

20 September, 2011.

LLANELLI RURAL COUNCIL

Minute Nos: 172 – 182

At a Meeting of the **RECREATION AND WELFARE COMMITTEE** of the Llanelli Rural Council held at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli, on Tuesday, 20 September 2011, at 4.45 p.m.

Present: Cllr. T. Rh. Ifan (Chairman)

Cllrs.

T. D. Bowen	S. N. Lewis
M. V. Davies	B. C. M. Reynolds
H. J. Evans	A. C. Thomas
G. H. Wooldridge	

172. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. D. J. Davies, (Cllr. T. D. Bowen deputising) and S. M. Donoghue.

173. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

174. RECREATION AND WELFARE SUB-COMMITTEE

Members received the following Minutes of the Recreation and Welfare Sub-Committee held on Wednesday, 10 August, 2011:

“At a Meeting of the **RECREATION AND WELFARE SUB-COMMITTEE** of Llanelli Rural Council held at the Conference Room, Vauxhall Buildings, Vauxhall, Llanelli, on Wednesday, 10 August, 2011, at 4.00 p.m.

Present: Cllr. T. Rh. Ifan (Chairman)

Cllrs.

S. N. Lewis	A. G. Morgan
B. C. M. Reynolds	

20 September, 2011.

Together with Mr J. J. Derrick, Chairman of the Swiss Valley Community & Residents' Association.

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Mr D Kirk, Swiss Valley Community & Residents' Association.

2. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

3. SWISS VALLEY SHOP FRONT

Further to Minute No. 2 of the Recreation and Welfare Sub-Committee meeting held on 30 September, 2009, the Clerk stated that a series of meetings had been convened to discuss the environmental design for the area fronting the shops at Swiss Valley.

The design of Corscadden Associates was discussed and the estimated cost of the project being at £25,000. However, the Council's budget of £4,200 together with the DLO undertaking the greater part of the project, would result in quite a substantial saving on the projected costs. There would be a virement of budgets if required and applications for grant aid would be made where possible.

Cllr. S. N. Lewis suggested that an application could be made under the Co-operative Community Fund.

Mr J. J. Derrick, Chairman of the Swiss Valley Community & Residents' Association thanked the Council for agreeing to improve the area.

RECOMMEND as follows:

- 1. the environmental design by Corscadden Associates for improving the area fronting the shops be adopted and that the company be thanked for their work.
- 2. that application be made for grant aid if available.

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The meeting concluded at 4.13 p.m.
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Following discussion, it was

RESOLVED that the Minutes and recommendations be accepted.

175. PROGRESS REPORT

RESOLVED that the report of the Technical Services Officer on work undertaken, be noted.

20 September, 2011.

176. ROSPA PLAY AREA SAFETY INSPECTION REPORTS

Members were circulated with reports prepared by the Royal Society for the Prevention of Accidents (RoSPA) appertaining to the Authority's playground equipment and surfaces.

Cllr. G. H. Wooldridge joined the meeting.

Following discussion, it was

RESOLVED that the inspection reports be accepted.

177. FELINFOEL COMMUNITY RESOURCE CENTRE

(1) CAPITAL SCHEME

Further to Minute No. 101 Members were circulated with the Technical Services Officer's progress report.

Members were informed the building works had been completed and the building was handed over on Friday, 16 September, 2011. The demolition works of the old changing rooms and council depot commenced on Monday, 19 September. It was anticipated the demolition and site clearance would take three to four weeks to complete.

The Quantity Surveyor had indicated that the project was on budget. However, over the last few weeks there had been minor additional works but these would be accommodated in the overall project value. The final account would be ready by the end of October.

RESOLVED that the information be noted.

(2) UTILITY CHARGES AND GRANT

The Deputy Clerk (Administration) reported to Members that it was the Council's policy to pay the utility charges for new/refurbished buildings during the first 12 months of operation and would receive the bills for that period.

The new Felinfoel Community Resource Centre premises would be managed by the Felinfoel Partnership Committee. The committee would be responsible for charging for use of the building by tenants and as well as casual hirers. Utilities consumed would be calculated on the floor area used by the tenants and recharged on a quarterly basis. It was suggested that during the first 12 months of operation, the balance of the utility budgets be paid over to the Felinfoel Partnership Committee after the final bills for water and electricity had been received for the existing changing rooms and depot.

There would be no charge made to the sporting organisations during the first 12 months of operation but the usage would be monitored and the clubs notified of the value of the utilities consumed to enable them to budget accordingly after September 2012.

20 September, 2011.

The Council also awarded an annual grant of £300 to its hall management committees subject to audited Annual Accounts being received. In the case of the Felinfoel Community Resource Centre, the grant would be awarded to the Felinfoel Partnership Committee.

RESOLVED that the report be accepted.

178. FELINFOEL RECREATION GROUND

(1) OPEN ACCESS PLAY SESSIONS

Members received email correspondence from the Play Project Co-ordinator, Carmarthenshire Association of Volunteers (CAVS) requesting permission from the Authority to use Felinfoel Recreation Ground for their Open Access Play Sessions.

The project was funded for three years by 'BIG Lottery Purple Routes Play Project' to support children's play in communities. Six communities had been identified: Carmarthen; Newcastle Emlyn; Llandovery; Burry Port; Glanymor; Tyisha and Felinfoel. The project had evolved through partnership working with Pembrokeshire County Council, Carmarthenshire County Council, Pembrokeshire Association for Volunteers and Carmarthenshire Association of Volunteers (CAVS).

The project would run open access play sessions throughout the year between the hours of 4.30 pm and 6.30 pm both in term time and school holidays. The focus of the project was for children aged 8 – 12 years old. The sessions would start in September for one day a fortnight whereby activities would include den making, painting, sports and was focused on child-centred delivery on supporting children in their choice of play.

Members were informed that CAVS would be acting as the lead agency in this instance and as such the project was covered by its Public Liability Insurance. Permission was sought to use the recreation ground up to September 2012 but with scope to review arrangements during this period by either party if so required.

RESOLVED that the request be approved subject to the organisation providing a copy of its extant Insurance Policy Certificate.

(2) PARKFLYERS

Members received correspondence from a local resident, W.G.N enquiring if the Council would give permission for him to use Felinfoel Recreation Ground for flying small electric radio controlled aircraft known as Parkflyers.

Following discussion where Members raised various health and safety concerns, it was

RESOLVED that the request be refused.

20 September, 2011.

(3) FELINFOEL RFC JUNIOR SECTION

Members received correspondence from the Secretary, Felinfoel RFC Junior Section requesting formal permission to continue operating its snack van at Felinfoel Recreation Ground.

The snack van was run by Felinfoel RFC Junior Section with it being a primary source of revenue for the junior rugby teams in Felinfoel.

Following discussion, it was

RESOLVED that the request be approved subject to:

- (1) The current permission expiring on 30 September, 2012, with it being granted by the Council exclusively to Felinfoel RFC Junior Section. Permission was granted to operate a snack van facility serving light refreshments and snacks only. The sale of alcohol was strictly forbidden.
- (2) Thereafter, the permission to locate and operate the snack van facility should be regulated by annual agreement between the respective parties, whereby the junior section would be required to formally write to the Council to renew the permission.
- (3) Permission was granted on the understanding that the facility would only be used during junior fixtures with its hours of operation commencing one hour before the start of a match/tournament, with its operation ceasing one hour after a match/tournament has ended.
- (4) The snack van and its related activities must be fully covered by an appropriate insurance policy in order to indemnify the Council (as landlord and occupier) against any potential claim arising from its location and use. The insurance policy must provide for Public Liability cover and a copy of the extant documentation must be provided to the Council annually as proof of cover when seeking to renew the permission.
- (5) The Felinfoel RFC junior section shall be responsible for checking whether planning permission and any licensing provision is required to site and operate the snack van at the recreation ground and shall be responsible for meeting all costs associated with same.
- (6) All litter generated from the use of the snack van shall be removed from the recreation ground immediately after the snack van closes after matches.
- (7) The location of the snack van was to be agreed by the Council and must not be sited anywhere on the grounds where it was likely to impede or interfere with other operations/activities.

179. PWLL RECREATION GROUND

Members considered a letter received from the Mr Williams, Secretary, Pwll Tenants and Residents Association requesting that the Council restate its assurance to fund the maintenance of Pwll Park should Carmarthenshire County Council withdraw its support for the park in the future. This would help the Association with fund raising activities to make improvements to the park.

20 September, 2011.

During discussion it was confirmed by the Clerk, the Council had not provided such an assurance in the past. Furthermore there had been no dialogue with the County Council or the local community over the possibility of the Council managing the park in the future.

Members commented that any service support request made to the Council by Carmarthenshire County Council would be considered on its own merits and upon production of all known associated service costs. Until such time as an approach was made the Council was not able to provide any form of assurance to fund future maintenance activities as the running costs might be too prohibitive and unaffordable. Members recognised the essence of what the Association was hoping to achieve, but the situation was hypothetical. The Council could not commit to doing something when it didn't know what was involved. However, the Council's neutral stance should not have any detrimental impact on the Association's plans to raise funds to bring about improvements to the park and it was

RESOLVED that the Pwll Residents and Tenants Association be informed accordingly.

**180. WELSH FOOTBALL TRUST
SERVICE LEVEL AGREEMENT**

Members were circulated with correspondence from the Chief Executive, Welsh Football Trust enclosing a formal notice of termination of the Service Level Agreement with the Council; the six month notice period being effective from the 31 August, 2011.

The writer explained the termination of the agreement was brought about as a result of restructuring the national network of Football Development Officer posts. A consultative meeting had been held with Carmarthenshire County Council in January 2011 about the proposals. The writer thanked the Council for its contribution to the partnership over the years and envisaged that the change in structure would add value to football development in Carmarthenshire.

RESOLVED that the formal notice to terminate the agreement be acknowledged with regret.

181. THE QUEEN'S DIAMOND JUBILEE

Members considered correspondence from the Chairman of One Voice Wales and the Electoral Services Manager, Carmarthenshire County Council both informing the Authority of the plans to light beacons across the UK to celebrate the Queen's achievement of 60 years on the throne next year. The aim was to light 2012 beacons throughout the UK to mark the occasion.

RESOLVED that the correspondence be noted and circulated to the Council's community hall management committees for information.

182. BRITAIN IN BLOOM

Members received a letter from the Head of Community and Development, Royal Horticultural Society notifying of the UK's largest community-driven environmental

20 September, 2011.

campaign, helping people to improve their surroundings and strengthen the ties that bring neighbourhoods together.

The campaign helped local authorities to improve public space through empowering, enabling and supporting volunteers to get involved in caring for the local environment.

RESOLVED that the information be noted and considered for any potential Council led environmental campaigns or schemes in the future.

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The Meeting concluded at 5.45 p.m.
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The afore-mentioned Minutes were declared to be a true record of the proceedings and signed by the Chairman presiding thereat and were, on 11 October, 2011, adopted by the Council.