

14 April, 2015

LLANELLI RURAL COUNCIL

Minute Nos: 471 – 480

At a **COUNCIL** Meeting of the Llanelli Rural Council held at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli, on Tuesday, 14 April, 2015, at 6.00 p.m.

Present: Cllr. L. J. Butler (Chairman)

Cllrs.

F. Akhtar	H. J. Evans
L. A. Beer	S. N. Lewis
M. V. Davies	J. S. Phillips
S. L. Davies	C. A. Rees
T. Devichand	A. J. Rogers
W. V. Thomas	

471. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. T. Bowen, S. M. Caiach, D. M. Cundy, S. M. Donoghue, M. L. Evans, R. E. Evans, T. J. Jones, A. G. Morgan and G. H. Wooldridge.

472. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

473. CONFIRMATION OF MINUTES

RESOLVED that the following Minutes (copies of which had been previously circulated to Members) be confirmed and signed as a true record of proceedings:

Council	10 March, 2015
Planning and Liaison Committee	16 March, 2015
Policy and Resources Committee	18 March, 2015
Finance and General Purposes Committee	25 March, 2015
Special Council	31 March, 2015
Civic and Ceremonial Committee	8 April, 2015
Planning and Liaison Committee	8 April, 2015

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474. MATTERS ARISING

**(1) MID AND WEST WALES FIRE AND
RESCUE AUTHORITY**

Further to Minute No. 427 and in response to a question on progress, the Clerk informed Members the office was trying to co-ordinate and organise an invitation for the Fire Brigade Union and Retained Fire Fighters Union to attend the ordinary Council meeting on 9 June, 2015, but this was still subject to confirmation. The Clerk then took the opportunity to inform Members that a Special Council meeting had been arranged for 30 April, 2015, whereby Mr Peter Llewellyn, Assistant Director of Strategic Partnerships, Hywel Dda University Health Board would be attending to speak about public transport issues associated with the intra hospital transfer of patients between Prince Philip Hospital, Llanelli and Glangwili Hospital, Carmarthen.

RESOLVED that the information be noted.

(2) TRANSFER OF ASSETS PROGRAMME

Further to Minute No. 459, the Clerk informed Members that following the outcome of the Special Council meeting held on 31 March, 2015, a detailed letter highlighting Members views and concerns had been prepared to be sent to Cllr. K. Madge, Leader, Carmarthenshire County Council. Given the nature of the concerns the letter referred to the need for a further meeting with senior County Council representatives. It was necessary to discuss the Rural Council's stance in relation to progressing further asset transfers and the level of financial support to be made available by the County Council.

Arising out of discussion, Cllr. S. N. Lewis referred to the content of Minute No. 459 and gave an explanation as to why the Dafen Cricket Club Chairman made the request for the Rural Council to take on the transfer of Dafen park. Cllr. Lewis stated part of the reason was associated with the spread of facilities across the Council's seven electoral wards and the Dafen ward only having Dafen Welfare Hall as a tangible asset to call upon. It was felt that taking over the park would represent a more balanced proportion of investment in facilities by the Rural Council when compared to other areas.

RESOLVED that the information be noted.

**475. MINOR AUTHORITY REPRESENTATION ON
SCHOOL GOVERNING BODIES
PWLL PRIMARY SCHOOL**

RESOLVED that Cllr. J. S. Phillips be confirmed as this Authority's representative on the Governing Body of Pwll Primary School.

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**476. NOTICE OF AUDIT OF ACCOUNTS
YEAR ENDED 31 MARCH, 2015**

Further to Minute No. 451, Members received correspondence from Mazars LLP confirming that in December 2014, the Welsh Government made new Accounts and Audit (Wales) Regulations. These regulations made changes to the audit process.

The introduction of the new Regulations meant the Council would have to formally complete an Annual Return in lieu of an inspection of its accounts by Auditors. The correspondence referred to the various actions, stages and key dates to be observed in completing the Annual Return and it was

RESOLVED that the information be noted.

477. SEALING OF DOCUMENTS

The Clerk reported that it had been necessary to affix the Council's seal to the Lease for the Training Department's new centre at the rear part of Priory Street School, Carmarthen in advance of seeking authorisation from the Council. This was necessary to satisfy the general commercial arrangements for securing the property for use by the Council and in order to eliminate any risk of the property being let to other interested parties and it was

RESOLVED that the Chairman and Clerk be retrospectively authorised in affixing the Council's Seal to the Lease for the new training centre.

478. MATTERS REPORTED

RESOLVED that the schedule of matters reported be noted.

479. LLANELLI JOINT BURIAL AUTHORITY

Members received the following Minutes of a meeting of the Llanelli Joint Burial Authority held on 11 February, 2015:

“At the Meeting of the Llanelli Joint Burial Authority held at Vauxhall Buildings, Vauxhall, Llanelli, on Wednesday, 11 February 2015 at 4:00 pm.

Present: M. V. Davies (Chairman)

Cllrs.

F. Akhtar	M. J. P. Burns
T. Bowen	V. J. Johns
L. J. Butler	C. J. Reed, MBE

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80. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. P. J. Edmunds and A. G. Morgan.

81. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

82. CONFIRMATION OF MINUTES

RESOLVED that the following minutes (copies of which had been previously circulated) be confirmed and signed as a true record of proceedings:

Ordinary Meeting	-	14 January 2015
Special Meeting	-	27 January 2015

83. INCOME AND EXPENDITURE REPORTS

RESOLVED that the income and expenditure report for December 2014 and the provisional report for January 2015 be noted.

84. SCHEDULE OF PAYMENTS

Consideration was given to the schedule of payments for January 2015, which revealed expenditure for the month amounted to £34,154.60.

RESOLVED that the information be noted.

85. MANAGEMENT OF RISK

The Secretary provided Members with a detailed report on the management of risk, covering 15 areas and functions requiring risk evaluation. Following discussion it was

RESOLVED that the report be accepted.

86. REVISION OF STANDING ORDERS AND FINANCIAL REGULATIONS

RESOLVED that in accordance with Standing Order No.30.2, this matter be adjourned without further discussion, to the next ordinary meeting of the Burial Authority, scheduled for 11 March 2015.

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87. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

88. SCATTERING GARDENS

Members received a verbal report from the Cemetery Manager on the available options and pricing structure of the new scattering gardens. Following discussion it was

RESOLVED that the report be accepted with the following pricing structure being introduced:

Scattering of cremated remains	£35	(VAT Exempt)
Garden wall memorial plaque (square)	£144	15 year lease
Garden wall memorial Plaque (square)	£228	30 year lease
Garden wall memorial plaque (oval)	£175	15 year lease
Garden wall memorial Plaque (oval)	£258	30 year lease
Plaque lease renewal fee	£84	15 year lease
Plaque lease renewal fee	£168	30 year lease
Plaque space reservation (VAT Exempt)	£35	15 year period
Second inscription fee	£48	
Ceramic photo-plaque 5cmx7cm	£72	
Ceramic photo-plaque 8cmx10cm	£84	
Single Walkway memorial	£384	15 year lease
Single Walkway memorial	£504	30 year lease
Double Walkway memorial	£486	15 year lease
Double Walkway memorial	£606	30 year lease
Leaf vault	£947	30 year Exclusive
Burial Rights (VAT Exempt)		

Scenic, Posy and Children's plaques *from* £190

These were bespoke designed plaques, available for 15 or 30 year lease periods and shall be individually priced on application. These plaques would be available for mounting on the Pergola, garden walls or amongst flower borders.

All prices were inclusive of VAT at standard rate except where exempt.

89. MEMORIAL MASON

Members considered an application from Mr J. W. to be added to the Burial Authority's list of approved memorial masons.

RESOLVED that the application be approved and that Mr J. W's company be added to the approved list of Memorial Masons

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The meeting concluded at 4:25 pm”
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RESOLVED that the Minutes be noted.

480. LETTERS OF APPRECIATION

RESOLVED that the letters of appreciation for the Council’s assistance received from the following, be noted with pleasure:

- (1) Bryn Primary School;
- (2) Swiss Valley Community & Residents Association.

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The Meeting concluded at 6.15 p.m.
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The afore-mentioned Minutes were declared to be a true record of the proceedings and signed by the Chairman presiding thereat and were, on 12 May, 2015, adopted by the Council.