

9 September 2009

LLANELLI JOINT BURIAL AUTHORITY

Minute Nos. 27 - 36

At the **Meeting** of the **Llanelli Joint Burial Authority** held at Vauxhall Buildings, Vauxhall, Llanelli, on Wednesday, 9 September 2009 at 4:00 pm.

Present:

Cllrs.

T. D. Bowen
M. J. P. Burns
S. L. Davies

S. M. Donoghue
W. J. Lemon
K. D. Rees

27. APPOINTMENT OF CHAIRMAN PRO TEMPORE

RESOLVED that Cllr S. M. Donoghue be appointed Chairman pro tempore.

28. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs T.J. Jones, C.C. Lucas, A.G. Morgan and J. Williams.

29. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

30. CONFIRMATION OF MINUTES

RESOLVED that the following minutes (copies of which had been previously circulated) be confirmed and signed as a true record of proceedings.

Ordinary Meeting - 8 July 2009

31. INCOME AND EXPENDITURE REPORTS

RESOLVED that the income and expenditure reports for June and July 2009 and the provisional report for August 2009 be noted.

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32. SCHEDULE OF PAYMENTS

Consideration was given to the schedule of payments for July and August 2009, which revealed expenditure for the months amounted to £30,511.52 and £18,285.56 respectively.

RESOLVED that the information be noted.

33. INTERNAL AUDIT REPORT 2008/2009 – FINAL REPORT

Further to Minute No. 103 (11 March 2009), Members considered the final internal audit report, compiled by Auditing Solutions Ltd.

The report did not differ from the interim report (to which Minute No. 103 refers) and no matters needed addressing other than Members considering the status of extant Standing Orders and Financial Regulations and if appropriate updating them to reflect any recent legislative changes.

The report author commented that as no significant issues arose no action plan was necessary.

RESOLVED that the Cemetery office staff be congratulated on their work and that the report be accepted.

34. REVIEW OF STANDING ORDERS AND FINANCIAL REGULATIONS

RESOLVED that in accordance with Standing Order No. 48, this matter be adjourned without further discussion, to the next ordinary meeting of the Burial Authority, scheduled for 14 October 2009.

35. BRITISH REGISTER OF ACCREDITED MEMORIAL MASONS (BRAMM)

Members considered correspondence received from BRAMM regarding the decision of the National Association of Memorial Mason's (NAMM) decision to cease involvement with BRAMM. The Secretary gave a brief outline of the history of the two organisations to Members and stated that as the Burial Authority had its own list of registered masons authorised to work in the cemetery grounds then NAMM's decision would not directly affect the Burial Authority.

RESOLVED that the correspondence be noted.

36. REGULATIONS FOR MEMORIAL MASONS

RESOLVED that this item be deferred to the next ordinary meeting of the Burial Authority, scheduled for 14 October 2009.

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The Meeting concluded at 4:30pm

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