

27 July, 2016.

LLANELLI RURAL COUNCIL

Minute Nos: 145 – 154

At a Meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** of the Llanelli Rural Council held at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli, on Wednesday, 27 July, 2016, at 4.45 p.m.

Present: Cllr. R. E. Evans (Chairman)

Cllrs.

L. A. Beer	S. M. Donoghue
S. M. Caiach	J. S. Phillips
D. M. Cundy	A. J. Rogers
M. V. Davies	W. V. Thomas

Absent: L. J. Butler and T. Devichand

145. APOLOGIES FOR ABSENCE

An apology for absence was received from Cllr. C. A. Rees.

146. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

147. VAUXHALL BUILDINGS – INSTALLATION OF INTERNAL LIFT AND ACCESS RAMP

Further to Minute No. 109, the Chairman welcomed to the meeting Mr Wynford Lewis and Miss Kirsty Proctor from Lewis Partnership Ltd and invited them to address Members about the project to install an internal lift and new access ramp to the front of the building.

Mr Lewis began by explaining that Mr Philip Lewis would oversee the project with Miss Kirsty Proctor and this was not the only project they had undertaken for the Rural Council. Miss Proctor continued to address Members and give a detailed explanation of the project works that were shortly due to start.

Members were invited to view the plans that were on display in the chamber and to put any questions to the architects about any of the details and it was confirmed the project works would commence on 5 August, 2016, and would last for approximately 12 weeks. During this time public access via the front of the premises would be closed off with entry being accommodated via the side rear entrance.

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The Chairman thanked Mr Lewis and Miss Proctor for attending to outline the plans and by way of response Mr Lewis stated he was aware the Technical Services Officer was due to retire and wished him a happy and long retirement and then withdrew from the meeting.

Following discussion, it was

RESOLVED that the information be noted and that the Clerk be authorised to sign the contract documentation to allow the work to proceed.

148. FINANCIAL REPORTS

RESOLVED that the committee reports for the Administration and Training Departments to 30 June, 2016, be noted.

149. SCHEDULES OF PAYMENTS

Consideration was given to the Schedules of Payments for the Administration and Training Departments for May and June 2016, (copies of which had been previously circulated) which revealed that the expenditure amounted to £168,070.72, £148,049.60 and £144,296.45 and £226,361.03 respectively.

RESOLVED that the reports be noted.

150. TRAINING PROGRAMMES - CONTRACT VALUES 2015/16

RESOLVED that the contract values report covering the period 1 April, 2015 to 31 July, 2016 be noted.

151. FINANCIAL ASSISTANCE

Consideration was given to an application received for financial assistance from Mrs A Glanville who was cycling from Caernarfon, North Wales to Llangennech, Llanelli over three days to raise money for Welsh Air Ambulance and it was

RESOLVED that a contribution of £500 be made.

152. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted, the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

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153. ROOFING WORKS – VAUXHALL BUILDINGS

Further to Minute No. 112, Members considered a report from the Technical Services Officer on tenders received for architectural services for the pitched roofing works at Vauxhall Buildings as follows:

1. £5,151
2. £8,770
3. £8,275

A design brief and sketch drawings were issued to three practices. A breakdown of the fee bids were discussed and the lowest quotation did not include for an existing survey which was specifically asked for which was required to be undertaken for accuracy of the roof truss designs.

Following a discussion, it was

RESOLVED that the second lowest tender submitted by Pembroke Design Ltd, 16 Meyrick Street, Pembroke Dock, SA72 6UT in the sum of £8,275 excluding VAT be accepted.

154. CHAIRMAN’S ANNOUNCEMENT

The Chairman thanked the Technical Services Officer for his dedicated work commitment to the Council over many years and wished him well in his retirement.

RESOLVED that the information be noted.

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The Meeting concluded at 5.35 p.m.

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The afore-mentioned Minutes were declared to be a true record of the proceedings and signed by the Chairman presiding thereat and were, on 13 September, 2016, adopted by the Council.