

SERVICE PLAN

FOR

COMMUNITY SERVICES

2017/18

AIMS AND OBJECTIVES OF THE SERVICE

The Council's aims and objectives and a clear statement of our purpose and core values are set out in the Strategic Plan. In this context the aims of the service are: -

- To promote the use of community facilities by community groups and members of the public.
- To assist the alleviation of poverty and disadvantage and otherwise assist with the development of the local community.
- To encourage health and well being amongst the community and support in community activities and events.
- To provide financial assistance to local organisations to help further the Council's aims.
- To promote local government and the Council's civic role in the local community by working closely with schools and colleges.
- The promotion of civic pride throughout the community.
- To encourage joint partnership agreements with local authorities, the private sector and voluntary organisations.
- To act as a local voice for the community served by the Council and to diligently perform our consultative role with both the public and private sectors.
- To facilitate on behalf of the community the delivery of the Llanelli Rural Area Whole Place Plan 2015-2030.

DESCRIPTION OF SERVICE

The provision of nine community halls for a wide range of community events and activities. Hall management committees have been established to run the day to day management and administration of the halls on a voluntary basis. The Council's halls are located throughout the administrative area.

Assistance is given to school work placements for pupils interested in local government administration.

To co-ordinate (in partnership with Spice) a Time Credits Programme in order to generate new community activities.

The Council maintains two War Memorials within its administrative area.

The Council funds with Llanelli Town Council, the administration of Llanelli Joint Burial Authority which is responsible for maintaining Llanelli District Cemetery.

To consider all matters requiring consultation with the Council through its committee system.

Providing grants to community halls and to organisations that use the buildings, e.g. Brownies, martial arts, senior citizens groups etc.

Surveys undertaken of community facilities during annual inspections.

In addition to the above, the Council makes grants to local groups and charitable organisations to help further their aims and to support community development.

KEY TASK/SERVICE DELIVERY IN 2016/17

ACTIVITY	COST £	DESCRIPTION	CORE VALUE	TARGET DATE	COMPLETION DATE
Community Facilities CS/1/16	1,000	Replace closer to entrance door of Felinfoel Community Resource Centre.	HS1, HS5	June 2016	October 2016
Community Development CS/2/16	0	Working Group to review the Community Development Grant scheme and present recommendations to the Policy and Resources Committee.	CDS, CD10, CD7, MC5, CD8	June 2016	June 2016
Community Development CS/3/16	0	Supporting management committees e.g. Felinfoel CRC, Ponthenri and Trallwm hall committees.	CD1, CD4, CD5, LV2, SLC2, PW1, PW2	March 2017	March 2017
Community Development CS/4/16	0	Co-ordinate eight litter picks and clean ups as identified in the Whole Place Plan	CD1, CD2, CD10, PW1, PW2, PW5, PW6	March 2017	December 2016
Community Development CS/5/16	0	Deliver time credits scheme in particular with Spice.	CD1, CD5, CD6, CD7, CD8, QL3, QL4, LE1, PW2, PW6, R1	January 2017	January 2017
Community Development CS/6/16	0	Annual review of Whole Place Plan	C2, C3, CD1, CD3, CD4, CD5, CD7, CD8, STP1, STP4	November 2016	On-going (continuous process)

KEY TASK/SERVICE DELIVERY IN 2017/18

ACTIVITY	BUDGET £	DESCRIPTION	CORE VALUE	TARGET DATE	MID-YEAR RESULT
Community Development CS/1/17	0	Annual review of the Whole Place Plan	C2, C3, CD1, CD3, CD4, CD5, CD7, CD8, STP1, STP4	November 2017	N/A
Community facilities CS/2/17	5,000	Ponthenri Community Hall – kitchen refurbishment	LE4 PW6 HS1 HS5	December 2017	N/A
Community facilities CS/3/17	2,500 3,900	Replace doors at 1. Sandy Community Hall 2. Trallwm Community Hall	LE4 PW6 HS1 HS5	1. October 2017 2. October 2017	N/A
Community facilities CS/4/17	5,000	Roofing and ceiling repairs to foyer at Swiss Valley Community Hall	LE4 PW6 HS1 HS5	September 2017	On-going (contract awarded)

PERFORMANCE

INDICATOR MEASURE	RESULTS 2016/17	TARGET 2017/18	MID YEAR RESULTS 2017/18	TARGET 2018/19
Percentage of planning applications considered within the 21 day consultation period set by Carmarthenshire County Council.	100%	100%	100%	100%
TFF Time Credits targets: Number of individuals into training/education	16	20	0	20
Number of individuals into volunteering	45	25	6	100
Number of community groups assigned	4	6	6	12
Number of hours earned	740	3,000	1,060	3,600

FINANCIAL INFORMATION 2017/18

ACTIVITY	BUDGET
Financial Assistance	13,000
Community Halls	108,180
Community Development	50,550
Capital Scheme – community halls	10,000
TOTAL	181,730