

10 May, 2007.

LLANELLI RURAL COUNCIL

Minute Nos: 10 – 15

At the **ADJOURNED ANNUAL MEETING** of the Llanelli Rural Council held at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli, on Thursday, 10 May, 2007, at 6.00 p.m.

Present: Cllr. D. J. Davies. (Chairman)

Cllrs.

T. D. Bowen	M. B. Hughes
D. V. Darby	M. P. Jones
S. L. Davies	T. J. Jones
T. Devichand	A. G. Morgan
R. E. Evans	R. G. Thorne
M. Howells	G. H. Wooldridge

10. CHAIRMAN'S ANNOUNCEMENT

The Chairman thanked Members for his election as Chairman for the ensuing year and reiterated his desire to represent the Council in the appropriate manner.

11. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. S. M. Caiach, M. Davies, C. Edwards, M. L. Evans, S. N. Lewis, A. S. Peters and C. A. Rees.

12. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

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13. APPOINTMENT OF STANDING COMMITTEES

RESOLVED that the following Members be appointed to the under-mentioned Committees:-

<u>Committee:</u>	<u>Members:</u>	
<u>Finance and General Purposes:</u>	S. M. Caiach	Hengoed
	D. J. Davies	Pemberton
	T. Devichand	Dafen
	M. L. Evans	Hengoed
	R. E. Evans	Felinfoel
	M. Howells	Bynea
	T. J. Jones	Leader of Council
	A. S. Peters	Swiss Valley
	C. A. Rees	Glyn
	R. G. Thorne	Dafen
	G. H. Wooldridge	Bynea
<u>Recreation and Welfare:</u>	T. D. Bowen	Pemberton
	D. J. Davies	Chairman of Council
	M. Davies	Hengoed
	S. L. Davies	Dafen
	R. E. Evans	Felinfoel
	M. B. Hughes	Hengoed
	M. P. Jones	Bynea
	T. J. Jones	Glyn
	S. N. Lewis	Dafen
	A. S. Peters	Swiss Valley
	G. H. Wooldridge	Bynea
<u>Planning and Liaison:</u>	D. V. Darby	Pemberton
	D. J. Davies	Pemberton
	M. Davies	Hengoed
	S. L. Davies	Dafen
	C. Edwards	Felinfoel
	M. Howells	Bynea
	M. B. Hughes	Hengoed
	T. J. Jones	Leader of Council
	S. N. Lewis	Dafen
	A. G. Morgan	Swiss Valley
	C. A. Rees	Glyn

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Committee:

Members:

Policy and Resources:

T. D. Bowen	Pemberton
S. M. Caiach	Hengoed
D. V. Darby	Pemberton
D. J. Davies	Chairman of Council
T. Devichand	Dafen
C. Edwards	Felinfoel
M. L. Evans	Hengoed
M. P. Jones	Bynea
T. J. Jones	Glyn
A. G. Morgan	Swiss Valley
R. G. Thorne	Dafen

Civic and Ceremonial:

D. J. Davies
T. D. Bowen
D. V. Darby
C. Edwards
M. Howells
T. J. Jones

Best Value Working Group:

Disbanded

Community Development Grants Panel:

D. V. Darby	Pemberton
D. J. Davies	Chairman of Council
T. Devichand	Dafen
R. E. Evans	Felinfoel
M. B. Hughes	Hengoed
T. J. Jones	Leader of Council
A. S. Peters	Swiss Valley
C. A. Rees	Glyn
G. H. Wooldridge	Bynea

Learning and Development Consultative Committee:

D. J. Davies	Chairman of Council
T. Devichand	Dafen
M. P. Jones	Bynea
T. J. Jones	Leader of Council
A. S. Peters	Swiss Valley
C. A. Rees	Glyn
G. H. Wooldridge	Bynea

In accordance with Standing Order No. 65, Members serving on any of the Council's Committees are given discretionary powers to appoint a deputy to attend in their stead.

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14. REPRESENTATIVES ON VARIOUS ORGANISATIONS

RESOLVED that the following Members be appointed to represent the Council on the under-mentioned Committees, Bodies or Organisations:-

Members:

Association of Larger Local Councils	Deleted
Association of Larger Local Councils – Executive Committee	Deleted
Carmarthenshire Tourism Association	M. B. Hughes
Carmarthenshire Youth and Childrens' Association	R. E. Evans A. S. Peters
C.A.T.C.H. U.P. Ltd	M. Howells
Citizens Advice Bureau	R. G. Thorne
Committee for the Improvement of Hospital Services	Clerk to the Council
Crossroads Care Attendant Scheme	C. A. Rees
Foothold Steering Group/ Llanelli, Amman and Gwendraeth 3	M. P. Jones
Friends of Llanelli Museum	M. Davies

Governing Bodies:

Primary Schools:

Bryn	M. Howells
Brynsierfel	S. M. Caiach
Bynea	M. Howells
Dafen	S. L. Davies
Felinfoel Junior	R. E. Evans
Felinfoel – New School	R. E. Evans
Five Roads	M. L. Evans
Furnace	M. L. Evans
Halfway	R. G. Thorne
Ponthenri	C. A. Rees
Pontyates	C. A. Rees

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Members

Pwll	M. Davies
Swiss Valley	A. S. Peters
Ysgol Brynteg	G. H. Wooldridge
Ysgol y Babanod	R. E. Evans

Further Education Centres:

Felinfoel/Llwynhendy	D. J. Davies
	R. E. Evans
Pwll/Pembrey	S. M. Caiach
Gwendraeth Area Forum	T. J. Jones
	C. A. Rees
Heart of Wales Line Forum	M. L. Evans
Llanelli and District Shopmobility	R. E. Evans
Llanelli and District Twinning Association	M. B. Hughes
Llanelli Chamber of Trade and Commerce	A. G. Morgan
Llanelli Committee for the Disabled	C. A. Rees
Llanelli Community Consultative Committee	M. L. Evans
Llanelli Guide Dogs for the Blind	S. N. Lewis
Llanelli Joint Burial Authority	T. D. Bowen
	S. L. Davies
	M. Howells
	T. J. Jones
	A. G. Morgan
National Association of Councillors – Welsh Region	T. D. Bowen
	D. V. Darby
Senior Citizens Day Centre Joint Management	C. Edwards
	R. E. Evans
	M. P. Jones
	G. H. Wooldridge

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Members

Ty Bryngwyn Hospice
Fundraising Committee

S. L. Davies
M. Howells
G. H. Wooldridge

In the event of apologies, deputies to attend the above if appropriate.

15. STANDING COMMITTEES

Arising out of Minute No. 14, it was

RESOLVED that attendance at any Meeting of the above Committees, Bodies or Organisations, shall be deemed as approved duties within the meaning of the Local Government Act 1972.

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The Meeting concluded at 6.05 p.m.

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The afore-mentioned Minutes were declared to be a true record of the proceedings and signed by the Chairman presiding thereat and were, on 12 June, 2007, adopted by the Council.

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LLANELLI RURAL COUNCIL

Minute Nos: 16 - 25

At a **COUNCIL** Meeting of the Llanelli Rural Council held at the Council Chamber, Vauxhall Buildings, Vauxhall, Llanelli, on Thursday, 10 May, 2007, at the conclusion of the Annual Meeting.

Present: Cllr. D. J. Davies (Chairman)

Cllrs.

T. D. Bowen	M. B. Hughes
D. V. Darby	M. P. Jones
S. L. Davies	T. J. Jones
T. Devichand	A. G. Morgan
R. E. Evans	R. G. Thorne
M. Howells	G. H. Wooldridge

16. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. S. M. Caiach, M. Davies, C. Edwards, M. L. Evans, S. N. Lewis, A. S. Peters and C. A. Rees.

17. MEMBERS' DECLARATIONS OF INTEREST

No declarations of interest were made.

18. CONFIRMATION OF MINUTES

RESOLVED that the following Minutes (copies of which had been previously circulated to Members) be confirmed and signed as a true record of proceedings:-

Council	12 April, 2007.
Planning and Liaison Committee	16 April, 2007.
Civic and Ceremonial Committee	16 April, 2007.
Recreation and Welfare Committee	17 April, 2007.
Finance and General Purposes Committee	25 April, 2007.
Planning and Liaison Committee	30 April, 2007.

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19. RECREATION AND WELFARE SUB-COMMITTEE

Further to Minute No. 468 (20 March, 2007), it was agreed that the substitution of the Recreation and Welfare Sub-Committee minutes dated 7 March, 2007 (appended), for the minutes dated 20 March, 2007, in the body of the minutes of the Recreation and Welfare Committee meeting held on 20 March, 2007, reported to Council on 12 April, 2007, and that they be duly signed by the Chairman.

RESOLVED accordingly.

20. SEALING OF DOCUMENTS – TRANSFER OF LAND – SHOPPING PRECINCT, HEOL NANT, SWISS VALLEY

Pursuant to Minute No. 263, (21 November, 2006), Members were circulated with correspondence received from Evans, Powell & Co., Solicitors, regarding information relating to the above. The transfer of land to the Council was nearing completion.

Cllr. A. G. Morgan, on behalf of the Swiss Valley residents, thanked the relevant Committee Members for their co-operation on the matter.

RESOLVED that the Chairman of Council and the Clerk be authorised to affix the seal of the Council on said document, that Cllr. Morgan's comments be noted and that the fee payment in the sum of £463.25, be authorised.

21. DYFED-POWYS POLICE – END OF YEAR REPORT

Members having received an End of Year report from Inspector E. Bailey, Dyfed-Powys Police, appertaining to the performance of staff at Llwynhendy and Felinfoel for the year April 2006-March 2007, it was

RESOLVED that the report be noted.

22. FOOTHOLD THEATRICAL ENTERPRISES – STEERING GROUP

An invitation was received from the Executive Director, Arts and Marketing, Foothold, to nominate a representative to join the Foothold Theatrical Enterprises Steering Group, to oversee Llanelli Youth Theatre's transfer to Foothold Theatrical Enterprises.

RESOLVED that Cllr. R. E. Evans be nominated to represent this Council on the Steering Group.

23. MATTERS REPORTED

RESOLVED that the schedule of matters reported be noted.

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24. LLANELLI JOINT BURIAL AUTHORITY

Members received the following Minutes of a meeting of the Llanelli Joint Burial Authority held on 14 March, 2007:-

“At the Meeting of the Llanelli Joint Burial Authority held at Vauxhall Buildings, Vauxhall, Llanelli, on Wednesday, 14 March 2007 at 4:00 pm.

Present: Cllr. T. J. Jones (Chairman)

Cllrs.

D. J. Davies

M. E. Prothero

D. J. Harries

C. E. Richards

C. C. Lucas

E. Smith

Together with Mr Gary Davis, Recycling Sales Officer, Foothold

86. APOLOGIES FOR ABSENCE

An apology for absence was received from Cllr M. Howells.

87. MEMBERS' DECLARATIONS OF INTEREST

Cllr. C. E. Richards declared an interest in Minute No. 96 because her sister-in-law was employed by the firm of solicitors currently advising the Burial Authority.

88. CEMETERY ENHANCEMENTS

The Chairman welcomed Mr Gary Davis, Recycling Sales Officer of the Foothold Group to the meeting and invited him to address Members.

Mr Davis explained that he was deputising on behalf of Mr M. Williams, Project Officer, the Green Network who was unable to attend the meeting as originally planned and conveyed Mr Williams' apologies to the Committee.

He then proceeded to outline proposals for the enhancement of the cemetery grounds and sought Members views over the possible installation of five benches, made from oak sleepers, two information panels and one wooden signboard.

Members were informed that the furniture would be provided free of charge because the items had been earmarked as the second phase of the cemetery enhancements. The first phase was completed last year and comprised planting 50 trees throughout the cemetery grounds (Minute No. 50, 14 December 2005 refers).

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The only cost to the Burial Authority would be to pay for the five concrete foundations required to accommodate the benches.

Following discussion it was

RESOLVED that:

- (1) The Burial Authority accept the offer to install the furniture, which would be provided free of charge via the Green Network;
- (2) The cost of providing the five concrete foundations for the benches be met from general reserves, given that this was additional expenditure not identified in the budget; and
- (3) A sub committee comprising of the Secretary, Chairman and Vice Chairman be granted plenary powers to visit the cemetery grounds to agree upon suitable installation locations for the items of furniture and the outcome be reported back to committee in due course.

Mr Davis withdrew from the meeting.

89. CONFIRMATION OF MINUTES

RESOLVED that the following minutes (copies of which had been previously circulated) be confirmed and signed as a true record of proceedings

Ordinary Meeting - 14 February 2007

90. INCOME AND EXPENDITURE REPORTS

RESOLVED that the income and expenditure report for January 2007 and the provisional report for February 2007 be noted.

91. SCHEDULE OF PAYMENTS

Consideration was given to the schedule of payments for February 2007, which revealed expenditure for the month amounted to £23,070.07.

RESOLVED that the information be noted.

92. SECTION 11 – EASEMENT OVER COUNTY COUNCIL LAND

Further to Minute No. 51 (13 December 2006), Members considered a letter received from Mr Rhys Davies, Corporate Property, Carmarthenshire County Council, dated 21 February 2007.

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The writer commented upon the likely timescale surrounding the drawing up of the Easement and clarified what was covered under the proposed maintenance costs and it was

RESOLVED that the terms of the Easement as previously reported be accepted and that the Secretary notify the County Council to that effect so that solicitors may be formally instructed to proceed with the agreement.

93. INTERNAL AUDIT 2006/2007 – INTERIM REPORT

Members considered the interim report in respect of the Authority's Internal Audit for 2006/2007, compiled by Auditing Solutions Ltd.

The report concluded that there were no significant issues arising that required any further referral for consideration by the Authority.

RESOLVED that the interim report for the Internal Audit 2006/2007 be received and accepted.

94. APPOINTMENT OF EXTERNAL AUDITOR

The Secretary reported receipt of a letter from the Grants and Appointments Manager, Wales Audit Office, dated 5 March 2007.

The writer stated that the Wales Audit Office would like to extend the contract of BDO Stoy Hayward (the Burial Authority's current external auditor) for the foreseeable future and sought the views of the Burial Authority as to whether this was acceptable.

Following discussion it was

RESOLVED that the Secretary notify the Wales Audit Office that the Burial Authority had no objection to BDO Stoy Hayward's contract being extended for the foreseeable future.

95. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT, 1960

RESOLVED that in view of the confidential nature of the business to be transacted the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

96. LEGAL ADVICE AND SUPPORT

Cllr C. E. Richards declared an interest in the following matter because her sister-in-law was an employee of the Burial Authority's solicitors and took no part in the proceedings.

Further to Minute No. 63, the Secretary appraised Members of the level of legal advice and support being received from the Burial Authority's solicitors and Members views were

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sought as to whether an alternative practice should be engaged to progress all outstanding legal matters and future legal work.

Following a lengthy discussion it was **RESOLVED** that:

- (1) The Secretary seek a new firm of local solicitors to service the Burial Authority's existing and future needs; and
- (2) Clarification be sought from the Authority's current solicitors regarding all outstanding matters affecting Llanelli Crematorium Limited as well as the level of costs incurred thus far and furthermore the firm be notified of the Burial Authority's intention of seeking redress from the Law Society for failure to act in a timely and responsive manner particularly when in receipt of formal instruction from the Authority.

97. CHAIRMAN'S ANNOUNCEMENT

The Chairman congratulated Cllr D. J. Davies on his impending election as Chairman of Llanelli Rural Council in May 2007.

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The meeting concluded at 4:40 pm"
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RESOLVED that the Minutes be noted.

25. LETTERS OF APPRECIATION

RESOLVED that the letter of appreciation for the Council's assistance received from Libanus Church, Pwll, be noted with pleasure

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The Meeting concluded at 6.07 p.m.
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The afore-mentioned Minutes were declared to be a true record of the proceedings and signed by the Chairman presiding thereat and were, on 12 June, 2007, adopted by the Council.