILE REF. | |
| PASSED TO | RAW |
| | |

PLAY AREA SAFETY INSPECTION REPORT

Site Owner : Llanelli Rural Council
Site Name : Llanelli Rural Council - Tireynon
Date of Inspection : 10 July 2016
Inspected by : Wayne Hock



The present overall risk rating for the play space is **MEDIUM**

If works and recommendations are undertaken the risk may be reduced.

PLAY AREA SAFETY INSPECTION REPORT

Llanelli Rural Council

10 July 2016



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| LLANELLI RURAL COMMUNITY COUNCIL | |
|-------------------------------------|-------------|
| DATE | 15 JUL 2016 |
| FILE REF. | |
| PASSED TO | RAW |

PLAY AREA SAFETY INSPECTION REPORT

Site Owner : **Llanelli Rural Council**
Site Name : **Llanelli Rural Council - Pont Henry**
Date of Inspection : **10 July 2016**
Inspected by : **Wayne Hock**



The present overall risk rating for the play space is **MEDIUM**

If works and recommendations are undertaken the risk may be reduced.

Gofynnwr am / Please ask for:

Llinell Uniongyrchol / Direct Line: Mr. Thomas Evans

E-bost Uniongyrchol / Direct E-mail: (01267)228258

Dyddiad / Date:

25th July 2016

Dear Sir/Madam

| | |
|-------------------------------------|-------------------|
| LLANELLI RURAL COMMUNITY COUNCIL | |
| DATE 28 JUL 2016 | |
| FILE REF. | |
| PASSED TO | ALL MEMBERS / R/W |
| | |

Eich cyt / Your ref:

Ffônghyl / My ref:

Ffôn / Fax:

SRIC/APPS/T&E/TJE

TJEvans@carmarthenshire.gov.uk

APPLICATION FOR SAFE ROUTES IN COMMUNITIES GRANT

The Safe Routes in Communities scheme gives an opportunity to local communities & schools to play a vital role in the promotion and development of safe sustainable transport; in turn reducing reliance on car journeys, reducing congestion, improving road safety and Improving the health and well being of children and adults. Whilst the programme looks to improve community wide links there is a strong emphasis on improving links to and from schools.

Safe Routes in the Communities is a grant accessed through the Welsh Government. The scheme focuses on improving walking and cycling access to school for parents and pupils as well as improving links within the wider community. The scheme is a mixture of engineering and educational/road safety initiatives. Examples of what can be achieved within the Safe Routes in Communities programme are shown below.

Engineered

- Footways
- Cycle paths
- Traffic Calming/Speed reduction measures
- Cycle Racks
- Parent waiting shelters
- Crossing Points
- Pavement upgrades

Educational/ Road Safety initiatives

- Cycle Training
- Kerb Kraft
- Walking Bus

The scheme aims to encourage people to undertake active travel (walking & cycling) by improving levels of access and road safety within the community. This will increase social inclusion, promote healthy living, reduce congestion within the community and provide an improved environment for all.

The Safe Routes in Communities grant relies heavily on collaboration and partnership between the schools, Town/Community Council and Carmarthenshire County Council. It is an essential requirement as part of the application process that

both the schools and the local community be fully engaged and collaborates on the development and implementation of any Safe Routes in Communities scheme.

Applications:

The Authority is now inviting applications from Community/Town Councils and Schools within the County. All applications will be assessed against set criteria (as described in the enclosed Application Pack). The applications will be subjected to the Welsh Government derived Active Travel Thresholds. Those within the threshold will be scored together and those outside the threshold will be scored together. For ease of reference I have attached a plan that indicates the areas within the Active Travel thresholds.

Please note that if successful with your application, it is an essential requirement that the local school/s has or will produce a Travel Plan, along with providing a representative to attend meetings and to assist with pupil data collection.

The enclosed Application Pack sets out in further detail on what is required for your submission; it also contains the Application Form which must be completed and returned by no later than **Monday 3rd October**.

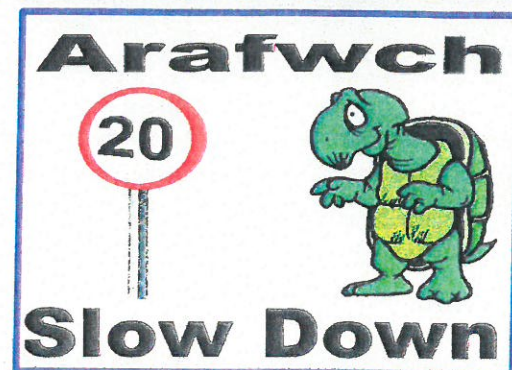
Should you have any queries please do not hesitate to contact me:

Thomas Evans
Transport Planner (Strategy & Infrastructure)
Block 2
Parc Myrddin
Richmond Terrace
Carmarthen
Carmarthenshire
SA31 1HQ
Tel: 01267 228258
E-mail: tjevans@carmarthenshire.gov.uk

Yours faithfully,

Thomas Evans
Transport Planner – Strategy & Infrastructure

Safe Routes in Communities Application Pack



Improving how easy it is for people to travel around their communities, resulting in greater social inclusion, improved safety and environmental conditions.

What is Safe Routes In Communities (SRIC)?

Aims of the project

- Improve and increase walking and cycling connections to schools and within the wider community.
- Reduce car use by providing parents with viable alternatives.
- Increase physical activity and fitness levels to improve health.
- Improve road awareness, confidence and independence of young people on the school journey and reduce congestion around schools.

The Safe Routes in Communities scheme aims to encompass the entire area of the community or within 2 miles of the school/s.

What does a SRIC project involve?

Communities successful with their application will typically work through the following steps:

- **SRIC support** - Your community will be allocated a Carmarthenshire County Council Project Officer to support the working group, guide them through the process and provide advice, support and resources. Project Officers work with a small number of communities and are therefore able to gain an understanding of their particular issues and concerns and how best to tackle them.
- **Appointing co-ordinators** - For a school this is often a teacher or the Head, but it could also be a member of staff, governor or parent/carer. The co-ordinator must have the support of the senior management at the school. For a community this is often a Community/Town Councillor or Local County Councillor. The Project Officer and co-ordinators will set up the working group.
- **Setting up a working group** - The group will represent the whole community and may consist of for example other Community/Town Councillors, other school staff, County Councillors, governors, parents/carers and Police etc. The working group meet, usually quarterly, to discuss progress and action, future works and monitoring of the scheme.
- **Understanding the problem** - The process begins with the group researching the current situation.
- **Setting priorities and targets** - The working group will need to set objectives as a result of the evidence gathering stage. The objectives will vary from community to community.
- **Taking action** - The group will need to think about what initiatives they need to implement to meet their objectives, this can include education, encouragement and engineering work, some examples of these can be found in the next section.
- **Project legacy and monitoring** - The group upon completion of the scheme implementation will be responsible in promoting and monitoring the scheme. This can be done through various methods including

leaflets, maps, posters, newsletters etc. The monitoring of the scheme will be a mixture of community feedback collection and Carmarthenshire County Council collected data, and can include speed surveys, pedestrian & vehicle counts and accident statistics.

Education

In schools SRIC can be promoted through assemblies, school events, induction days and parent afternoons and evenings. In the community work can be promoted during public events and shows, community council meetings and special events organised specifically to promote SRIC.

SRIC and the County Council's Road Safety Team will be continuing to develop a range of resources tailored to each stage of the curriculum. SRIC will also run a diverse year round education programme for schools taking part in the project.

SRIC and the working group will look at different ways of promoting:

- Walking – via a walking bus, park and stride, special events, parent waiting shelters etc.
- Cycling – through special days and events, cycle training and cycle shelters etc.
- Use of public transport – through researching and promoting local provision and improving connections to the stops/ routes.
- Improving driver behaviour – through newsletter articles, 'parking promise', campaigns to not park on zig zags, etc.

Improvements

The project officers will work in partnership with the working group and will consider potential improvements to the community. This will be considered in line with potential highway issues that a community will experience, and the potential to improve road safety for pedestrians and cyclists. Examples of works covered under the Safe Routes in Communities scheme that can be implemented within the community are shown below:

- Crossings
- Traffic calming and road safety measures
- Cyclepaths
- Footpaths and footways
- Secure cycle facilities (including stands and CCTV), lockers and changing facilities.
- Parent shelters and cycle storage within schools

How to apply

Communities applying to join the Safe Routes in the Communities Project will be assessed against the following criteria:

Essential criteria

These criteria must be met and agreed to in full:

Ideally this should be a joint application between the Community/Town Council and the School to demonstrate a community wide commitment to the application. Single applications will also be accepted. A joint application between schools sharing a locality is also encouraged.

Application forms for schools would need to be signed by the Head teacher, School Project Co-ordinator, Chair of Governors, and for the Community/Town Council the application form would need to be signed by the Council's nominated representative and the Community Project Co-ordinator,

Applications **must** be for community wide schemes and not for a single number of discrete highway improvements.

Should the application be successful in gaining funding, then the legacy of the SRIC Project is all important and therefore applicants **must** commit to a post implementation monitoring strategy as detailed below.

Schools

If the application is successful then a commitment **must** be made by the school to:-

1. Undertake pupil or student surveys for the whole school.
2. Undertake parent/carer surveys.
3. Undertake car parking surveys (outside schools) where necessary
4. To fully complete pupil or student, parent/carer and car parking summary forms.
5. To produce, if not already available, a school travel plan.

It is essential that the school must be willing to engage and collaborate fully with all aspects of the project including, producing a travel plan (if not already done so), attend steering group meetings and assist with data collection.

Community/Town Councils

If the application is successful then a commitment **must** be made by the community/town council to:-

1. To distribute Travel Diaries
2. To fully complete Travel Diary summary forms
3. Produce a community travel plan.

Community Councils are free to offer match funding for any scheme to assist the process.

A completed travel plan is a key commitment to develop the Safe Routes in Communities bid.

Please note- should your school be on the MEP for re-location/new build, consideration will need to be given to the timescales as schools could be exempt from possible funding. Please contact the SRIC officer for details and further discussion on the matter

Should the project be successful in gaining funding then a commitment must be made to establish a monitoring and reporting mechanism whereby the continued success of the project can be continually assessed and evaluated.

Please note that all of the above will be undertaken with the support of the Authority's SRIC Team.

Variable criteria

Applications that fulfil the essential criteria will also be rated on the following factors:

1. The potential impact a scheme can have on a community in improving the walking and cycling links and provide a coherent well connected scheme.
2. Accident record. (The SRIC team will obtain this information).
3. Potential scope to increase links to key facilities within a community (education, business & leisure sites).
4. Welsh Index of Multiple Deprivation 2011 (The SRIC Team will obtain this information)
5. The applications once received will be cross-referenced with the Active Travel (Wales) Act (2013), thresholds. The applications will be split into 2 areas depending on the location in relation to Welsh Government's Active Travel Threshold. A plan showing the locations that are within the Active Travel Threshold has been attached to the rear of this pack. **Please refer to this map before completing the form to ascertain which category you will be assessed in. Please contact the Special Project Officer if you have any queries**

Submitting an application is no guarantee of being accepted onto the project. Each application will be considered on merit, taking into account the assessment criteria. Thank you for taking the time to apply to join the project. Due to the availability of grant and the associated grant conditions, it is likely that only one or two projects will be chosen from its respective field. If you have any queries about completing the application form or have any queries, please contact the County Council officer; the full contact details are listed below.

SRIC Contact

Mr. Thomas Evans – Transport Planner (Strategy & Infrastructure)
Tel No: 01267 228258 E-mail: tjevans@carmarthenshire.gov.uk

Applications submitted in previous years will not be considered for the current year. If you would like to apply for this year's funding you will need to complete and submit the application form again in full.

Please return applications to:-

Safe Routes in Communities (2017-18)
C/O Thomas Evans
Carmarthenshire County Council
Block 2
Parc Myrddin
Richmond Terrace
Carmarthen
SA31 1HQ

Applications are also accepted by email to tjevans@carmarthenshire.gov.uk

Please return the application form by Monday 3rd October.

Good luck with your application.

APPLICATION FORM

Name of School/Community: _____

Name of Community Area to be considered for the project:

Declaration:-

I have read the Essential Criteria within this document and I accept the commitments described therein. I confirm that the information I have given on this form is true. I will inform the County Council immediately if any of the information given on this form changes.

Community/Town Council: _____

Community Co-ordinator: _____ Signature: _____

Address: _____

E-mail: _____

Contact No: _____

Date: _____

School: _____

Headteacher: _____ Signature: _____

School Project Co-ordinator: _____ Signature: _____

Chair of Governors: _____ Signature: _____

Address: _____

E-mail: _____

Contact No: _____

Date: _____

**SRIC is about reducing car use by encouraging more walking and cycling.
SRIC aims to increase active travel connections within the community.**

1. With the above aims in mind, please outline below why you are applying to join the project and the main barriers preventing active travel to your school.

2. Does your school use any community facility for the educational purposes? (if yes, please provide details of distance and frequency) E.g sports fields, community halls, chapels etc...

Yes No

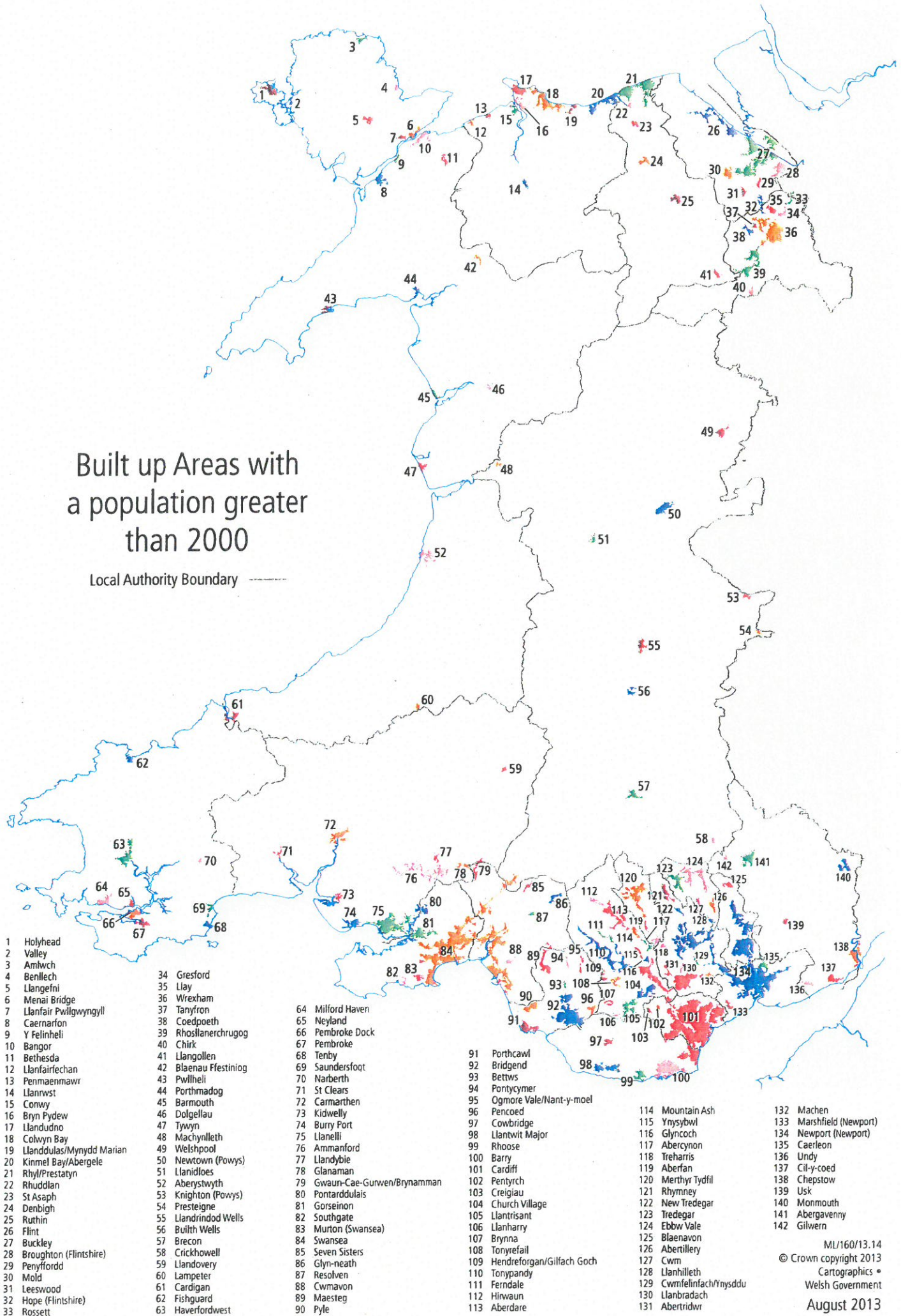
Please list:

3. Please detail what steps the community/school has already taken to address these issues. (e.g. Road safety initiatives, active travel initiatives)

4. Please detail key locations of interest within the community that has scope for walking and cycling access (e.g. schools, health centres, leisure centres, key residential areas etc....)

Built up Areas with a population greater than 2000

Local Authority Boundary ———



To the Chairman and Members of the
Recreation and Welfare Committee:

Date of meeting: 20 September, 2016

Dear Councillor,

PWLL WAR MEMORIAL

1. PURPOSE OF REPORT

- 1.1 To report to members on the proposal to refurbish the War Memorial area adjacent to Holy Trinity Church, Pwll.

2. BACKGROUND

- 2.1 The war memorial plaque and the garden areas are in need of refurbishment:

2.1.1 The trees and shrubs have been in place many years and have flourished to a point they are now overwhelming the area.

2.1.2 Several of the timber slats on the benches have deteriorated and are in need of replacement.

2.1.3 A small area of the planter stone wall is in need of repair.

2.1.4 General weeding and cleaning around the memorial is required.

2.1.5 The memorial plaque has suffered minor vandalism and could benefit from repolishing and sealing to rejuvenate the slate.

3. PROPOSAL

- 3.1 The Training Department's Princes' Trust programme is seeking a community project to complete by November 2016.
- 3.2 Several local businesses have expressed an interest in assisting the project by providing a combined total of £400 in funding for the materials to refurbish the memorial and the garden area.
- 3.3 The Princes' Trust team leader has confirmed the scale and scope of this refurbishment would be an ideal community project for the group.
- 3.4 With DLO guidance, it is proposed that the team will clear the planting area, apply weed control measures, decorative stone and re-plant; new plants will be selected to minimise future maintenance. The two benches will be repaired, replacing the timbers with new treated hardwood slats and the cast iron frames will be painted. The small area of damage on the stone wall will be repaired and the slate memorial plaque will be polished and sealed.

3.5 The renovation work will be completed in time for Remembrance Sunday on 13 November, 2016.

4. LONG TERM IMPLICATIONS

4.1 The proposed refurbishment will ensure safe access to the area and the careful selection of plants along with weed control measures will minimise future maintenance requirements, ensuring community assets are kept in good order and supporting sustainable development principles.

5. SUSTAINABILITY AND WELL-BEING CONSIDERATIONS

5.1 The proposal meets the following aims, core values and well-being goals.

| Strategic Aim | Core Value | National Well-Being Goal | | | | | | |
|---|------------------------|--------------------------|---|---|---|---|---|---|
| | | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Community Development | CD1,CD4,CD6, CD8, CD10 | | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Serving the Public | STP1, STP3, STP5, STP6 | ✓ | ✓ | | ✓ | | ✓ | ✓ |
| Acting as a Local Voice | LV1, LV2 | | | | ✓ | ✓ | ✓ | ✓ |
| Quality of Life | | | | | | | | |
| (1) Environment | QL1 | ✓ | ✓ | ✓ | | ✓ | | ✓ |
| (2) Social Inclusion | | | | | | | | |
| (3) Safe and Healthy Places | QL5 | | | ✓ | ✓ | ✓ | | |
| Sports, Leisure and Cultural Activities | | | | | | | | |
| The Local Economy | LE1, LE4 | ✓ | | | ✓ | | | ✓ |
| Local Democracy | | | | | | | | |
| Partnership Working | PW1, PW6 | ✓ | | | ✓ | ✓ | | ✓ |
| Communication | | | | | | | | |
| Health and Safety | HS1, HS4, HS5 | ✓ | | ✓ | | ✓ | | ✓ |
| Resources | R1,R2, R3 | ✓ | ✓ | | | | | ✓ |
| Management and Control | MC3, MC4, MC5, MC6 | ✓ | ✓ | | ✓ | | ✓ | ✓ |

6. PUBLIC INVOLVEMENT

6.1 There are public involvement opportunities identified in preparing this report. Several local businesses have committed to provide financial support for materials to refurbish a community asset.

6.2 Members of the public will have an opportunity for involvement by taking part in The Princes' Trust programme as participants and as volunteer mentors.

7. COLLABORATION OPPORTUNITIES

- 7.1 This proposal offers an opportunity to work in collaboration with local businesses and supporting The Princes' Trust programme.

8. PREVENTATIVE MEASURES/CONSIDERATIONS

- 8.1 Refurbishment of the memorial will ensure the Council is contributing to a safe and healthy environment, removing the risk of harm to members of the public when using Council/community facilities.

9. RECOMMENDATION

- 9.1 That Members note this information report.

Yours sincerely

TECHNICAL SERVICES OFFICER

12 September, 2016

**To the Chairman and Members of the
Recreation and Welfare Committee:**

Date of meeting – 20 September, 2016

Dear Councillor,

**FENCE HEIGHTENING AND MAINTENANCE FOR THE MULTI USE GAMES
AREA AT HEOL GWILI, LLWYNHENDY.**

1. PURPOSE OF REPORT

- 1.1 To inform Members of potential upgrades to the Multi Use Games Area (MUGA) located at Heol Gwili, Llwynhendy.
- 1.2 To provide further information on the budget available.
- 1.3 To seek Members' approval to obtain quotations for the suggested works.

2. INTRODUCTION

- 2.1 One of the MUGA's four sides faces the road which is popular for car users wishing to park temporarily to use the food premises.
- 2.2 The four sides to the MUGA are low in height which means the ball games being played are often interrupted when the ball leaves the area.
- 2.3 The side facing the road causes safety concerns when balls leave the MUGA towards on-coming traffic or get stuck under parked cars.
- 2.4 These concerns have been raised recently by the shop-keeper who has received many complaints from customers of wayward balls coming from the MUGA.

3. POTENTIAL UPGRADES AND BUDGET

- 3.1 On further inspection of the area recently by the Technical Services Officer, the following upgrades were suggested:
 - 3.1.1. Install a three metre high fence to the side of the MUGA facing the road.
 - 3.1.2 Paint new line markings on to the floor of the MUGA for the various game courts.
 - 3.1.3 Install new basketball hoops.
 - 3.1.4 Install new strike boards within the MUGA.
- 3.2 The costs for the suggested upgrades will be met out of the £10,000 maintenance agreement with Carmarthenshire County Council.

4. LONG TERM IMPLICATIONS

4.1 By carrying out the suggested maintenance it will help sustain the M.U.G.A against any future breaks and unexpected repairs.

5. SUSTAINABILITY AND WELL-BEING CONSIDERATIONS

5.1 The suggested works meets the following aims, core values and well-being goals:

| Strategic Aim | Core Value | National Well-Being Goal | | | | | | |
|---|------------------------|--------------------------|---|---|---|---|---|---|
| | | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Community Development | CD1, CD3, CD4, CD7 | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Serving the Public | STP1, STP2, STP3, STP5 | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Acting as a Local Voice | LV2, LV2 | | | ✓ | ✓ | ✓ | ✓ | ✓ |
| Quality of Life | | | | | | | | |
| (1) Environment | | | | | | | | |
| (2) Social Inclusion | QL4 | ✓ | | ✓ | ✓ | ✓ | | ✓ |
| (3) Safe and Healthy Places | | | | | | | | |
| Sports, Leisure and Cultural Activities | SLC1, SLC2 | | | ✓ | ✓ | | ✓ | |
| The Local Economy | | | | | | | | |
| Local Democracy | LD3 | | | | ✓ | | | ✓ |
| Partnership Working | | | | | | | | |
| Communication | C4 | ✓ | | | ✓ | | ✓ | ✓ |
| Health & Safety | HS1, HS5 | ✓ | | ✓ | | ✓ | | ✓ |
| Resources | R1 | ✓ | | | | | | ✓ |
| Management and Control | MC4, MC6 | ✓ | ✓ | | | | ✓ | ✓ |

6. PUBLIC INVOLVEMENT

6.1 The public has commented on a need for a higher fence to surround the MUGA.

7. COLLABORATION OPPORTUNITIES

7.1 There are no collaboration opportunities to report.

8. PREVENTATIVE MEASURES/CONSIDERATIONS

8.1 That appropriate planning permission is sought for the raised fencing.

8.2 The suggested improvements will make the MUGA a safer place to play and hang out.

9. RECOMMENDATIONS

9.1 That quotations are obtained for the suggested works and reported back to Members.

9.2 A planning application be submitted for the heightened fencing.

Yours sincerely

COMMUNITY DEVELOPMENT OFFICER

13 September 2016

Subject: FW: Asset Transfer Maintenance Grant - Llanelli Rural Council

From: Emily Thomas [<mailto:ETHomas@carmarthenshire.gov.uk>]
Sent: 07 September 2016 14:59
To: Mark Galbraith
Subject: FW: Asset Transfer Maintenance Grant - Llanelli Rural Council

Hi Mark,

Thanks for your email.

Housing are currently looking at the demise for their development and once they have confirmed the area I'll be able to refer back to you and then proceed with the drafting of the agreement.

The land at Felinfoel was not listed as it does not have a maintenance grant associated to it.

Hope this clarifies matters.

Kind regards,
Emily

From: Mark Galbraith [<mailto:Mark.Galbraith@llanelli-rural.gov.uk>]
Sent: 07 September 2016 14:43
To: Emily Thomas <ETHomas@carmarthenshire.gov.uk>
Subject: RE: Asset Transfer Maintenance Grant - Llanelli Rural Council

Thanks Emily I will report this information to committee. I note that no reference has been made to Trallwm playing fields despite our expression of interest. I understand Housing is looking at the surrounding land for potential development so wondered how this is likely to be taken forward please.

Also If I may flag up the land transfer at Felinfoel Rec. presumably this sits outside the asset transfer framework because there are no assets on the land?

Thanks

Mark

From: Emily Thomas [<mailto:ETHomas@carmarthenshire.gov.uk>]
Sent: 06 September 2016 14:38
To: Mark Galbraith
Subject: Asset Transfer Maintenance Grant - Llanelli Rural Council

Dear Mark,

I refer to the expression of interest submitted by your Council and subsequent correspondence in relation to the above.

The County Council's Executive Board recently reviewed the progress of Community Asset Transfers and considered the process and future steps following the deadline for submitting expressions of interest.

As a result of the review, I would like to kindly inform you that the asset transfer Maintenance Grant offered for transfers completed after 31st March 2017 will be 1 x the annual cost and to confirm that no maintenance grant will be available after April 2018.

For you information, out of 27 Town and Community Councils with relevant assets, 19 have submitted an expression of interest covering 82 assets, leaving 7 Town and Community Councils involving 33 assets where no expressions of interests have been received or an initial interest has been lodged but subsequent correspondence indicates otherwise. For those areas where no expression of interest has been made the County Council's Executive Board agreed that a consultation exercise be undertaken on the future provision of the relevant assets.

Your expression of interest is currently being dealt with and Solicitors instructed to proceed with the drafting of the leases for Clos Cilsaig Playground, Dafen Park and Playground, Pwll Recreational Ground, Clos y Gelli Playground and Heol Llanelli Playground.

In the meantime, should you have any queries or wish to discuss the above, please do not hesitate to contact me.

Kind regards,
Emily

Emily Thomas BSc (Hons) MRICS

Syrffwr Rheoli Asedau / Asset Management Surveyor

Eiddo / Property

Adeilad 8, Parc Dewi Sant, Caerfyrddin / Building 8, St David's Park, Carmarthen

(01267) 246767 (Mewnol / Internal: 6767)

EMThomas@sirgar.gov.uk

*Mae croeso i chi gysylltu â mi yn Gymraeg neu Saesneg
You are welcome to contact me in Welsh or English*

Mae'r e-bost hwn ac unrhyw atodiadau yn gyfrinachol ac wedi'u bwriadu at ddefnydd yr unigolyn y'u cyfeiriwyd ato/ati yn unig. Os derbyniwch y neges hon trwy gamgymeriad, rhowch wybod i'r sawl a'i hanfonodd ar unwaith, dilëwch y neges o'ch cyfrifiadur a dinistriwch unrhyw gopiâu papur ohoni. Ni ddylech ddangos yr e-bost i neb arall, na gweithredu ar sail y cynnwys. Eiddo'r awdur yw unrhyw farn neu safbwyntiau a fynegir, ac nid ydynt o reidrwydd yn cynrychioli safbwynt y Cyngor. Dylech wirio am firsau eich hunan cyn agor unrhyw atodiad. Nid ydym yn derbyn unrhyw atebolrwydd am golled neu niwed a all fod wedi'i achosi gan firsau meddalwedd neu drwy ryng-gipio'r neges hon neu ymyrryd â hi.

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Mae'r e-bost hwn ac unrhyw atodiadau yn gyfrinachol ac wedi'u bwriadu at ddefnydd yr unigolyn y'u cyfeiriwyd ato/ati yn unig. Os derbyniwch y neges hon trwy gamgymeriad, rhowch wybod i'r sawl a'i hanfonodd ar unwaith, dilëwch y neges o'ch cyfrifiadur a dinistriwch unrhyw gopiâu papur ohoni. Ni ddylech ddangos yr e-bost i neb arall, na gweithredu ar sail y cynnwys. Eiddo'r awdur yw unrhyw farn neu safbwyntiau a fynegir, ac nid ydynt o reidrwydd yn cynrychioli safbwynt y Cyngor. Dylech wirio am firsau eich hunan cyn agor unrhyw atodiad. Nid ydym yn derbyn unrhyw atebolrwydd am golled neu niwed a all fod wedi'i achosi gan firsau meddalwedd neu drwy ryng-gipio'r neges hon neu ymyrryd â hi.