

27 October, 2011.

LLANELLI RURAL COUNCIL

Minute Nos: 249 – 254

At a Meeting of the **LEARNING AND DEVELOPMENT CONSULTATIVE COMMITTEE** of the Llanelli Rural Council held at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli, on Thursday, 27 October, 2011 at 4.45 p.m.

Present: Cllr. D. J. Davies (Chairman)

H. J. Evans A. G. Morgan
G. H. Wooldridge

249. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. T. Devichand and S. N. Lewis.

250. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

251. QUALITY DEVELOPMENT PLAN

Members considered the Training Department's quarterly Quality Development Plan (September/October 2011) and it was

RESOLVED that the plan be accepted.

**252. HEALTH AND SAFETY MANAGEMENT
REVIEW RECORD AND REPORT**

Members considered the report supplied by the Skills Academy Wales (SAW) members on the Training Department's Health and Safety Management Review Record and Report.

RESOLVED that the report be noted.

253. WORK – BASED LEARNING CONTRACT

Members considered the report of the Training Manager informing Members of the Work – Based Learning Contract.

Members were informed that the Training Department was nearing the end of the first quarter for the academic year 2011/12, but the contract value had not yet been finalised. Several

27 October, 2011.

communications from Skills Academy Wales (SAW) had been received in relation to the Training Department’s contract allocation.

The proposed allocation for Training delivery was as follows:

Apprenticeship Programmes	£127,219.35
Traineeship Programmes (Youth)	£220,870.67
STEPS to Employment Programmes (Adult)	£438,511.88

In addition the allocation for Learner Support Costs had been estimated to be within the range of £55,230.90 to £69,785.74. Therefore the minimum contract expected was £841,832.28. This would represent an increase of £56, 858.28 on the 2010/2011 contract. The increases in the contract value would further improve the Training Departments financial outlook.

During discussion the Deputy Clerk (Training) informed Members of the pilot scheme with the Welsh Government called Jobs Growth Wales. Unfortunately, the Training Department had not been successful in securing the pilot programme in Carmarthenshire.

RESOLVED that the Training Manager’s report be noted and that the Deputy Clerk (Training) update Members with developments in respect of the Jobs Growth Wales programme as and when appropriate.

254. TRAINEESHIPS

Members were circulated with the Traineeships brochure. The brochure had been designed to encourage young people aged 16 – 18 who had left school but had yet to find a job and were not involved in any other training, to consider a Traineeship.

The brochure set out the various traineeship opportunities available namely:

- An ‘Engagement Traineeship’ which involved participation and sustained involvement in an activity, e.g. sport, arts, music, volunteer work, and could occur in almost any kind of setting. The duration of training would be 12 -21 hours per week for up to 6 months; and
- ‘Level 1 Traineeship’ courses ranging from Logistics; Warehousing & Storage; Business Administration and Care in the Community. The duration of training would be 30 hours per week for up to 12 months.

Following discussion Members congratulated staff on providing a detailed and attractive brochure.

RESOLVED that the information be noted.

.....
The Meeting concluded at 5.10 p.m.
.....

The afore-mentioned Minutes were declared to be a true record of the proceedings and signed by the Chairman presiding thereat and were, on 8 November, 2011, adopted by the Council.