

SERVICE PLAN

FOR

COMMUNITY SERVICES

2011/12

AIMS AND OBJECTIVES OF THE SERVICE

The Council's aims and objectives and a clear statement of our purpose and core values are set out in the Strategic Plan. In this context the aims of the service are: -

- To promote the use of community facilities by community groups and members of the public.
- To assist the alleviation of poverty and disadvantage and otherwise assist with the development of the local community.
- To encourage health and well being amongst the elderly and develop their participation in community activities and events.
- To provide financial assistance to local organisations to help further the Council's aims.
- To promote local government and the Council's civic role in the local community by working closely with schools and colleges.
- The promotion of civic pride throughout the community.
- To encourage joint partnership agreements with local authorities, the private sector and voluntary organisations.
- To act as a local voice for the community served by the Council and to diligently perform our consultative role with both the public and private sectors.

DESCRIPTION OF SERVICE

The provision of nine community halls for a wide range of community events and activities. Hall management committees have been established to run the day to day management and administration of the halls on a voluntary basis. The Council's halls are located throughout the administrative area.

The provision of subsidised two course lunches served to senior citizens as part of the Council's luncheon club service. The luncheon clubs are held throughout the Council's administrative area

The Council works in partnership with the Police Authority through the promotion of the annual Bobby Busters competition between local primary schools.

Assistance is given to school work placements for pupils interested in local government administration.

The Council maintains two War Memorials within its administrative area.

The Council funds with Llanelli Town Council, the administration of Llanelli Joint Burial Authority which is responsible for maintaining Llanelli District Cemetery.

To consider all matters requiring consultation with the Council through its committee system.

Providing grants to community halls and to organisations that use the buildings, e.g. Brownies, martial arts, senior citizens groups etc.

Surveys undertaken of community facilities during annual inspections.

In addition to the above, the Council makes grants to local groups and charitable organisations to help further their aims and to support community development.

KEY TASK/SERVICE DELIVERY IN 2010/11

ACTIVITY	COST £	DESCRIPTION	STRATEGIC AIM NO.	TARGET DATE	COMPLETION DATE
Community Facilities CS/1/10	11,660	Assess and undertake work in association with survey of hot and cold water systems at the following community halls:- 1. Saron 2. Five Roads 3. Swiss Valley	HS1, HS5	December 2010	On-going
Capital Scheme CS/2/10	6,000	Replace fixed stage with portable stage at Five Roads Community Hall.	HS5	December 2010	Abandoned
Community Facilities CS/3/10		Investigate legal status of the Council in connection with the sale of former Furnace Community Hall. Pursue sale if the Council is sole trustee.	CD1, CD6, CD7, SCB4, LE1, LE2	December 2010	Completed October 2010
Community Facilities CS/4/10	5,000	Environmental enhancement scheme at land fronting Swiss Valley shopping area in consultation with Swiss Valley Residents' Association	CD1, CD2, CD5, CD8, CD8, CD10, SCB5, LV2, LV4, QL2, PW1, PW2, PW7, HS1, HS5, R1	March 2011	On-going
Community Facilities CS/5/10		Discuss and negotiate with Carmarthenshire County Council future provision of its luncheon clubs	CD1, CD2, CD5, CD8, SCB1, SCB3, SCB4, SCB5	December 2010	Completed June 2010
Community Facilities CS/6/10	27,000	Dilapidation works to YMCA building.	HS1, HS5	September 2010	On-going

KEY TASK/SERVICE DELIVERY IN 2011/12

ACTIVITY	COST £	DESCRIPTION	STRATEGI C AIM NO.	TARGET DATE	COMPLETION DATE
Community Facilities CS/1/11	11,660	Assess and undertake work in association with survey of hot and cold water systems at the following community halls:- 1. Five Roads 2. Saron 3. Swiss Valley	HS1, HS5	1. September 2011 2. March 2012 3. March 2012	
Community Facilities CS/2/11	4,020	Environmental enhancement scheme at land fronting Swiss Valley shopping area in consultation with Swiss Valley Residents' Association	CD1, CD2, CD5, CD8, CD8, CD10, SCB5, LV2, LV4, QL2, PW1, PW2, PW7, HS1, HS5, R1	March 2012	
Community Facilities CS/3/11	5,800	Completion of dilapidation works to YMCA building,	HS1, HS5	July 2011	
Community Facilities CS/4/11	3,600	Installation of fire alarm system at Ponthenri Community Hall	SCB5, HS1, HS2, HS5	June 2012	

PERFORMANCE

INDICATOR MEASURE	RESULTS 2010/11	TARGET 2011/12	MID YEAR RESULTS 2011/12	TARGET 2012/13
Number of meals served to senior citizens through the Luncheon Club Service.	5,109	5,140	N/A	5,180
To reduce the number of non-conformance reports on meals supplied to luncheon clubs.	1	1	N/A	1
Percentage of planning applications considered within the 21 day consultation period set by Carmarthenshire County Council.	100%	100%	100	100%

FINANCIAL INFORMATION

ACTIVITY	BUDGET
Financial Assistance	13,000
Community Halls	117,770
Community Development Grant	20,000
Services to Senior Citizens	34,580
Furnace Community Hall – Capital Scheme	14,430
Swiss Valley shopping area – environmental scheme	4,020
YMCA building – dilapidation works	5,800
TOTAL	209,600