

10 November 2010

LLANELLI JOINT BURIAL AUTHORITY

Minute Nos. 48 - 57

At the **Meeting** of the **Llanelli Joint Burial Authority** held at Vauxhall Buildings, Vauxhall, Llanelli, on Wednesday, 10 November 2010 at 4:00 pm.

Present:

Cllrs.

T. D Bowen	W. J. Lemon
M. J. P. Burns	C. C. Lucas
S. M. Donoghue	K. D. Rees

48. APPOINTMENT OF CHAIRMAN PRO TEMPORE

RESOLVED that Cllr. C. C. Lucas be appointed Chairman pro tempore.

49. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. S. N. Lewis, C. A. Rees and J. Williams.

50. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

51. CONFIRMATION OF MINUTES

RESOLVED that the following minutes (copies of which had been previously circulated) be confirmed and signed as a true record of proceedings.

Ordinary Meeting - 13 October 2010

52. MATTERS ARISING

LLANELLI CREMATORIUM LTD

Arising out of Minute No. 46, the Secretary informed Members that a letter had been sent to the Director, Llanelli Crematorium Ltd confirming the rent increase and asking whether the company wished to continue paying by monthly instalments, subject to receiving confirmation of same.

RESOLVED that the information be noted.

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53. INCOME AND EXPENDITURE REPORTS

RESOLVED that the income and expenditure report for September 2010 and the provisional report for October 2010 be noted.

54. SCHEDULE OF PAYMENTS

Consideration was given to the schedule of payments for October 2010, which revealed expenditure for the month, amounted to £38,455.97.

RESOLVED that the information be noted.

55. REVIEW OF STANDING ORDERS AND FINANCIAL REGULATIONS

RESOLVED that in accordance with Standing Order No. 48, this matter be adjourned without further discussion, to the next ordinary meeting of the Burial Authority, scheduled for 8 December 2010.

56. CHRISTMAS HOLIDAY ARRANGEMENTS

RESOLVED that in accordance with Minute No.45 (10 December 2003), this year's Christmas holiday arrangements at the cemetery be confirmed as detailed below, with two and a half days annual leave being added to employees' annual leave entitlement for 2010/2011.

Friday	24	December	2010	Christmas Eve (finish at 12.00 noon)
Saturday	25	December	2010	Christmas Day
Sunday	26	December	2010	Boxing Day
Monday	27	December	2010	Bank Holiday (in lieu of Christmas Day)
Tuesday	28	December	2010	Bank Holiday (in lieu of Boxing Day)
Wednesday	29	December	2010	Locally agreed holiday
Thursday	30	December	2010	Normal working day
Friday	31	December	2010	Normal working day
Saturday	1	January	2011	New Year's Day
Sunday	2	January	2011	Non working day
Monday	3	January	2011	Bank Holiday (in lieu of New Year's Day)
Tuesday	4	January	2011	Resume normal work pattern

57. GARDEN OF REMEMBRANCE 1 - IMPROVEMENTS

Further to Minute No. 29, Members considered the Cemetery Manager's report outlining options available for the refurbishment of interment plots No. 1 to No. 108 in Garden of Remembrance 1. Following a brief discussion it was

RESOLVED that the Cemetery Manager's report be accepted with firm proposals and costs being presented to a future committee meeting.

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FURTHER RESOLVED that funds for the refurbishment of Garden of Remembrance 1 be vired from Building/Grounds Development cost code 4066 to offset the costs.

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The meeting concluded at 4:15 pm
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