

9 December 2009

LLANELLI JOINT BURIAL AUTHORITY

Minute Nos. 63 - 72

At the **Meeting** of the **Llanelli Joint Burial Authority** held at Vauxhall Buildings, Vauxhall, Llanelli, on Wednesday, 9 December 2009 at 4:00 pm.

Present: Cllr. C.C. Lucas (Chairman)

Cllrs.

S.M. Donoghue

W.J. Lemon

K.D. Rees

63. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs T.D Bowen, S.L. Davies, T.J. Jones and J. Williams.

64. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

65. CONFIRMATION OF MINUTES

RESOLVED that the following minutes (copies of which had been previously circulated) be confirmed and signed as a true record of proceedings.

Ordinary Meeting - 11 November 2009

66. INCOME AND EXPENDITURE REPORTS

RESOLVED that the income and expenditure report for October 2009 and the provisional report for November 2009 be noted.

67. SCHEDULE OF PAYMENTS

Consideration was given to the schedule of payments for October 2009, which revealed expenditure for the month amounted to £18,494.88.

RESOLVED that the information be noted.

9 December 2009

68. CHRISTMAS HOLIDAY ARRANGEMENTS

RESOLVED that in accordance with Minute No.45 (10 December 2003), this year's Christmas holiday arrangements at the cemetery be confirmed as detailed below, with two and a half days annual leave being added to employees' annual leave entitlement for 2009/2010.

Thursday	24	December	2009	Christmas Eve (finish at 12.00 noon)
Friday	25	December	2009	Christmas Day
Saturday	26	December	2009	Boxing Day
Sunday	27	December	2009	Non Working day
Monday	28	December	2009	Bank Holiday (in lieu of Boxing Day)
Tuesday	29	December	2009	Locally agreed holiday
Wednesday	30	December	2009	Normal working day
Thursday	31	December	2009	New Year's Eve (normal working day)
Friday	1	January	2010	New Year's Day
Saturday	2	January	2010	Non working day
Sunday	3	January	2010	Non working day
Monday	4	January	2010	Resume normal work pattern

69. DRAINAGE INFRASTRUCTURE PROBLEMS

The Cemetery Manager outlined areas within the cemetery which were prone to excess flooding namely Section 7, Section 5F and Gardens of Remembrance 3 and 4. Members were informed why the flooding was so severe in these areas and then considered proposals for improving conditions together with the associated costs, which amounted to £1750. The Cemetery Manager stated that no budget provision was available to do the work and if approved the money would have to be drawn from general reserves. After a brief discussion it was

RESOLVED that the report be accepted and approval be given to install new drainage infrastructure in the said sections and that the costs be met from general reserves.

70. LANDSCAPING - SECTION 9

The Cemetery Manager outlined plans to landscape an area within section 9. Members were informed that before any landscaping could take place a large amount of trees and hedgerow had to be cut back and this had to be done at the earliest opportunity due to the protection controls of nesting birds during the spring and summer seasons. The Cemetery Manager stated that the work would cost £1600 but no budget provision was available and if approved the money would have to be drawn from general reserves. After a brief discussion it was

RESOLVED that the report be accepted and the cost of the work be met from general reserves.

71. LLANELLI CREMATORIUM LTD – PAYMENT OF RENT

The Secretary informed Members that he had received a letter from Llanelli Crematorium Ltd. applying for permission to pay the rent payment monthly by Direct Debit. After a brief discussion it was

9 December 2009

RESOLVED that Direct Debit payment request be accepted provided the company does not default on payments otherwise the remaining annual balance of the rent will be pursued in full.

72. SEASONAL GREETINGS

The Chairman wished everyone a Merry Christmas and a healthy and prosperous New Year.

.....
The Meeting concluded at 4:15 pm
.....