

14 September 2011

**LLANELLI JOINT BURIAL AUTHORITY**

**Minute Nos. 28 – 35**

At the **Meeting** of the **Llanelli Joint Burial Authority** held at Vauxhall Buildings, Vauxhall, Llanelli, on Wednesday, 14 September 2011 at 4:00 pm.

**Present:** Cllr. J. Williams (Chairman)

**Cllrs.**

M. J. P. Burns

L. J. Butler

M. V. Davies

W. J. Lemon

C. C. Lucas

C. A. Rees

K. D. Rees

**28. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs S. M. Donoghue and A. G. Morgan.

**29. MEMBERS' DECLARATIONS OF INTEREST**

No declarations of interest were made.

**30. CONFIRMATION OF MINUTES**

**RESOLVED** that the following minutes (copies of which had been previously circulated) be confirmed and signed as a true record of proceedings.

Ordinary Meeting - 13 July 2011

**31. INCOME AND EXPENDITURE REPORTS**

**RESOLVED** that the income and expenditure reports for June and July 2011 and the provisional report for August 2011 be noted.

**32. SCHEDULE OF PAYMENTS**

Consideration was given to the schedule of payments for July and August 2011, which revealed expenditure for the months, amounted to £31,529.04 and £24,206.15 respectively.

**RESOLVED** that the information be noted.

**14 September 2011**

**33. INTERNAL AUDIT REPORT 2010/2011 – FINAL REPORT**

Further to Minute No. 43 (13 Oct 2010), Members considered the final internal audit report, compiled by Auditing Solutions Ltd.

The report did not differ from the interim report (to which Minute No. 43 refers) apart from the request from the Auditor to record the expenditure code on all invoices. The Secretary reported that this matter had already been addressed and expenditure codes and cost centres were now recorded on all invoices.

**RESOLVED** that the report be accepted.

**34. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960**

**RESOLVED** that in view of the confidential nature of the business to be transacted the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

**35. MEMORIAL MASON**

Members considered an application from T C Ltd to be added to the Burial Authority’s list of approved memorial masons. The Secretary informed Members everything was in order with the application and it was

**RESOLVED** that the application be approved.

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The meeting concluded at 4:10 pm  
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