

23 January 2012

LLANELLI JOINT BURIAL AUTHORITY

Minute Nos. 67 - 74

At a Special Meeting of the **Llanelli Joint Burial Authority** held at Vauxhall Buildings, Vauxhall, Llanelli, on Monday, 23 January 2012 at 4:00 pm.

Present: Cllr. J. Williams (Chairman)

Cllrs.

L. J. Butler
M. V. Davies

S. M. Donoghue
W. J. Lemon

C. A. Rees

67. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. M. J. P. Burns, C. C. Lucas, A. G. Morgan and K. D. Rees.

68. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

69. MEMORIAL GARDEN

Members considered the Cemetery Manager's report setting out proposals to create a new style of memorial garden to be contained within the planting area in Garden of Remembrance 4. It was hoped to introduce similar memorial gardens in other areas of the cemetery.

Following discussion it was

RESOLVED that the proposals set out in the report be accepted subject to the following terms:

- (1) Every memorial garden plot will be sold with an Exclusive Right of Burial (EROB) period of 15 years at an initial fee of £480.00.
- (2) Additional interments or scattering of ashes within a memorial garden plot will be set at an initial fee of £60.00 per set of ashes.
- (3) Ashes will be loosely buried within the plot, not scattered on the surface.
- (4) Only memorial items purchased from the Burial Authority will be permitted within the plot with any unauthorised memorials being removed immediately by the Burial Authority.

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- (5) Planting of flowers and shrubs will be strictly controlled with a maximum height of 30” being permitted with the Burial Authority reserving the right to cut back plants if they exceed the permitted size. Furthermore any inappropriate or incongruous flora will be removed immediately by the Burial Authority in the interests of cemetery aesthetics.
- (6) Flowers, shrubs and other plantings shall not encroach outside the perimeter of a memorial garden plot irrespective of its location nor shall they encroach upon neighbouring memorial gardens. To aid control in this regard an approved list of suitable plant species will be developed by the Cemetery Manager for use within the said gardens.
- (7) Maintenance of a memorial garden shall be the responsibility of the owner of the EROB. However, the Burial Authority reserves the right to carry out maintenance on any garden which it deems to be poorly maintained or unattended in order to safeguard cemetery aesthetics.
- (8) If the Burial Authority needs to act as described in (7) above such action may involve the removal of decaying flora and weeds and may also result in the moving of memorials or removal of any memorial items deemed to have deteriorated and any other alterations to the plot deemed appropriate.
- (9) In instances where the Burial Authority has deemed it necessary to intervene in the maintenance regime of a memorial garden the owner of the EROB shall be notified of the action taken and shall be reminded of his/her maintenance responsibilities. Individuals who refuse to co-operate with the Burial Authority over future maintenance standards may be refused permission to carry out further plantings in the garden and in extreme cases may have the EROB of the memorial garden expunged with no redress to compensation for any financial loss incurred.

70. CCTV EARMARKED RESERVES

Further to Minute No. 65 (2), Members considered the Cemetery Manager’s report regarding virement proposals for the CCTV earmarked reserve to other service areas or cemetery projects. After a brief discussion it was

RESOLVED that the principle of the proposals set out in the report be accepted and that the following earmarked reserves and sums of money be formulated:

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|-----|--|---|---------|
| (1) | Road infrastructure, section 9 | - | £45,000 |
| (2) | Scattering area and planter, section 9 | - | £11,000 |
| (3) | Buildings and plant and machinery | - | £32,539 |

71. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

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72. SCALE OF FEES

(1) Exclusive Rights of Burial Fees

	£
Conventional grave - 30 year period	610.00
Conventional grave - 50 year period	1220.00
Cremated Remains - 30 year period	164.00
Cremated Remains - 50 year period	328.00
Cremated Remains Garden Plot – 15 year period (includes first scattering)	480.00
Cremated Remains Vault – 30 year period (includes first interment)	900.00

(2) Cemetery Management Fees

**The following charges would be levied where
Exclusive Rights of Burial was not applicable:**

Cemetery management fee for a conventional grave	252.00
Cemetery management fee for a cremated remains plot	127.00

(3) Interment Charges

Grave - Depth for 2	373.00
Grave - Depth for 3	585.00
Interment in existing grave	373.00
Interment of cremated remains	123.00
Interment of cremated remains in Vault	51.00
Interment of cremated remains in Garden Plot	60.00
Weekend Surcharge Interment Grave	338.00
Weekend Surcharge Interment Cremated Remains	50.00

(4) Other Charges

Hire of Chapel (including speaker)	40.00
Still Birth	15.00
Testing of Grave	93.00
Exhumation of Ashes	123.00
Exhumation of body	(Actual & necessary costs)
New memorial - headstone	106.00
New memorial - kerbset	128.00
Additional names cut on headstones	54.00
Memorials within Garden of Remembrance	74.00
Bricked Grave (Admin fee)	353.00
Family History Search (per individual name)	10.00
Memorial Bench	875.00

RESOLVED that the above fees be approved from 1 April 2012.

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73. EXHUMATION PAYMENTS

Further to Minute No. 141 (8 December 2004), Members reviewed the special payment made to the cemetery groundsmen when asked to participate in exhumations and it was

RESOLVED that the special payment remain unchanged at £34.99 for exhumation of ashes and £95.23 for a full exhumation.

74. ESTIMATES OF INCOME AND EXPENDITURE

The Secretary presented Members with a detailed report in respect of the Estimates of Income and Expenditure for 2012 / 2013, and after a lengthy discussion it was

RESOLVED that a budget precept of £171,610 be set for the financial year 2012 / 2013, and that a contribution of £85,805 be requested from Llanelli Town and Rural Councils respectively.

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The Meeting concluded at 4:40 pm

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