

**30 July, 2015**

**LLANELLI RURAL COUNCIL**

**Minute Nos: 127 – 135**

At a Meeting of the **LEARNING AND DEVELOPMENT CONSULTATIVE COMMITTEE** of the Llanelli Rural Council held at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli, on Thursday, 30 July, 2015 at 4.45 p.m.

**Present:** S. M. Donoghue (Chairman)

**Cllrs.**

M. V. Davies                      J. S. Phillips  
C. A. Rees

**Absent:** L. A. Beer

**127. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs. T. J. Jones and A. J. Rogers.

**128. MEMBERS' DECLARATIONS OF INTEREST**

No declarations of interest were made.

**130. SELF ASSESSMENT REPORT – MAY 2015**

Members considered the Training Manager's report which addressed the self assessment process over the last three months including:

- Outcomes of what the learners had achieved;
- External reports from outside organisations; and
- Learners' opinions of their experiences whilst using the service.

Members having discussed the report and having congratulated the department on an excellent report, it was

**RESOLVED** that the report be accepted.

**30 July, 2015**

**131. QUALITY DEVELOPMENT PLAN – JUNE 2015**

Members considered the Training Department's Quality Development Plan. The plan focused on the success rate of learners and whether they progressed positively after leaving training. It was hoped that all targets identified in the plan would be completed by the date of the next assessment. In regard to the Work Ready Programme, the Deputy Clerk (Training) revealed the programme had been extended to March 2016. Skills Academy Wales had been earmarked to receive a further £190,000 to fulfil the contract extension and it was hoped the Training Department could attract 50% of the funding.

Following a brief discussion, it was

**RESOLVED** that the report and information be noted.

**134. SKILLS ACADEMY WALES – INSPIRING A BRIGHTER FUTURE – QUALITY DEVELOPMENT PLAN 2015**

Members considered the Quality Development Plan from Skills Academy Wales. The Training Manager stated that the department had to adhere to the plan as well as its own. The question was raised whether programmes could be run bilingually if learners requested it. This would mean Welsh language material being provided and also having access to Welsh speaking assessors. Members were advised this would need to be led from the national training bodies who would need to bilingually deliver the training frameworks and so Skills Academy Wales would need to take this up with the governing bodies.

Following discussion, it was

**RESOLVED** that the report be accepted.

**135. SERVICE LEVEL AGREEMENTS 2015-2016**

The Training Manager informed Members that there had been difficulties in fulfilling the department's contract in relation to the over 25s cohort. Therefore Service Level Agreements had been entered into with JP Training and Fleetmaster Ltd, who would deliver part of the programme and enable a more flexible approach by all. Members were informed that the agreements represented a new way to work with delivery partners to achieve contract values in some exciting project areas while mitigating risk.

**RESOLVED** that the agreements be supported.

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The Meeting concluded at 5.15 p.m.

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The afore-mentioned Minutes were declared to be a true record of the proceedings and signed by the Chairman presiding thereat and were, on 8 September, 2015, adopted by the Council.