

24 May 2012

LLANELLI JOINT BURIAL AUTHORITY

Minute Nos. 105 - 115

At the **Meeting** of the **Llanelli Joint Burial Authority** held at Vauxhall Buildings, Vauxhall, Llanelli, on Thursday, 24 May 2012 at 4:00 pm.

Present:

Cllrs.

L. A. Beer
T. Bowen
M. J. P. Burns
S. L. Davies

R. M. Davies
P. J. Edmunds
S. N. Lewis
C. C. Lucas

105. APPOINTMENT OF CHAIRMAN PRO TEMPORE

RESOLVED that Cllr. S. N. Lewis be appointed Chairman pro tempore.

106. CHAIRMAN'S ANNOUNCEMENT

The Chairman introduced herself to Members and welcomed Cllrs L. A. Beer, T. Bowen, S. L. Davies, R. M. Davies, P. J. Edmunds on to the committee and in turn invited all present to introduce themselves to one another.

107. APOLOGIES FOR ABSENCE

An apology for absence was received from Cllr F. Akhtar.

108. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

109. CONFIRMATION OF MINUTES

RESOLVED that the following minutes (copies of which had been previously circulated) be confirmed and signed as a true record of proceedings.

Ordinary Meeting - 11 April 2012

24 May 2012

110. MATTERS ARISING

Further to Minute No. 104 the Secretary reported that the filming carried out by the BBC had gone extremely well. No problems had been experienced or reported to the Cemetery Staff and no complaints been received about the general arrangements. Members were pleased with the positive outcome but emphasised the need for sensitivity and not losing sight of the needs placed on the service by the bereaved should similar requests be received in the future and it was

RESOLVED that the information be noted.

111. INCOME AND EXPENDITURE REPORTS

RESOLVED that the income and expenditure report for March and April 2012 be noted.

112. SCHEDULE OF PAYMENTS

Consideration was given to the schedule of payments for April 2012, which revealed expenditure for the month, amounted to £34,422.13.

RESOLVED that the information be noted.

113. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

114. CEMETERY INFRASTRUCTURE IMPROVEMENTS

Further to Minute No. 70, Members considered the Secretary's report regarding infrastructure improvements and the funds needed to complete the plans contained in the report. Members were informed the consultant architect had priced the work to complete the new storage facility and roadway at section 9 under one project; this would be more cost effective in the longer term. The cost of the work amounted to £106,108 based on the Quantity Surveyor's working estimates. The existing budget available was £95,928; leaving a shortfall of £10,090.

Given the importance and need for the improvements, the Secretary recommended the shortfall be met from general reserves. The shortfall could be comfortably absorbed with no detrimental imprint on general reserves, which remained at a high level.

Members then proceeded to view and comment upon the detailed plans and design proposals and following further discussion it was

RESOLVED that:

- (1) The general plans and design proposals (as presented at the meeting) be approved and the estimated shortfall for the work be met from general reserve balances;

24 May 2012

- (2) The plans be taken forward for planning permission and in order to complete all the necessary preliminary work leading up to the formal tendering process;
- (3) The contract for the scheme be put out to formal tender in accordance with the Burial Authority's financial regulations, the outcome of which shall be the subject of a further committee report and subject to the satisfactory receipt of same a contract shall then be awarded to proceed with the work.

115. CEMETERY GATES

Members considered a letter received from Mrs J J requesting permission to purchase the old cemetery gates for their scrap value. After a brief discussion it was

RESOLVED that the Cemetery Manager obtain a written scrap valuation of the gates from the contractors installing the new set of gates and Mrs J J then be offered the opportunity to purchase them for the determined price.

.....
The meeting concluded at 4.40pm
.....