

11 April, 2017

LLANELLI RURAL COUNCIL

Minute Nos: 517 – 525

At a **COUNCIL** Meeting of the Llanelli Rural Council held at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli, on Tuesday, 11 April, 2017, at 6.00 p.m.

Present: Cllr. S. M. Donoghue (Chairman)

Cllrs.

F. Akhtar	M. L. Evans
D. M. Cundy	R. E. Evans
M. V. Davies	S. N. Lewis
S. L. Davies	A. G. Morgan
T. Devichand	J. S. Phillips
H. J. Evans	A. J. Rogers
W. V. Thomas	

Absent: L. J. Butler, S. M. Caiach, C. A. Rees

517. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. L. A. Beer, T. Bowen, T. J. Jones and G. H. Wooldridge.

518. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

519. CONFIRMATION OF MINUTES

RESOLVED that the following Minutes (copies of which had been previously circulated to Members) be confirmed and signed as a true record of proceedings:

Council	14 March, 2017
Policy and Resources Committee	15 March, 2017
Recreation and Welfare Committee	21 March, 2017
Planning and Liaison Committee	27 March, 2017
Special Council	27 March, 2017
Finance and General Purposes Committee	29 March, 2017

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520. RETIRING MEMBERS

The Clerk informed Members that the following Councillors would not be seeking re-election to the Council at the local elections being held on Thursday, 4 May, 2017:

Cllrs. L. A. Beer, L. J. Butler, D. M. Cundy, M. L. Evans and G. H. Wooldridge.

RESOLVED that the information be noted and letters of appreciation be forwarded to the retiring Members.

**521. TRANSFER OF ASSETS
LICENCES FOR DAFEN PARK, PWLL RECREATION GROUND
TRALLWM PLAYING FIELDS AND CLOS Y GELLI**

Members received correspondence from the Head of Administration and Law, Carmarthenshire County Council enclosing Licences in connection with the above as an interim measure until the transfer of assets to the Council had been completed.

Cllr. Devichand (Council Leader) remarked how pleased she was that the licences had been completed before the 31 March, 2017, being the deadline imposed by the County Council to complete the transfers and thereupon thanked Members and Officers for their support in safeguarding these important community assets.

RESOLVED that the information be noted.

522. LLANELLI JOINT BURIAL AUTHORITY

Members received the following Minutes of a meeting of the Llanelli Joint Burial Authority held on 11 and 30 January, 2017:

“At the Meeting of the Llanelli Joint Burial Authority held at Vauxhall Buildings, Vauxhall, Llanelli, on Wednesday, 11 January 2017 at 4:00 pm.

Present: Cllr. R. E. Evans (Chairman)

Cllrs.

M. J. P. Burns	J. S. Phillips
M. V. Davies	C. J. Reed, MBE
S. M. Donoghue	L.J. Steadman

together with Mr D. Gary Jones (Town Clerk)

47. CHAIRMAN’S ANNOUNCEMENT

The Chairman welcomed Mr Jones, the new clerk to Llanelli Town Council, to the meeting and congratulated him on his recent appointment.

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48. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. P. J. Edmunds and R. F. Price.

49. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

50. CONFIRMATION OF MINUTES

RESOLVED that the following minutes (copies of which had been previously circulated) be confirmed and signed as a true record of proceedings.

Ordinary Meeting - 9 November 2016

51. INCOME AND EXPENDITURE REPORTS

RESOLVED that the income and expenditure reports for October and November 2016 and the provisional report for December 2016 be noted.

52. SCHEDULE OF PAYMENTS

Consideration was given to the schedule of payments for November and December 2016, which revealed expenditure for the months, amounted to £31,935.47 and £21,026.06 respectively.

RESOLVED that the information be noted.

53. SPECIAL BUDGET MEETING

The Secretary informed Members that the special meeting would be held on Monday, 30 January 2017, at 4.00 pm in the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli, to set the budget and to confirm the precept demand for the ensuing year.

RESOLVED that the information be noted.

54. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

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55. SURPLUS FURNITURE

Members considered a request from a member of staff to purchase a piece of furniture that was surplus to requirements. After a brief discussion it was

RESOLVED that that the request be approved and that the offer put forward be accepted.

56. LLANELLI JOINT BURIAL AUTHORITY FUTURE STATUS AND REMIT

The Secretary presented Members with a verbal report about potentially extending the role and remit of the joint committee, whereby it might take on additional grounds maintenance duties to service parks, footpaths and the like in both the Rural and Town Council areas. The Secretary then referred to a letter received from the Town Council dated 5 January, supporting the initiative. The Town Clerk was thereupon invited to address members and he stated that extending the remit of the joint committee made perfect sense, especially as the two parent councils were in the process of asset transferring a number of parks, playing fields and playgrounds from Carmarthenshire County Council. Following discussion it was

RESOLVED that the report be accepted and the Secretary be authorised to investigate the general feasibility of extending the joint committee's remit in consultation with the Town Clerk and that the findings together with any proposals affecting the status and role of the joint committee shall be reported to a future meeting for further consideration. Assuming the findings and proposals are deemed acceptable, the joint committee will then consult with the two parent councils to seek approval to make the necessary changes.

57. STAFFING MATTER

Consideration was given to the Secretary's report on staffing matters. Following discussion, it was unanimously

RESOLVED that the report be accepted.

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The meeting concluded at 5.00 pm
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“At a Special Meeting of the Llanelli Joint Burial Authority held at Vauxhall Buildings, Vauxhall, Llanelli, on Monday, 30 January 2017 at 4:00 pm.

Present: Cllr. R. E. Evans (Chairman)

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Cllrs.

M. J. P. Burns
S. M. Donoghue
J. S. Phillips

R. F. Price
C. J. Reed, MBE
L. J. Stedman

together with Mr D. Gary Jones (Town Clerk)

58. APOLOGIES FOR ABSENCE

An apology for absence was received from Cllr. P. J. Edmunds.

59. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

60. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

61. LLANELLI JOINT BURIAL AUTHORITY FUTURE STATUS AND REMIT

Further to Minute No. 56, the Secretary reported upon a meeting held today with a representative from the Wales Audit Office. It was important to note the guidance provided at the meeting because it would have a bearing on both the budget setting arrangements and the role of the joint committee going forward. Members were informed the future role and status of the joint committee would be the subject of a further report. In summary however, the Secretary stated that some operational activities would need to change with them being vested with the parent councils in the future. Notwithstanding this, it was important to proceed to set the budget for the year ahead based on delivering the current service arrangements, but at the same time acknowledging that changes would need to be made to the service delivery model in the future. Members understood the situation and it was

RESOLVED that the information be noted.

62. SCALE OF FEES

(1) Exclusive Rights of Burial Fees

	£
Conventional grave - 30 year period	664.00
Conventional grave - 50 year period	1327.00

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Cremated Remains - 30 year period	179.00
Cremated Remains - 50 year period	358.00

Cremated Remains Vault – 30 year period	970.00
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(2) Cemetery Management Fees

The following charges would be levied where purchased
Exclusive Rights of Burial was not applicable:

Cemetery management fee for a conventional grave	276.00
Cemetery management fee for a cremated remains plot	138.00

(3) Interment Charges

Grave - Depth for 2	407.00
Grave - Depth for 3	638.00
Baby Grave	0.00
Interment in existing grave	407.00
Interment of cremated remains	136.00
Interment of cremated remains in Vault	57.00
Interment of cremated remains in Garden Plot	66.00
Weekend Surcharge Interment Grave	369.00
Weekend Surcharge Interment Cremated Remains	50.00

(4) Natural Burial Area

Single Depth Grave with 30 year EROB	1071.00
Reservation Fee (10 Years)	52.00
Marker Post	102.00*
Memorial Tree	102.00*

Single Cremated Remains Plot with 30 year EROB	315.00
Reservation Fee (10 Years)	27.00
Marker Post	61.00*
Scattering	36.00

(5) Scattering Gardens

Scattering in Memorial Gardens	36.00
Garden Wall Memorial Plaque (Square) – 15 Year Lease	120.00*
Garden Wall Memorial Plaque (Square) – 30 Year Lease	190.00*
Garden Wall Memorial Plaque (Oval) – 15 Year Lease	145.00*
Garden Wall Memorial Plaque (Oval) – 30 Year Lease	215.00*
Plaque Space Reservation Fee – 15 Year Period	35.00
Plaque Lease Renewal Fee – 15 Year Period	70.00*
Plaque Lease Renewal Fee – 30 Year Period	140.00*
Second Inscription Fee	40.00*
Ceramic Photo Plaque – 5 cm x7 cm	50.00*
Ceramic Photo Plaque – 8 cm x10 cm	60.00*
Single Walkway Memorial – 15 Year Lease	320.00*

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Single Walkway Memorial – 30 Year Lease	420.00*
Double Walkway Memorial – 15 Year Lease	405.00*
Double Walkway Memorial – 30 Year Lease	505.00*
Leaf Vault with 30 Year Exclusive Right of Burial	947.00

(6) Other Charges

Hire of Chapel (including speaker)	41.00
Testing of Grave	103.00
Exhumation of Ashes	136.00*
Exhumation of Body	(Actual and necessary costs)
New memorial - headstone	118.00
New memorial - kerbset	141.00
Additional names cut on headstones	60.00
Memorials within Garden of Remembrance	81.00
Additional Excavation Fee for Bricked Grave	385.00
Family History Search (per individual name)	10.00
Memorial Bench	950.00*
Chapel Memorial Plaque	50.00*

All fees marked with * are subject to VAT @ 20%

RESOLVED that the above fees be approved from 1 April 2017.

63. ESTIMATES OF INCOME AND EXPENDITURE

The Secretary presented Members with a detailed report in respect of the Estimates of Income and Expenditure for 2017 / 2018, and after a lengthy discussion it was

RESOLVED that a budget precept of £140,320 be set for the financial year 2017 / 2018, and that a contribution of £70,160 be requested from Llanelli Town and Rural Councils respectively.

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The Meeting concluded at 4:50 pm”
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RESOLVED that the Minutes be noted.

523. MATTERS REPORTED

RESOLVED that the schedule of matters reported be noted.

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524. LETTERS OF APPRECIATION

RESOLVED that the letters of appreciation for the Council's assistance received from the following, be noted with pleasure:

- (1) Bynea Primary School;
- (2) Cylch Meithrin Ponthenri;
- (3) Eglwys Libanus;
- (4) Five Roads W. I.;
- (5) Furnace W. I.;
- (6) Holy Trinity Church Felinfoel;
- (7) Pontyates Brownies;
- (8) Pwll C P School;
- (9) Soar Eglwys Llwynhendy;
- (10) Swiss Valley C P School;
- (11) Swiss Valley Community & Residents Association (x2);
- (12) Ysgol Gymraeg Brynsierfel.

525. CHAIRMAN'S ANNOUNCEMENT

The Chairman remarked that tonight's Council meeting would be the last meeting before the ordinary elections being held on 4 May, 2017. He thanked Members for their support over the last 12 months and wished all those Members seeking re-election to the Council, the best of luck.

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The Meeting concluded at 6.15 p.m.

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The afore-mentioned Minutes were declared to be a true record of the proceedings and signed by the Chairman presiding thereat and were, on 16 May, 2017, adopted by the Council.