

8 June 2016

LLANELLI JOINT BURIAL AUTHORITY

Minute Nos. 1 – 15

At the **Annual Meeting** of the **Llanelli Joint Burial Authority** held at Vauxhall Buildings, Vauxhall, Llanelli, on Wednesday, 8 June 2016 at 4:00 pm.

Present: Cllr. M. J. P. Burns (Chairman)

Cllrs.

M. V. Davies	R. E. Evans
S. M. Donoghue	J. S. Phillips
P. J. Edmunds	R. F. Price
C. J. Reed MBE	

1. APPOINTMENT OF CHAIRMAN

Members proceeded to appoint a Chairman and following the motion of Cllr. S. M. Donoghue, seconded by Cllr. M. V. Davies, it was

RESOLVED that Cllr. R. E. Evans be appointed Chairman.

2. CHAIRMAN'S ANNOUNCEMENT

Cllr. R. E. Evans thanked Members for appointing him as Chairman for the ensuing year and also thanked Cllr. M. J. P Burns the outgoing Chairman for his work during the last year.

3. APPOINTMENT OF VICE CHAIRMAN

Following the motion of Cllr. P. J. Edmunds, seconded by Cllr. M. J. P. Burns, it was

RESOLVED that Cllr. C. J. Reed MBE be appointed Vice Chairman.

4. APOLOGIES FOR ABSENCE

An apology for absence was received from Cllr. L. J. Stedman.

5. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

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6. CONFIRMATION OF MINUTES

RESOLVED that the following minutes (copies of which had been previously circulated) be confirmed and signed as a true record of proceedings.

Ordinary Meeting - 11 May 2016

7. INCOME AND EXPENDITURE REPORTS

RESOLVED that the income and expenditure report for April 2016 and the provisional report for May 2016 be noted.

8. SCHEDULE OF PAYMENTS

Consideration was given to the schedule of payments for May 2016, which revealed expenditure for the month, amounted to £24,631.35.

RESOLVED that the information be noted.

9. STATEMENT OF ACCOUNTS FOR THE YEAR ENDING 31 MARCH 2016

Consideration was given to the Statement of Accounts for the financial year ending 31 March 2016, (copies of which had been previously circulated) and it was

RESOLVED that the Statement of Accounts be accepted.

10. INTERNAL AUDIT REPORT 2015/2016 – FINAL REPORT

Further to Minute No. 29 (11 November 2015), Members considered the final internal audit report, compiled by Auditing Solutions Ltd.

The report did not differ from the interim report (to which Minute No. 29 refers) and no matters needed addressing.

RESOLVED that the report be accepted.

11. AUDIT ANNUAL RETURN FOR THE YEAR ENDING 31 MARCH 2016

Members considered the Audit Annual Return document for the financial year ending 31 March 2016 and it was

RESOLVED that the general preparation of the document which included a summary of the Statement of Accounts in Section 1 and the Annual Governance Statement provided in Section 2 be approved accordingly.

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12. LOCAL GOVERNMENT PAY SCALES 2016 AND 2017

RESOLVED that the National Joint Council circular 2016 and 2017 confirming pay scales and allowances effective from 1 April 2016 and April 2017 respectively, be received and adopted.

13. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted the following matters be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

14. BURIAL SERVICE COLLABORATION OPPORTUNITIES WITH NEIGHBOURING AUTHORITIES

Further to Minute No. 85(2) (11 May 2016), the Secretary outlined the fee structure that had been forwarded to Pembrey and Burry Port Town Council for their consideration.

RESOLVED that the information be noted.

15. CEMETERY LAND TO THE REAR OF BRYNSIRIOL, DAFEN

Further to Minute No. 85(3) (11 May 2016), Members considered the valuation report from Mallard (Wales) Ltd. After a short discussion it was

RESOLVED that the report be accepted and the land be offered for sale for the valuation amount recorded in the report plus the costs of producing the valuation report and the Burial Authority's legal costs associated with the proposed sale.

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The meeting concluded at 4:35 pm
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