

8 October, 2013.

LLANELLI RURAL COUNCIL

Minute Nos: 233 – 244

At a **COUNCIL** Meeting of the Llanelli Rural Council held at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli, on Tuesday, 8 October, 2013, at 6.00 p.m.

Present: Cllr. T. J. Jones (Chairman)

Cllrs.

F. Akhtar	G. N. R. Edwards
L. A. Beer	H. J. Evans
T. Bowen	R. E. Evans
S. M. Caiach	A. G. Morgan
S. L. Davies	C. A. Rees
T. Devichand	A. J. Rogers
S. M. Donoghue	W. V. Thomas

233. CHAIRMAN'S ANNOUNCEMENTS

The Chairman extended best wishes to Cllr. D. M. Cundy following his recent indisposition and also to Cllr. P. J. Edmunds, Councillor for Llanelli Town Council.

The Chairman thereupon thanked Members for the good wishes that he had received following his recent indisposition.

The Chairman then referred to a letter that had been sent from Cllr. T. Bowen nominating Miss Alisha Richens for the Scarlets FM, Child of Courage Award. Miss Richens won the award.

RESOLVED that a letter of support be sent to Cllr. Cundy and a letter of congratulations be sent to Miss Richens.

234. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. L. J. Butler, D. M. Cundy, M. V. Davies, M. L. Evans and S. N. Lewis.

235. MEMBERS' DECLARATIONS OF INTEREST

Cllr. W. V. Thomas declared a personal interest in Minute No. 241, as his partner was a Trustee on Carmarthenshire Youth and Children's Association.

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236. MID AND WEST WALES FIRE AND RESCUE AUTHORITY

Further to Minute No. 180, Members considered a letter dated 16 September, 2013, from Cllr. Roy Llewellyn, Chair of Mid and West Wales Fire & Rescue Authority, in response to the Council's letter dated 12 September, 2013. Cllr. Llewellyn noted the Council's comments regarding the new crewing arrangements at Llanelli Fire Station. Accordingly, he had arranged for the Head of Carmarthenshire Command, Mr Roger Thomas to attend a future Council meeting. The Clerk confirmed that Mr Thomas would be attending the Council meeting scheduled for the 12 November, 2013.

Following this, the Chairman welcomed Mr Adrian Hughes, MBE, Retained Firefighters Union National Officer for Wales together with Mr Steve Richards, employee of the Self Rostered Crew, Llanelli Fire Station and Mr Nigel James, Watch Manager, Tumble Fire Station to the meeting and invited them to address Members.

Mr Hughes thanked Members for the opportunity of discussing the new crewing arrangements at Llanelli Fire Station. Mr Hughes had prepared a briefing note on the SRC and this was circulated to Members to support Mr Hughes' address.

Mr Hughes confirmed the SRC had been in place for six months, the system was working well despite the current disruption caused by the station re-development. All of the crew had signed a voluntary opt out from the maximum weekly working time limit (48 hours) of the Working Time Directive (WTD). This legal opt out was commonly utilised throughout British commerce, industry and the NHS. He confirmed that an eleven hour rest period between working periods was mandatory. However, the WTD allowed this to be aggregated on the condition the rest period would be taken within a reasonable time. All the SRC at Llanelli had signed the opt out agreement and the way the shift system worked meant it was compliant with the WTD. However, the Unions and the Fire Service Human Resources Department were monitoring the situation.

Mr Hughes stated the crewing arrangement maintained an immediate response 24 hours per day, seven days a week, whilst making cost savings of £400,000 per year. Some of those savings were being re-invested into the Llanelli area allowing the creation of three new dedicated community safety jobs. The ethos being prevention was better than cure. Indeed 60% of the work effort now went into fire prevention. Mr Hughes claimed that once the station redevelopment was completed, Llanelli would have one of the most modern and capable fire stations in the United Kingdom. He referred to the SRC having separate living/sleeping quarters on the station in order to take breaks and to accommodate the crew when on call. Had the Fire Authority elected to accommodate the SRC off site at say a nearby Travel Lodge for example, there would be no issue with the WTD. However, the Fire Authority didn't wish to do this as it preferred that firefighters live in the fire station because this would ensure faster turnout and response times. This issue created an anomaly as it counted as working time because technically the SRC hadn't left the premises. He then referred to Llanelli Fire Station's turnout times compared to six other stations in the immediate area. Before the SRC was introduced the turnout time in 2012/13 in Llanelli was one minute 58 seconds whereas for 2013/14 under the new arrangements this had reduced to one minute 16 seconds with call volume remaining similar.

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In reference to previous information furnished by the Fire Brigade Union to the Council (to which Minute No. 180 refers); Mr Hughes commented that selective comparisons and speculation about possible future sickness rates were meaningless and produced a misleading projection of future reliability. The Fire Authority had robust arrangements in place to ensure resilience at all fire stations. At this point his colleagues provided an overview of how the crewing arrangement was working and how neighbouring fire stations would support Llanelli and other fire stations should the need arise when providing assistance during emergencies. Mr Hughes referred to Pontardawe Fire Station's sickness absence figures for its SRC. These statistics were also misleading. He said sickness levels had nothing to do with fatigue associated with the new crewing arrangements; it was more to do with a few long term sickness absence cases. Mr Hughes commented that because the SRC at Llanelli was predominantly made up of members of the Retained Firefighters Union (RFU) which had a no strike clause in its constitution, and the Fire Officers Association (FOA), Llanelli was the largest town in Wales to enjoy its normal level of protection from its crew during the recent Fire Brigade Union strike. He was confident that over the next 12 months, Llanelli would consolidate its position as the best performing station throughout the Mid an West Wales Fire Service.

The Chairman thanked Mr Hughes and his colleagues for addressing Members and invited questions from the floor. By way of response, Mr Hughes and his colleagues addressed Members comments and questions as follows:

- Llanelli Fire Station would not suffer any detrimental impact to service provision under the new crewing arrangements.
- Members were provided with an overview of the make up of the SRC; more than half the crew were station crew managers with lots of experience from other stations. Conditions were difficult at the moment because of the refurbishment work being done at the station. However, the SRC was building up its knowledge base of the immediate area with many crew members going out on additional calls to familiarise themselves with locations. Reference was made to an unhelpful press article about cover in the Gwendraeth Valley if retained firefighters from the Tumble area were mobilised to assist the SRC covering Llanelli. The Fire Service had the necessary resilience in place.
- Communication was much improved under the SRC because the crew members came from retained crews, who had different backgrounds and life experiences to offer and share. Station managers from surrounding fire stations have confirmed how positive the new arrangements were with far more interaction and communication taking place than ever before. Mr James encouraged Members to pay a visit to the station to meet the crew.
- In response to a general question on capability to deal with other emergencies such as flooding and road traffic accidents and how these incidents would be covered; Mr Hughes stated the capability was exactly the same as before. There was no difference in terms of the skills and equipment required to meet the demands of the service.
- On the point of the SRC suffering greater fatigue and being capable of dealing with major emergencies involving major fires or floods; currently the call volume consistently related to minor fire incidents but even if the crew was continuously busy dealing with an emergency; rest periods were compensated for within the shifts. Furthermore, if an individual complained of fatigue, additional time would be permitted for an extra break if required. Mr Hughes referred to the Swansea tyre fire at the Henley premises that went on for 23 days and to the robust resilience arrangements in place to provide around the clock cover. In such instances crews were called into assist from other stations on a regional and national basis; this is standard protocol and Llanelli would be no different should there be

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a widespread emergency situation to deal with. Mr Hughes confirmed in response to a question on fatalities that as far as he was aware there were no fatalities to contend with in Llanelli since the SRC was introduced. Members were informed that the Fire Service couldn't prevent all fires from breaking out but a lot of prevention work was being done with the home fire safety checks but if the worst case scenario happened the new crew was now responding quicker to incidents. The SRC had five or more crew members being mobile for 98.6% of the time offering a more reliable service.

- Concern was expressed about ongoing costs to public services with budgets being reduced year on year because of the recession. If more cuts were made how would Llanelli Fire Station cope. Although no absolute assurance could be given as to what the future might hold, Llanelli had already yielded up cost savings so if there were further cuts to be made it was envisaged Llanelli would be protected in the medium term. Members enquired further about the WTD and whether a person not wishing to opt out of it would be recruited at Llanelli Fire Station. Mr Hughes referred to the technicalities surrounding the interpretation of the WTD in relation to firefighters taking breaks whilst still on call at the premises. Members commented about frontline staff at the NHS not being able to opt out of the WTD. They were of the view the Fire Service would be no different when it came to crews dealing with front line services. Members wondered whether there were any employment tribunal claims pending over WTD compliance but Mr Hughes was unable to answer.
- Mr Hughes and his colleagues then spoke about former and current crew members at the station. A total of 22 crew members from a compliment of a crew of 28 had been relocated to other stations. Indeed 14 of the crew were not from Llanelli. It was confirmed that of the 22 former crew Members only one or two resided in Llanelli. Members expressed concern that 28 staff had been replaced with 14 part time staff. Mr Hughes stated the 14 staff were not on call staff; they were recruited from on call jobs but now worked to a full shift pattern of 12 hours on and 12 hours off. His colleagues went on to explain that from 8.30 am to 8.30 pm positive hours were worked. From 8.30 pm the crew stood down until 8.30 am the following day. However, five crew members would be on duty at any given time.
- In response to a query over the validity of the statistics concerning turnout times, Mr Hughes confirmed the figures were actual statistics covering the first six months of cover under the SRC. Mr Hughes concurred that the Fire Service needed to look at different ways of engaging with members of the public but the Fire Service couldn't do this alone. It did rely on its community partners and the media to help with general communications. It was also recognised that it was important to focus on how long it took to turn up at incidents and not just the time it took to booking mobile under the turnout time figures quoted to Members. However and contrary to the claim made by the Fire Brigade Union, Mr Hughes confirmed that since SRC had been introduced a third more fire safety checks had been performed.
- In response to questions over local knowledge and familiarity with the area it was confirmed five of the new crew lived within a three mile radius of Llanelli and had knowledge of the local area. Also the use of modern technology also helped; all appliances were fitted with interactive electronic maps with satellite navigation facilities.

In bringing the discussion to a close, Members were informed about how the two fire pumps at Llanelli Fire Station would be mobilised from the station when dealing with major incidents; there would be no change to this service arrangement. The response would always be the same and in accordance with standard protocols with surrounding manpower and equipment being brought in if required.

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Thereupon, the Council Leader thanked Mr Hughes and his colleagues for attending and stated the Council served as the local voice for Llanelli residents. To this end he extended an invitation to Mr Hughes and his team to return to the Council in six months time to provide a further update on the arrangements and to learn more about the redevelopment work currently taking place. On behalf of the Council he then thanked the SRC at Llanelli and stated the Council valued their service and for their hard work in safeguarding members of the public.

Mr Hughes, by way of response accepted the Leader's invitation to return in six months time. Whereupon his colleague Mr Nigel James extended an open invitation for Members to pay a visit to the SRC at Llanelli Fire Station. The crew would be delighted to receive the Council and to show Members the extent of the redevelopment work currently taking place. In support of this, Mr Hughes suggested that Members also visit the station in 12 months time when all the redevelopment work had been completed.

Mr Hughes and his colleagues then withdrew from the meeting.

RESOLVED that the information supplied by the Retained Firefighters Union be noted for future reference along with the information previously received from the Fire Brigade Union at the September Council meeting, especially in light of the impending visit by Mr Roger Thomas (Head of Carmarthenshire Command) to the next Council meeting on 12 November, 2013.

FURTHER RESOLVED that should Members wish to visit Llanelli Fire Station at any time over the next 12 months they should contact the Council to make the necessary arrangements.

237. CONFIRMATION OF MINUTES

RESOLVED that the following Minutes (copies of which had been previously circulated to Members) be confirmed and signed as a true record of proceedings:-

Council	10 September, 2013
Planning and Liaison Committee	16 September, 2013
Recreation and Welfare Committee	17 September, 2013
Policy and Resources Committee	18 September, 2013
Finance and General Purposes Committee	25 September, 2013
Special Policy and Resources Committee	26 September, 2013
Planning and Liaison Committee	7 October, 2013

238. MATTERS ARISING

(1) PARKS, PLAY AREAS AND OTHER COMMUNITY ASSETS

Pursuant to Minute No. 182, the Leader provided Members with an update on matters. He reported that both he and the Clerk had attended a meeting with Cllr. K. Madge (Leader, Carmarthenshire County Council) and Mr M James (Chief Executive) whereby the Council was viewed as a proactive community council. It was a productive meeting and specific actions had been agreed. A further meeting was planned for six months time.

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In response to a question about the handover of Bryngolau play area, the Clerk informed Members that he was still awaiting the safety inspection certificate before the asset transfer could be completed.

RESOLVED that the information be noted and to await further developments.

(2) FELINFOEL COMMUNITY RESOURCE CENTRE

Further to Minute No. 183, the Clerk informed Members that the installation of the cold water storage tank, booster set and associated works had been completed today. It was hoped that the water tank would be commissioned and tested as soon as possible.

Further information would be made available once a date had been arranged for the testing.

In response to a question about the recreation ground access road, the Clerk stated resurfacing work was planned for November of this year. However, he had recently learned about new plans to submit community funding bids for a new play area and other recreational facilities on adjoining land owned by Carmarthenshire County Council. It might be in the Council's interest to delay the works (estimated at £40,000) and instead use the money as match funding with the resurfacing work then being included in a larger grant bid in the hope of securing more recreational facilities for the village. This would entail a delay to the resurfacing work. A further information report would be prepared in due course and following the next meeting of the Council's Recreation and Welfare Committee, scheduled for 15 October. A Grants Officer from Carmarthenshire County Council's Grants Bureau would be attending to discuss this and other project ideas and also community asset transfers.

RESOLVED that the information be noted and to await further developments.

(3) SWISS VALLEY COMMUNITY HALL

Further to Minute No. 204, the Council Leader extended the hall management committee's thanks to the Council for purchasing a new boiler and folding partition for the hall.

239. YOUR HEALTH YOUR FUTURE – PRINCE PHILIP HOSPITAL

(1) PROGRESS REPORT

Further to Minute No. 184, the Clerk provided Members with a brief progress report on events and matters since the last meeting.

Members were informed that the Health Minister had decided that Prince Philip Hospital (PPH) should have a nurse led service supported by GP's. The Community Health Council (CHC) had been informed of the decision prior to the Minister's recent announcement in the Senedd, Cardiff. The CHC was told the decision was final and that the CHC was now expected to work with the Health Board to help implement the new model of care. No time scales or guidance had been issued. The Clerk then informed Members about other matters concerning the CHC referral and also developments regarding the Judicial Review case being

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brought against the Health Board. These points were elaborated upon in items (2) and (3) below.

(2) THE SCRUTINY PANEL REPORT

Members received the Scrutiny Panel's report on proposed service changes at PPH. The Panel had been created by the Health Minister to address issues raised in the CHC's referral against Hywel Dda Health Board and to help the Minister make a recommendation over the model of emergency care to be provided at PPH in the future. In the Panel's opinion the development of an Emergency Nurse Practitioner led and General Practitioner supported (ENP+GP) model would best serve the people of Llanelli.

According to the Scrutiny Panel this would mean the hospital would continue to treat most of the patients that attend PPH as at present. The ENP+GP unit would deal with the less serious illnesses and injuries but would be supported by the medical doctors and anaesthetists if patients with more serious conditions arrived unexpectedly. Patients sent to PPH by their GPs as emergency admissions would be seen directly by specialist medical teams without having to go through A&E and might start their treatment sooner than they would under the existing system. Patients requiring care by an out of hours general practitioner would be seen in the same unit.

The Clerk proceeded to guide Members through the report highlighting various points and comments. Effectively the report recommended the A&E service at PPH be downgraded. The hospital would lose its level two type A&E status which was not good news for the future of the hospital or the people of Llanelli. Controversially, the report stated the CHC's preferred model was for an 'Urgent Care Centre' with ENPs working with doctor support 24 hours a day, seven days a week : this was not true. The CHC in its most recent referral to the Health Minister, stated there was no agreement on the Health Board's proposal for a nurse led injury service to be developed at PPH; the CHC proposed an alternative model which was GP or doctor led. It was not a GP supported model as advocated in the report.

Members thanked the Clerk for the analysis undertaken on the report and were keen to point out that the report did not examine a great deal of evidence or documents in support of retaining A&E services at PPH. Members commented upon the very short list of reference documents referred to in appendix 2 of the report. During general discussion Members expressed concern over the time it would take to train up ENPs and also the extent of GP recruitment and involvement; the impact on the ambulance service and the impact on public transport arrangements for families needing to travel between hospital sites were also real issues but they had not been addressed in the report or indeed by the Minister in accepting the Panel's recommendations.

Members also expressed concern and reservation about the Health Minister not offering further consultation or directions to the CHC as to how and when the proposal should be implemented; no timescales had been provided. Furthermore, the recommended model was not listed as an option during the Health Board's original consultation exercise. So members of the public had been denied the opportunity of commenting on it as a preference to the other options presented during the Health Board's consultation period. This was unacceptable and wrong. The Health Minister had made his decision on an entirely new option and yet there appeared to be no further public scrutiny or justification as to how and

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why the Minister had arrived at this decision. Also, local people were being denied an opportunity of having a say over the model of care brought about by the CHC referral process. Furthermore, there didn't appear to be any further opportunities for Assembly Members to scrutinise the Health Minister's decision. This was undemocratic.

Members also referred to the impact of the Health Minister's decision over the Petition Committee's deliberations at the National Assembly for Wales, in hearing the petition to save the A&E service at PPH. It was unclear whether the Minister's decision would now make any further consideration of that petition somewhat academic and clarification on this point was needed. Members also felt it was important to meet with Assembly Members representing Llanelli to discuss the Health Minister's decision more fully and also the Ambulance Service to discuss the impact on its service and it was

RESOLVED that the five Assembly Members representing Llanelli be invited to attend a future Council meeting with a further invitation being extended to the Ambulance Service to attend a separate meeting.

(3) JUDICIAL REVIEW

The Clerk provided Members with a progress report on Judicial Review proceedings being brought against the Health Board by the Claimant. In light of the Minister's decision, the Health Board's solicitors had apparently invited the Claimant to withdraw his application for Judicial Review because they felt the argument against the Health Board was academic.

However, it was understood the Claimant received advice from his legal team that the application should proceed as planned. It seemed the Claimant's solicitors had it in mind to draw the Health Minister into proceedings and as such had served a letter of claim on him seeking amongst other things, information as to how the Minister had arrived at his decision. The situation appeared to be further complicated because of the legislative regulations guiding the referral process. The regulations placed restrictions on the Minister's powers to deal with legal arguments surrounding the Health Board's wider consultation process with the general public. The Minister could only look at the consultation that took place between the Health Board and the CHC.

A further view would be taken on these matters once the Health Minister had responded to the letter of claim. If proceedings were to be taken against the Health Minister, the Claimant's legal team would need to seek Court directions on how to proceed with any further action.

RESOLVED that the information be noted.

240. CARMARTHENSHIRE COMMUNITIES FIRST CLUSTER

Member received the Clerk's report informing about the Carmarthenshire Communities First Cluster which described the Welsh Government's new format for its Communities First Programme. The report also described the need for the Council to be more closely involved in local community liaison.

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Members were informed on 1 February, 2013, Communities First became a community focused programme that supported the Welsh Government's anti-poverty agenda. It supported the most disadvantaged people in the most deprived areas with the aim of contributing to alleviating persistent poverty. The programme aimed to contribute, alongside other programmes, to narrowing the education/skills, economic and health gaps between the most deprived areas. The Carmarthenshire programme was managed by the Community Development Department, Carmarthenshire County Council and was delivered geographically across one cluster area. There were three localities within the Council's area that help make up the cluster. The localities were Felinfoel, Hengoed and Llwynhendy. The County Council was awarded £1.35m from the Welsh Government to be the lead delivery body. The cluster had a population of 21,796 and covered 14 areas within the top 20 percent of the most deprived areas in Wales. The new Communities First programme became fully operational from April 2013 with it being funded until March 2015.

Community liaison was vital to ensure the three localities in the Council's area could take advantage of what the programme had to offer. At the moment nothing had been established to help the promotion of Felinfoel, Hengoed and Llwynhendy under the new framework.

The Council had been asked to support community liaison for these localities by possibly helping to set up and run a community forum. This might cover and include other localities within the Council's administrative area, at a later date. It was envisaged the forum would be completely independent of the Council with it being made up of community organisations, action groups and individuals who have an interest in community development. The idea being the Council would facilitate monthly meetings which would be independently chaired but with the Council providing the necessary secretarial support to service the meetings. This would include providing a meeting venue, putting together an agenda and the subsequent recording of the meeting by taking minutes. The meetings would tap into local expertise with County Council Officers being invited along to advise on opportunities.

If the Council agreed to set up a forum to represent localities in its administrative area then the forum would need to be a constituted body with its own bank account. The community groups would be responsible for these elements under the guise of the forum. The Council would contribute to the work of the forum by servicing its meetings. There would be a cost associated with this to cover staff overtime, word processing of agendas and minute taking and being responsible for the mailing distribution list together with printing and posting out the necessary paperwork. The Council would also send Member and Officer representatives periodically to the meetings to help contribute to an evolving action plan for the betterment of the Communities First areas. It was envisaged, that forum meetings would attract local public service providers such as the County Council, the Police, the Fire Service and so on with community groups tapping into the professional expertise to set up various community action groups for tackling specific issues. A similar forum existed in the Llanelli town area known as the Llanelli Community Partnership. It was not beyond the realms of possibility for this forum, subject to its agreement, widening its remit to include the three localities within the Rural Council's area. Members felt this needed further examination and it was

RESOLVED that an invitation be extended to Carmarthenshire County Council Officers to attend a future Council meeting to give a presentation on how best the Council could facilitate community liaison for the three localities in its administrative area. In the meantime an officer meeting shall be arranged with the Secretary of the Llanelli Community

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Partnership to establish whether it was feasible for it to widen its geographic remit to include the three localities.

241. CARMARTHENSHIRE YOUTH AND CHILDREN'S ASSOCIATION (CYCA)

Cllr. W. V. Thomas declared a personal interest in the following item because his partner was a Trustee on Carmarthenshire Youth and Children's Association.

Members considered a letter dated 6 September, 2013, from the Chair of Trustees, Carmarthenshire Youth and Children's Association (CYCA) stating that the Trustees had met to consider the membership for the coming year. There were specific areas of expertise needed to ensure CYCA had individuals who could provide experience and advice to the Chief Executive Officer.

A decision had been made that in the future CYCA would be electing trustees through an interview process. It would no longer accept councillors acting as representatives of the Council through the current allocation process. Following discussion and because of some ambiguity about the future status of Council representatives and uncertainly over them participating in future meetings it was

RESOLVED that an invitation be extended to CYCA representatives to attend a future Recreation and Welfare Committee meeting to explain the new arrangements more fully.

242. MATTERS REPORTED

RESOLVED that the schedule of matters reported be noted.

243. LLANELLI JOINT BURIAL AUTHORITY

Members received the following Minutes of a meeting of the Llanelli Joint Burial Authority held on 10 July, 2013:

“At the Meeting of the Llanelli Joint Burial Authority held at Vauxhall Buildings, Vauxhall, Llanelli, on Wednesday, 10 July 2013 at 4:00 pm.

Present: P. J. Edmunds (Chairman)

Cllrs.

F. Akhtar	M. V. Davies
T. Bowen	R. M. Davies
L. J. Butler	T. J. Jones
M. J. P. Burns	C. J. Reed MBE

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15. APOLOGIES FOR ABSENCE

An apology for absence was received from Cllr. V. J. Johns.

16. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

17. CONFIRMATION OF MINUTES

RESOLVED that the following minutes (copies of which had been previously circulated) be confirmed and signed as a true record of proceedings.

Annual Meeting - 12 June 2013

18. INCOME AND EXPENDITURE REPORTS

RESOLVED that the income and expenditure report for May 2013 and the provisional report for June 2013 be noted.

19. SCHEDULE OF PAYMENTS

Consideration was given to the schedule of payments for June 2013, which revealed expenditure for the month, amounted to £22,764.19.

RESOLVED that the information be noted.

20. EARMARKING GENERAL RESERVES

Members considered the Cemetery Manager's report on earmarking a proportion of general reserves for programme development at Llanelli District Cemetery. After a lengthy discussion it was

RESOLVED that the Cemetery Manager's report be accepted and that £50,000 be vired to earmarked reserves for the development of the cemetery office, £25,000 for the development of a baby/children's burial and remembrance area, £7,500 for the purchase of a new JCB and £30,000 for refurbishment of the cemetery chapel.

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The meeting concluded at 4:30 pm

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RESOLVED that the Minutes be accepted.

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244. LETTERS OF APPRECIATION

RESOLVED that the letters of appreciation for the Council's assistance received from the following, be noted with pleasure:

- (1) William Bowen;
- (2) Five Roads Community Hall Management Committee.

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The Meeting concluded at 7.45 p.m.

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The afore-mentioned Minutes were declared to be a true record of the proceedings and signed by the Chairman presiding thereat and were, on 12 November, 2013, adopted by the Council.